

Application for Insurance Benefits Multifamily Mortgage

**U.S. Department of Housing
and Urban Development Office
of Housing**

OMB No. 2502-0419 (exp. 8/31/2023)

Federal Housing Commissioner

Public reporting burden for this collection of information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The agency may not collect this information, and a person is not required to respond to a collection of information unless that collection displays a valid OMB control number.

This form collects data required for cancellation of multifamily mortgage insurance contracts and payments of mortgage insurance premiums. The information collection is needed when the mortgage goes into default and the lender files a claim for insurance benefits. The Department ascertains that the claim is a legitimate claim for mortgage insurance premiums. This information is required under 24 CFR Part 207. Providing this information is required to obtain benefits.

Email To: MultifamilyClaimsBranch@hud.gov

**Or Mail To: U.S. Department of Housing and Urban Development
Multifamily Claims Branch, HWAFCR, Room 6252
451 7th Street, S.W., Washington, DC 20410-8000**

To assign a mortgage: Submit within 30 days after the date of the notice of election to assign.

To convey Title: Submit on the date the instrument of conveyance is filed for record.

Project No.	Name and Location of Project	Date

The undersigned hereby applies for insurance benefits under the pertinent HUD regulations. It is understood that receipt of this executed form, filed in conformance with the above instructions, shall act to terminate the mortgagee's obligation to pay mortgage insurance premiums on the captioned project.

This document may be executed using electronic signatures that shall be considered as original signature for all purposes and shall have the same force and effect as original signatures. "Electronic signatures" shall include manual signatures scanned to an electronic format for transmission (e.g. via portable document format); digital signatures created with the use of electronic authentication software; or such other means of electronic execution as may be sufficient to authenticate the document under governing law.

Name & Address of Mortgagee (includes zip code)	Name & Address of Servicer (include zip code)
Signature & Title of Mortgagee Official (not needed if signed by servicer)	Signature & Title of Servicer Official (not needed if signed by mortgagee)

Previous edition is obsolete

Mortgagee/Servicer should retain 1 copy.

form **HUD-2747** (08/2010)

ref. Handbook 4350.1