This request is for approval of an extension of the reporting requirements currently in the Student Assistance General Provisions, 34 CFR 668, Subpart I. This subpart governs the Immigration-Status Confirmation, as authorized by section 484(g) of the Higher Education Act of 1965, as amended (HEA) (20 U.S.C. 1091). The regulations may be reviewed at 34 CFR 668, Subpart I. The regulations are necessary to determine eligibility to receive program benefits and to prevent fraud and abuse of program funds. This collection updates the usage by individuals and schools.

THIRD STEP VERIFICATION (FORMERLY FORM G-845)

If the Department of Homeland Security (DHS) match fails after automated primary and secondary verification, the school must conduct a third step verification. If the student didn't pass secondary verification or if the institution has conflicting information about the student's immigration status after receiving a match result, the institution must review the record for third step verification. Third step verification is performed via the Systematic for Alien Verification for Entitlements (SAVE) system.

Third step verification preparation involves the institution:

1. Requesting the student's most current, unexpired immigration document. When it is submitted, make a copy of it.

2. Carefully reviewing the student's immigration documentation against the accepted status and document descriptions as outline by Federal Student Aid.

3. Determining whether the student's immigration documentation supports eligibility for Title IV aid. If the documentation does do not support an eligible status, the institution can tell the student that they is not eligible now, but may be eligible if/ when they provides eligible noncitizen documentation. The institution should not complete third step verification for an ineligible student.

If the student's immigration documentation appears to demonstrate that the student is an eligible noncitizen, the institution must complete a third step verification request. Using the DHS verification number, submit it through the SAVE system to confirm that the documentation is valid and to obtain the student's immigration status.

Respondents:	1,700
Responses:	13,052
Hours:	2,219