

# Trademark Electronic Application System

PTO-2317

Approved for use through XX/XX/XXXX. OMB 0651-0051

U.S. Patent and Trademark Office; U.S. DEPARTMENT OF COMMERCE

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## Petition to the Director for an International Application/Registration Wizard Page

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**NOTE:** You must complete any field/section preceded by the symbol "\*" .

**WARNING:** To use the global form successfully, please note these requirements: Do NOT use your browser's "BACK" or "FORWARD" buttons at any time to navigate through any form; instead, always use the navigational tools provided specifically at the bottom of the form pages. If you have installed anti-spam filters or software on your email service, please ensure that legitimate emails from [TEAS@uspto.gov](mailto:TEAS@uspto.gov) are not falsely identified as spam or junk.

\* USPTO Reference Number

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## Petition to the Director for an International Application/Registration Mark Information

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### USPTO BACKGROUND

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# Trademark Electronic Application System

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## Petition to the Director for an International Application/Registration

### \* Text Entry/File Upload

NOTE: For additional information on how to use the free-text entry box, [click here](#).

**Special Form Instructions:** You **must** provide the following as part of this submission: (1) a statement of the relevant facts (and if the facts are to be proved on petition, a supporting affidavit or declaration signed by someone with firsthand knowledge); and (2) any relevant documentation or other evidence, if appropriate.

This form can be used for the following the reasons:

1. Request that the USPTO forward to the international Bureau a request to record an assignment (MM5) or security interest (MM19).
2. Request a correction of USPTO error or IB error. Example, a faulty notification was transmitted by the USPTO to the IB or the USPTO received a faulty notification from the IB.
3. Request relief related to an international application filing or subsequent designation. Example, correcting the listing of designated office or withdrawing an international application.

#### Text Entry

Style	Font Type	Font Size
Normal ▾	Font ▾	Size ▾
Empty text entry area		

AND/OR

#### File Upload

**WARNING:** The file MUST be in JPG/PDF format (not exceeding 5 megabytes per attachment for JPG or 30 megabytes per attachment for PDF) or .WAV, .WMV, .WMA, .MP3, .MPG, or .AVI format (not exceeding 5 megabytes for sound files or 30 megabytes for motion files).

Uploaded Files	
File Name	Action

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## Petition to the Director for an International Application/Registration Correspondence Information

### Correspondence Information

**Foreign-domiciled owners/holders must have a U.S.-licensed attorney** represent them before the USPTO in any application-or registration-related filing. [Information about hiring a U.S.-licensed attorney](#) can be found on the USPTO website. The U.S. licensed attorney will be required to submit attorney bar membership information and a statement of good standing upon review of the Petition to the Director.

**\*Name for Correspondence**

**\*Primary Email Address for Correspondence :**

**Secondary Email Address(es) (Courtesy Copies) :**

**Email Address**

Enter up to 4 addresses, separated by either a **semicolon** or a **comma**.

Only the Primary Email Address for Correspondence is used for official communication by the USPTO. If an attorney has been appointed, the USPTO will correspond ONLY with the appointed attorney; otherwise the USPTO will correspond with the owner/holder. The owner/holder or the attorney must keep this email address current with the USPTO.

**NOTE:** I understand that (1) a valid email address must be maintained by the owner/holder and the owner's/holder's attorney, if appointed, for correspondence and (2) all official trademark correspondence must be submitted via the Trademark Electronic Application System (TEAS).

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## Petition to the Director for an International Application/Registration Fee Section

To pay a fee for any of the items that may be listed below in the "Additional Fees" portion, use the pull-down menu in the "Multiplier" column to "activate" that fee choice. Repeat as necessary. The "Overall Total Amount" will reflect all selected "Additional Fees," along with any "Required Fees," if specifically so designated in the form.

