

Permits Online — Transfer in Bond Portion of the Alcohol Fuel Plant (AFP) Application (OMB No. 1513-0038)

The respondent selects “Add a Row” under the Transfer in Bond heading:

The screenshot shows the TTB Permits Online application interface. The browser address bar displays <https://www.ttbonline.gov/permitsonline/>. The page title is "TTB | Permits Online | Custom...".

The interface includes a navigation bar with "Add a Row", "Edit Selected", and "Delete Selected" buttons. The main content area is divided into sections:

- CONSENT OF SURETY**: Includes instructions for adding rows for operations not covered by the current bond.
- TRANSFER IN BOND**: Contains instructions for transferring bulk spirits and a table with one record.
- STATEMENTS AND DOCUMENTS**: Provides instructions on document submission and a table of documents.

TRANSFER IN BOND Table:

Serial Number	To be Transferred - Spirits	To be Transferred - Denatured Spirits	Permit/Registry Number of Shipper	Premise Address of Shipper	Company Name of Shipper	Approval Date of Receiver Bond	Do you have maximum bond coverage?	Amount of Operations Coverage	Quantity of Spirits Transferred	Quantity of Denatured Spirits Transferred	Comments	Name
<input type="checkbox"/> 123456789	Yes	No	12345	123 Test Street, City, State, Zip	Test Co.	08/14/2017	Yes					Johr Own

STATEMENTS AND DOCUMENTS Table:

Document Type	Document Type if Other	Comments	Method of Submission	Permit, Registry or Tracking Number if on file with TTB	Actions
<input type="checkbox"/> Lease Agreement or Proof of Property Ownership			Uploaded		Actions
<input type="checkbox"/> Diagram, Plant or Plan			Uploaded		Actions

After selecting "Add a Row" under the Transfer in Bond heading, the respondent completes the Transfer in Bond information screen, as shown here:

The screenshot displays a web browser window with the URL <https://www.ttbonline.gov/permitsonline/>. The browser's address bar shows several tabs: "TTBWEB Home", "TTB | Permits Online | Custom...", and "TTB Online- Permits Online...". The browser's menu bar includes "File", "Edit", "View", "Favorites", "Tools", and "Help".

The main content area of the browser shows a search results page with the heading "Showing 0-0 of 0". Below this, there are several search criteria: "What is the corporate surety, if any, listed on the bond that you are changing?", "What is the form number of the bond that you are changing?", "What is the dollar amount of the bond that you are changing?", "What is the effective date of the bond that you are changing?", "What is the effective date of this change in bond?", and "We are changing the above bond as follows:". Below these criteria, there are buttons for "Add a Row", "Edit Selected", and "Delete Selected".

The "TRANSFER IN BOND" form is displayed in a modal window. The form title is "TRANSFER IN BOND". The instructions state: "Select 'Add a Row' if you will receive bulk spirits and/or denatured spirits in bond from another domestic distilled spirits plant or alcohol fuel producer. You must hold a current bond with sufficient operation coverage to cover the tax on the spirits and/or denatured spirits being transferred." A note below the instructions says: "Note: Once approved a transfer in bond form will be generated and attached to your application. A copy should be supplied to the company who transferred the spirits."

The form contains the following fields and options:

- * Serial Number: [Text Input]
- To be Transferred - Spirits
- To be Transferred - Denatured Spirits
- * Permit/Registry Number of Shipper: [Text Input]
- * Premise Address of Shipper: [Text Area]
- * Company Name of Shipper: [Text Input]
- Approval Date of Receiver Bond: [Text Input]
- * Do you have maximum bond coverage?: Yes No
- Amount of Operations Coverage: [Text Input]
- Quantity of Spirits Transferred: [Text Input]
- Quantity of Denatured Spirits Transferred: [Text Input]
- Comments: [Text Area]
- * Name and Title of Authorized Person for Receiving Plant: [Text Input]

At the bottom of the form, there is an "Attachment" section with the instruction: "Click 'Add' to search your computer for each of the required documents that need to be uploaded. Completing this section will require you to have previously saved each document on your computer."

The Windows taskbar at the bottom of the screen shows the system clock as 4:44 PM on 8/14/2017.

NOTE: The data entered on this screen, along with data identifying the receiving plant retrieved by the PONL system from stored data collected under other OMB control numbers, is equivalent to TTB F 5100.16, Application to Receive Spirits and/or Denatured Spirits by Transfer in Bond.

After completing the Transfer in Bond screen, the respondent will see a summary of the entered information on the Summary screen:

CONSENT OF SURETY

Select "Add a Row" for each operation you plan to conduct that is not covered under your bond. Click [here](#) for a list of examples that will require a Change in Bond (Consent of Surety) NOTE: A TTB Form 5000.18, Change in Bond (Consent of Surety), must be completed and uploaded. ENTER THE INFORMATION BELOW FROM THE BOND THAT YOU ARE REQUESTING AN EXTENSION OF THE TERMS.

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What is the corporate surety, if any, listed on the bond that you are changing?	What is the form number of the bond that you are changing?	What is the dollar amount of the bond that you are changing?	What is the effective date of the bond that you are changing?	What is the effective date of this change in bond?	We are changing the above bond as follows:
No records found.					

TRANSFER IN BOND

Select "Add a Row" if you will receive bulk spirits and/or denatured spirits in bond from another domestic distilled spirits plant or alcohol fuel producer. You must hold a current bond with sufficient operation coverage to cover the tax on the spirits and/or denatured spirits being transferred.

Note: Once approved a transfer in bond form will be generated and attached to your application. A copy should be supplied to the company who transferred the spirits.

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<input type="checkbox"/>	Serial Number	To be Transferred - Spirits	To be Transferred - Denatured Spirits	Permit/Registry Number of Shipper	Premise Address of Shipper	Company Name of Shipper	Approval Date of Receiver Bond	Do you have maximum bond coverage?	Amount of Operations Coverage	Quantity of Spirits Transferred	Quantity of Denatured Spirits Transferred	Comments	Narr Title
<input type="checkbox"/>	123456789	Yes	No	12345	123 Test Street	Test Co.	08/14/2017	Yes					Johr Own

STATEMENTS AND DOCUMENTS

Based on the answers that you provided, TTB has compiled a list of supporting documents that must be submitted with this application. Every document identified must be uploaded to this application within 15 days from the date you submitted to TTB or your application will be abandoned.

WARNING: Any information added within this Section will NOT be saved if you place the application in a Save and Resume Status. Therefore, we recommend you to wait to complete this section until you are ready to submit the application.

If a document is on file with a previous submission, click ACTIONS and select EDIT to change your Method of Submission.

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<input type="checkbox"/>	Document Type	Document Type if Other	Comments	Method of Submission	Permit, Registry or Tracking Number if on file with TTB	Actions
<input type="checkbox"/>	Lease Agreement or Proof of Property Ownership			Uploaded		Actions
<input type="checkbox"/>	Diagram, Plant or Plan			Uploaded		Actions

-- END --