



UNITED STATES DEPARTMENT OF COMMERCE
U.S. Census Bureau
Office of the Director
Washington, DC 20233-0001

F-33-L1
(Draft)

A Message from the Director, U.S. Census Bureau:

We request your participation with the **2020 Annual Survey of School System Finances**. The U.S. Census Bureau in conjunction with the National Center for Education Statistics (NCES) is conducting this survey. This survey is conducted in order to make available up-to-date school district finance data essential to the work of the U.S. Congress, state legislators, government finance officers, education research organizations, and many others. The purpose of this message is to officially announce the opening of the data collection for Fiscal Year (FY) 2020.

Please provide the following information about your FY 2020 data submission via email:

- 1) Will your state be participating in the FY 2020 survey?
- 2) Estimated Date of Data Submission:
- 3) Will there be any changes from the prior year in your data submission format?
- 4) State Coordinator name, title, phone number, and email:
- 5) Are you a new coordinator?
- 6) Have you attended New Coordinator Training in the past?
- 7) Staff may contact your state with questions about your data. If you have delegated someone else to be the primary contact for data inquiries, please provide this person's name, title, phone number, and e-mail address:

Information about the authority, confidentiality, and burden of this data collection can be found on the back of this letter. **Please complete the survey and provide your data submission by August 13, 2021.**

For assistance with completing this survey, please call our customer help line at 1-800-622-6193, Monday through Friday, 8:00 a.m. to 6:00 p.m. Eastern time or email ERD.F33.List@census.gov.

Thank you in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people and economy.

Sincerely,

Steven D. Dillingham
Director

F-33-L1
(Draft)

OMB Number

This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-0700 and appears in the top right corner of the survey form or each online reporting screen. Without this approval, we could not conduct this survey.

Authority and Confidentiality

Title 13, United States Code, Sections 8(b), 161 and 182, and Title 20, United States Code, Sections 9543-44 authorize the U.S. Census Bureau to conduct this collection jointly with the National Center for Education and Statistics and request your voluntary assistance. These data are subject to provisions of Title 13, United States Code, Section 9(a), which exempts data that are customarily provided in public records from rules of confidentiality.

Burden Estimate Statement

We estimate the Annual Survey of School System Finances will take an average of 91.5 hours to complete if responding using the codes on the survey form, or 15.5 hours if using state education agency codes. Factors such as school system size, complexity and activity will affect your actual time to complete the survey. This estimate includes the time to review instructions, search existing data sources, gather and maintain the data needed, and complete and review the survey.



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State education agencies report most of the school district finance data requested for this survey. State financial reports, however, often do not contain details regarding school district assets held in various nonretirement funds, such as general, debt service, and bond funds.

Please use the enclosed form as a worksheet prior to reporting online. Website and log-in information can be found on the front page of the form. Online reporting is easy, reduces costs, and decreases processing times. You may elect to return the completed form in the enclosed envelope instead of responding online.

Information about the authority, confidentiality, and burden of this data collection can be found on the back of this letter.

For assistance with completing this survey, please call our customer help line at 1-800-622-6193, Monday through Friday, 8:00 a.m. to 6:00 p.m. Eastern time.

Thank you in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people and economy.

Sincerely,

Steven D. Dillingham
Director

Enclosures

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Burden Estimate Statement

We estimate the Annual Survey of School System Finances will take an average of 15 minutes to complete. Factors such as school system size, complexity and activity will affect your actual time to complete the survey. This estimate includes the time to review instructions, search existing data sources, gather and maintain the data needed, and complete and review the survey.



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F-33(L2)-L1
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State education agencies report most of the school district finance data requested for this survey. State financial reports, however, often do not contain details regarding school district long-term and short-term debt.

Please use the enclosed form as a worksheet prior to reporting online. Website and log-in information can be found on the front page of the form. Online reporting is easy, reduces costs, and decreases processing times. You may elect to return the completed form in the enclosed envelope instead of responding online.

Information about the authority, confidentiality, and burden of this data collection can be found on the back of this letter.

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Enclosures

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A Message from the Director, U.S. Census Bureau:

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State education agencies report most of the school district finance data requested for this survey. State financial reports, however, often do not contain details regarding school district assets held in various nonretirement funds, such as general, debt service, and bond funds. In addition to assets, we are also requesting information on long-term and short-term debt, which is also often not available in state financial reports.

Please use the enclosed form as a worksheet prior to reporting online. Website and log-in information can be found on the front page of the form. Online reporting is easy, reduces costs, and decreases processing times. You may elect to return the completed form in the enclosed envelope instead of responding online.

Information about the authority, confidentiality, and burden of this data collection can be found on the back of this letter.

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