Required Fees				
Fee Information	Per	Multiplier	Fee	Total
Petition to Director Fee	Per Application:	1x	\$250	\$250
<b>Required Fees Total</b>				<b>\$250</b>

Additional Fees				
Fee Information	Per	Multiplier	Fee	Total
Transmittal Fee of the MM5/MM19	Per Transmittal:	0 ▾ x	\$100	\$0
7.6(a)(1) Certifying an International Application Based on Single Application or Registration	Per Class:	0 ▾ x	\$100	\$0
7.6(a)(2) Certifying an International Application Based on More than One Basic Application or Registration	Per Class:	0 ▾ x	\$150	\$0
Application for Registration Fee	Number of Classes:	0 ▾ x	\$350	\$0
Allegation of Use Fee	Number of Classes:	0 ▾ x	\$100	\$0
Extension Request Fee	Number of Classes:	0 ▾ x	\$125	\$0
Divisional Request Fee, Per New Application (File Wrapper) Created	Number of New Applications:	0 ▾ x	\$100	\$0
Application for Renewal Fee	Number of Classes:	0 ▾ x	\$300	\$0
Additional Fee for Filing Renewal Application During Grace Period	Number of Classes:	0 ▾ x	\$100	\$0
Correcting a Deficiency in a Renewal Application Fee	Per Application:	0 ▾ x	\$100	\$0
Section 8 Affidavit Fee	Number of Classes:	0 ▾ x	\$225	\$0
Additional Fee for Filing Section 8 Affidavit During Grace Period	Number of Classes:	0 ▾ x	\$100	\$0
Correcting a Deficiency in a Section 8 Affidavit Fee	Per Application:	0 ▾ x	\$100	\$0
Section 15 Affidavit Fee	Number of Classes:	0 ▾ x	\$200	\$0
Publication of Mark Under Section 12(c) Fee	Number of Classes:	0 ▾ x	\$100	\$0
Issuing New Certificate of Registration Fee	Per Application:	0 ▾ x	\$100	\$0
Certificate of Correction Fee, Registrant's Error	Per Application:	0 ▾ x	\$100	\$0
Filing Disclaimer to Registration Fee	Per Application:	0 ▾ x	\$100	\$0
Filing Amendment to Registration Fee	Per Application:	0 ▾ x	\$100	\$0
Petition for Cancellation Fee	Number of Classes:	0 ▾ x	\$600	\$0
Notice of Opposition Fee	Number of Classes:	0 ▾ x	\$600	\$0
Ex Parte Appeal Fee	Number of Classes:	0 ▾ x	\$225	\$0
Additional Processing Fee for Each Payment Refused or Charged Back	Number of Payments Refused or Charged Back:	0 ▾ x	\$50	\$0
Filing a Request for an Extension of Time to File a Notice of Opposition under Section 2.102(c)(3)	Per Application:	0 ▾ x	\$200	\$0
Filing a Request for an Extension of Time to File a Notice of Opposition under §2.102(c)(1)(ii) or (c)(2)	Per Application:	0 ▾ x	\$400	\$0
<b>Additional Fees Total</b>				<b>\$0</b>
<b>OVERALL TOTAL AMOUNT</b>				<b>\$250</b>

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## Petition to the Director for an International Application/Registration Signature Section

To electronically sign this document, enter any alpha/numeric characters (letters/numbers) of **your choosing**, preceded and followed by the forward slash (/) symbol. Most signatories enter their name between the two forward slashes; examples of acceptable "signatures" include: /john doe/; /jd/; or /123-4567/.

### DECLARATION SIGNATURE

Click to choose ONE signature method:

- Sign electronically directly on this form  Email Text Form to second party for electronic signature  Handwritten pen-and-ink signature

I hereby elect to bypass the submission of a signed declaration, because I believe a declaration is not required by the rules of practice. I understand that the examiner could, upon later review, require a signed declaration.

The signatory being hereby warned that willful false statements and the like are punishable by fine or imprisonment, or both, under 18 U.S.C. § 1001, and that such willful false statements and the like may jeopardize the validity of the application, submission, or any registration resulting therefrom, declares that the facts set forth above are true; all statements made of his/her own knowledge are true; and all statements made on information and belief are believed to be true.

