

## Appendix D2. IRB Approval Letter




An Employee-Owned  
Research Corporation

### Memo

**Date:** April 14, 2020

**To:** Melissa Rothstein, Project Director

**From:** Sharon Zack, Westat IRB Administrator 

**Subject:** **Amendment Approval of SFPS-IV, Project Number 6735.01  
(Amendment ID: 3182)  
FWA 00005551**

As Administrator of the Westat Institutional Review Board (IRB), I reviewed the materials submitted for the following: **SFPS-IV, Project Number 6735.01**. The Westat IRB reviews all studies involving research on human subjects. This project was last reviewed in January 2020.

For this amendment, the data collection has been streamlined and all participants invited to complete the survey at the onset. In addition, the food purchase data template is being replaced with a checklist that specifies the required data fields. The study no longer collects data from vendors.

The regulations (45 CFR 46) permit expedited review of minor changes in previously approved activities. I am therefore approving the modifications under expedited authority.

- You are required to submit this study for a continuing review before January 24, 2021.
- IRB approval is required before any new or modified research activities are conducted or when there is a problem involving risks to human subjects.
- Upon learning of an incident, you must contact the IRB Office within 24 hours via telephone (301-610-8828) or email ([IRB@westat.com](mailto:IRB@westat.com)).

cc: Institutional Review Board  
Frank Bennici