

**ATLANTIC HMS CHARTER HEADBOAT TRIP SUMMARY FORM**

HMS Permit Number:

Vessel Number: (Coast Guard or State) \_\_\_\_\_

Contact Phone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Contact Name: (Please Print) \_\_\_\_\_

Port of Departure: \_\_\_\_\_ State

**Departure**

Date (MM/DD/YY)  Time (military)

**Landing**

Date (MM/DD/YY)  Time (military)

Number of Anglers on Trip:

Number of Crew Members: (including captain)

Number of Lines Fished:

Target(s):  Bluefin  Yellowfin  Albacore  Bigeye  Skipjack  
 (Check all that apply)  Marlin  Swordfish  Sailfish  Pelagic Sharks  Coastal Sharks  
 Other (List) \_\_\_\_\_

Gear Type:  Rod & Reel (Anchored/Drifting)  Rod & Reel (Trolling)  Greenstick  
 Other (List) \_\_\_\_\_

Coordinates of where the majority of fishing was conducted: LAT  deg LONG  deg

Fished with:  Artificial Lure **If using bait,**  Circle Hooks **If using bait,**  Mackerel  Squid  
 Live Bait **hook type:**  J Hooks **type used:**  Menhaden  Herring  
 Dead Bait  Ballyhoo  Butterfish  
 Other (List) \_\_\_\_\_

**TRIP EXPENSES**

<u>Unit Cost</u>		<u>Quantities Used</u>	
Fuel:	Price per Gallon \$ <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>	Gallons Used:	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Bait:	Trip Cost \$ <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>	Pounds:	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> and/or Count: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Tackle:	Trip Cost \$ <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>		
Ice:	Trip Cost \$ <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>	Used Own Ice Maker:	<input type="checkbox"/> Yes <input type="checkbox"/> No

Other Trip Costs: (Specifically for this trip) \$  .

Trip Payout: (See instructions)

Owner \$  .

Captain \$  .

Crew/Mate \$  .

**REVENUE**

**Total Trip Fare:**  
 (Not including tips)  
 .

I certify the information contained on this form is accurate and complete to the best of my knowledge:

Captain Name (Please Print): \_\_\_\_\_ Captain Signature: \_\_\_\_\_

## Instructions for the Trip Summary Form

**NOTE: We appreciate your participation in the Atlantic Highly Migratory Species (HMS) Charter Headboat Economic Study. All data provided are CONFIDENTIAL and will be used to determine the effects of existing and proposed management policies on fishery participants. Please note that consistent and accurate reporting is extremely helpful for achieving the benefits of conservation and management of Atlantic HMS fisheries.**

Please use a ballpoint pen and print clearly to record the following:

- HMS Permit Number and Vessel Number: U.S. Coast Guard documentation number or state registration number as recorded on HMS permit.
- Contact Name and Contact Phone Number: Name and telephone number of the person completing the form.
- Port & State of Departure: location of port from which the trip commenced.
- Date of Departure: calendar date (month/day/year) on which the trip was started.
- Time of Departure: military time (24 hour clock) at which the boat left port.
- Date of Landing: calendar date (month/day/year) the vessel arrived back at port if an overnight trip.
- Time of Landing: military time (24 hour clock) at which the boat returned to port.
- Number of Anglers on Trip: number of paying individuals taken fishing on the trip.
- Number of Crew Members: number of persons paid as crew (including captain).
- Number of Lines Fished: maximum number of fishing lines in the water at one time.
- Target: group of fish species targeted on the trip (check all that apply).
  - Pelagic Sharks: Blue, Oceanic Whitetip, Shortfin Mako, Thresher, and Porbeagle
  - Coastal Sharks: Tiger, Nurse, Lemon, Blacktip, Spinner, Bull, Finetooth, Blacknose, Hammerheads, Bonnethead, Atlantic Sharpnose
- Gear Type: Type of fishing gear and fishing method used on the trip. If other, please indicate the type of gear used. Check all that apply.
- Latitude and Longitude: Coordinates in degrees of the spot where the majority of fishing occurred.
- Fished with: Type of bait/lure used – artificial, live bait, or dead bait – on the trip (check all that apply).
- Hook Type: If bait was used on the trip did the boat use circle or J-hooks.
- Type of Bait Used: If live or dead bait was used on the trip, what species of bait was used.
- Fuel: price per gallon paid for fuel used during trip. If you did not refuel for the trip, record price paid when fuel was last purchased; indicate gallons actually used during the trip. Exclude fuel purchased but not used.
- Bait: record amount of bait used during trip by count or pounds and total cost of bait purchased.
- Tackle: total cost of tackle (hooks, line, sinkers, lures) purchased for the trip.
- Ice: Total cost of ice purchased for the trip. Leave blank if you used your own ice machine to produce ice for the trip.
- Used Own Ice Maker: Check yes if you used your own ice machine to produce ice for this trip.
- Other Trip Costs: Other costs incurred *specifically* for this trip excluding items listed elsewhere on this trip summary form.
- Trip Payout: Payout (\$) to different members of the crew. If the captain and owner are the same person, put the individual's share of the fare under owner and place X's in the captain boxes.
  - Owner: Portion of trip fare paid to the owner.
  - Captain: Portion of trip fare paid to the captain.
  - Crew/Mate: Portion of trip fare paid to the crew/mate.
- Total Trip Fare: The total fare charged for the trip, not including tips.
- Captain Signature and Name: signature of the person completing the form (normally, this should be the captain for the trip although the vessel owner may complete the second portion of the form).

**Remove this page and keep yellow copy for your records. Please mail white page(s) for each week (Monday through Sunday) on Mondays. NOTE: if the vessel made no for-hire HMS trips, please complete and mail a No Fishing for Highly Migratory Species Reporting Form.**

PAPERWORK REDUCTION ACT STATEMENT: Atlantic highly migratory species vessel logbooks provide information on fishing effort, target catch and bycatch in the fisheries for tunas, sharks and swordfish. This information is the basis for quota monitoring and stock assessment and is used to meet international obligations to report fishery statistics to the International Commission for the Conservation of Atlantic Tunas. Public reporting burden for this information collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining data needed, and completed & reviewing the collection of information, is estimated to average: 12 minutes per response for the set form (daily report); 30 minutes per response for the trip expense and earnings summary; 2 minutes per response for the no-fishing report; and 30 minutes per response for the annual expenditures form. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Highly Migratory Species Management Division, National Marine Fisheries Service, F/SF1, 1315 East West Highway, Silver Spring, MD 20910. Providing the requested information in the vessel logbook is mandatory, if selected, and is necessary for managing the Atlantic highly migratory species fisheries in accordance with the Atlantic Tunas Convention Act (16 U.S.C. 971 et seq.) and the Magnuson-Stevens Fishery Conservation and Management Act (16 U.S.C. 1801 et seq.). In accordance with NOAA Administrative Order 216-100, it is agency policy not to release confidential fisheries statistics, other than in aggregate form. Notwithstanding any other provision of the law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act, unless that collection of information displays a currently valid OMB Control Number.