**NOTE:** Only one signature is required, regardless of the number of owners/holders. The person signing for each section may be different, depending on who has the required knowledge to sign.

\* Signature

Examples of acceptable "signatures" include: /john doe/; /jd/; or /123-4567/.

**NOTE:** Must be personally signed by the individual listed in the Signatory's Name field.  
37 C.F.R. §2.193(a). The person signing may not enter someone else's signature.

\* Date Signed

(MM/DD/YYYY)

\* Signatory's Name

\* Signatory's Position

**NOTE:** Limit your entry to no more than 150 characters (the storage limit for this field in the USPTO database).  
Enter appropriate title or nature of relationship to the owner/holder.

If the signer is

- An individual owner/holder, enter "Owner" or "Holder" as appropriate.
- Joint individual owners/holders, enter "Owners" or "Holders" as appropriate (all must sign this form).
- A business entity authorized signatory, enter official title; e.g., "President" (if a corporation), "General Partner" (if a partnership), or "Principal" (if a limited liability company).
- A U.S.-licensed attorney, enter "Attorney of record," and if not specified in the application or prior communications, specify at least one state bar admission, e.g., "Attorney of record, New York Bar member." Also, if the signing attorney is from the same U.S. firm as the attorney of record, but was not listed in the original filing and is not otherwise of record, also include law firm name, e.g., Associate Attorney, Smith, Jones & Davis, Virginia Bar member.

Signatory's Phone Number

## SUBMISSION SIGNATURE

Click to choose ONE [signature method](#) :

- Sign electronically directly on this form  Email Text Form to second party for electronic signature

**NOTE:** Although a possible combination as selected on the form, the following signing method must NOT be used: declaration signed directly and submission signed through the email text form approach.

\*You **must** click **one** of the three buttons below to confirm that you are legally authorized to sign this form based on the trademark rules governing representation of others before the USPTO.

If you have a U.S.-licensed attorney representing you in this application, only your attorney can sign this form.

**Petitioner who is not represented by an attorney (pro se):** I hereby confirm that

- I am not represented by an attorney in this matter, and am either: (1) the petitioner; or (2) a person or person(s) with legal authority to bind the petitioner; and
- If I had previously been represented by an attorney in this matter, either I revoked their power of attorney by filing a signed revocation with the USPTO or the USPTO has granted this attorney's withdrawal request.

**ADVISORY:** Click the above first button **only** if you are the petitioner or legally authorized to bind the petitioner, such as an officer of the petitioner corporation or association, or a general partner of the petitioner partnership.

**Authorized U.S.-Licensed Attorney:** I hereby confirm that

- I am a U.S.-licensed attorney who is an active member in good standing of the bar of the highest court of a U.S. state (including the District of Columbia and any U.S. Commonwealth or territory);
- I am currently the trademark petitioner's attorney or an [associate](#) thereof; and
- To the best of my knowledge, if prior to my appointment another U.S.-licensed attorney **not currently associated with my company/firm** previously [represented](#) the petitioner in this matter:
  - the petitioner has revoked their power of attorney by filing a signed revocation or substitute power of attorney with the USPTO;
  - the USPTO has granted that attorney's withdrawal request;
  - the petitioner has filed a power of attorney appointing me in this matter; or
  - the petitioner's appointed U.S.-licensed attorney has filed a power of attorney appointing me as an associate attorney in this matter.

**Authorized Canadian Trademark Attorney/Agent:** I hereby confirm that

- An authorized U.S.-licensed attorney has been appointed to represent the petitioner;
- I have been granted reciprocal recognition under 37 C.F.R. §11.14(c)(1) by the USPTO's Office of Enrollment and Discipline; and
- I am an authorized signatory based on 37 C.F.R. §11.14(c)(2).

**ADVISORY:** Foreign attorneys (other than authorized Canadian attorneys/agents) may not sign responses and are prohibited from representing trademark petitioners/owners/holders before the USPTO in trademark matters.

\* [Signature](#)

Examples of acceptable "signatures" include: /John doe/; /jd/; or /123-4567/.

**NOTE:** Must be personally signed by the individual listed in the Signatory's Name field. [37 C.F.R. §2.193\(a\)](#). The person signing may not enter someone else's signature.

\* [Date Signed](#)

(MM/DD/YYYY)

\* [Signatory's Name](#)

\* [Signatory's Position](#)

**NOTE:** Limit your entry to no more than 150 characters (the storage limit for this field in the USPTO database). Enter appropriate title or nature of relationship to the owner/holder.

If the signer is

- An **individual owner/holder**, enter "Owner" or "Holder" as appropriate.
- **Joint individual owners/holders**, enter "Owners" or "Holders" as appropriate (all must sign this form).
- A **business entity** authorized signatory, enter official title; e.g., "President" (if a corporation), "General Partner" (if a partnership), or "Principal" (if a limited liability company).
- A U.S.-licensed **attorney**, enter "Attorney of record," and if not specified in the application or prior communications, specify at least one state bar admission, e.g., "Attorney of record, New York Bar member." Also, if the signing attorney is from the same U.S. firm as the attorney of record, but was not listed in the original filing and is not otherwise of record, also include law firm name, e.g., Associate Attorney, Smith, Jones & Davis, Virginia Bar member.

[Signatory's Phone Number](#)

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Validate

**Notice:** By clicking the validate button, you acknowledge that certifications are being made to the USPTO as set forth in 37 C.F.R § 11.18(b).

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## Petition to the Director for an International Application/Registration Validation Section

On Wed Apr 20 20:11:32 ET 2022 you completed all mandatory fields. Please continue below to print, download and save, and/or pay/submit this filing.

- STEP 1:** Review the data in various formats, by clicking on the phrases under Data. Use the print function within your browser to print these pages for your own records.  
Note: It is important that you review this information for accuracy and completeness now. Corrections after submission may not be permissible, thereby possibly affecting your legal rights.  
Note: If you are using the e-signature approach or the handwritten pen-and-ink signature approach, you must click on the final link to access the specific "text form" for that purpose.

### Data

 [Input](#)
 [XML File](#)
 [Text Form](#)

- STEP 2:** If any of the information is incorrect, click on the "Go Back to Modify" button, bottom below, to make changes and then re-validate the form. If no errors are present and you are ready to file, click on the Pay/Submit button, which if a fee is required will bring up a screen for you to enter the appropriate payment information. After successful entry of the payment information, you can complete the submission to the USPTO. Or, use the "Save Form" button to save your form.
- STEP 3:** If there are no errors and you are ready to file, confirm the **Primary Email Address for Correspondence**, displayed below. To make changes to this email address, use the navigation buttons below to return to the appropriate page in the form and update either the attorney's email address, if appointed, or the applicant owner's/holder's email address. **Courtesy** copies are also permitted and these email address(es) are displayed below. To update these addresses, use the navigation buttons below to return to the Correspondence Information page and enter the changes.

After you submit the form, the USPTO will send an acknowledgment of receipt to the following email address(es):

Primary Email Address for Correspondence

Secondary Email Address(es) (Courtesy Copies)

- STEP 4:** Read and check the following:

### Important Notice:

Please note that:

- If a fee was required, once you submit this form, we will not refund the fee, because it is a processing fee for our substantive review.
- All information you submit to the USPTO at any point in the application and/or registration process will become public record, including your name, phone number, email address, and street address. By filing this document, you acknowledge and agree that **YOU HAVE NO RIGHT TO CONFIDENTIALITY** in the information disclosed. The public will be able to view this information in the USPTO's on-line databases and through internet search engines and other on-line databases. This information will remain public even if the application is abandoned or any registration is surrendered, cancelled, or expired. To maintain confidentiality of banking or credit card information, only enter payment information in the secure portion of the site after validating your form. For any information that may be subject to copyright protection, by submitting it to the USPTO, the filer is representing that he or she has the authority to grant, and is granting, the USPTO permission to make the information available in its on-line database and in copies of the application or registration record.
- Private companies **not** associated with the USPTO often use trademark application and registration information from the USPTO's databases to [mail or email trademark-related solicitations](#) (samples of non-USPTO solicitations included).

- If you have read and understand the above notice, please check the box before you click on the Pay/Submit button.

- STEP 5:** To save the form data, first enter the email address to be used for this specific purpose:

Email for save form function:

(required if using Save Form)

Please re-enter your email address(es) here:

Email for save form function:

(required if using Save Form)

Then, click on the "Save Form" button at the bottom of this page for delivery of an email to the address listed above. To begin the filing process with saved data, click the "Restore" link that you will see within the delivered email.

**WARNING:** The saved form will reside on the USPTO Server, but only for **two (2) weeks**. After that point, you will not be able to re-access any saved form, and must begin a new form.

- STEP 6:** If you are ready to file electronically:

Click on the Pay/Submit button, below, to access the site where you will select one of three possible payment methods. After successful entry of payment information, you can complete the submission to the USPTO. A valid transaction will result in a screen that says **SUCCESS!** Also, we will send an email acknowledgment within 24 hours.

**WARNING:** Click on the Pay/Submit button below **ONLY** if you are now entirely prepared to complete the Pay/Submit process. After clicking the button, you can **NOT** return to the form, since you will have left the TEAS site entirely. Once in the separate payment site, you must complete the Pay/Submit process within 30 minutes. If you are not prepared to complete the process now, you should select the "Save Form" option to save your form, and then complete the Pay/Submit process later. Or, if you have discovered any error, use the "Go Back to Modify" button to make a correction.

**WARNING:** You can **NOT** make any fee payments by *credit card* from 2 a.m. to 6 a.m. Sunday, Eastern Time. To file during this specific period, you **must** use either the deposit account or electronic funds transfer payment method; or, you may use the "Save Form" option to save your form, and then complete the Pay/Submit process at a later time with the credit card payment option.



### **Paperwork Reduction Act Statement**

A Federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with an information collection subject to the requirements of the Paperwork Reduction Act of 1995, unless the information collection has a valid OMB Control Number. The OMB Control Number for this information collection is 0651-0051. Public burden for this form is estimated to average 40 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the information collection. Send comments regarding this burden estimate or any other aspect of this information collection, including suggestions for reducing this burden to the Office of the Chief Administrative Officer, United States Patent and Trademark Office, P.O. Box 1450, Alexandria, VA 22313-1450 or email [InformationCollection@uspto.gov](mailto:InformationCollection@uspto.gov).

### **Privacy Act Statement**

The United States Patent and Trademark Office (USPTO) collects this information under authority of 5 CFR 339.205. The information in this system of records is used to manage name, citizenship, domicile, email address, postal address, and telephone number of the trademark applicant, registrant, and applicant's or registrant's legal or other authorized representative(s), an attorney's law firm or company affiliation and professional licensing information, and other information pertaining to an applicant's or registrant's activities in connection with the applied-for or registered mark. Other records managed in this system include trademark applications, applicant and registrant declarations, office actions, registration certificates, and correspondence generated in the course of the prosecution of a trademark application or maintenance of a trademark registration. The information you provide is protected from disclosure to third parties in accordance with the Privacy Act. However, routine uses of this information may include disclosure to the following: public; foreign entity, professional organizations or associations, audit or oversight; governments, law enforcement and investigation; non-federal personnel; record informational inquiries; data breach notification; data breach assistance; adjudication and litigation; department of justice litigation; freedom of information act assistance from department of justice; office of personnel management; congressional inquiries; the National Archives and Records Administration; and office of management and budget. Disclosure of the information by you is voluntary; however, failure to provide any part of the requested information may result in our inability to enroll you in the program. The applicable Privacy Act System of Records Notice for this information request is COMMERCE/USPTO-26, Trademarks Application and Registration Records: Federal Register vol. 85 February 18, 2020, p 8847, available at <https://www.govinfo.gov/content/pkg/FR-2020-02-18/pdf/2020-03068.pdf>