



## Operational Plan

The Operational Plan must be specific to the proposed project, with appropriate and reasonable time-framed goals and action steps necessary to achieve the following within 120 days of the Notice of Award:

1. All proposed sites (as noted on Form 5B: Service Sites) must have the necessary staff and providers in place to begin operating and delivering services, as described on Forms 5A: Services spe, and 5C: Other Activities/Locations. If required services are provided by contract or Provided referral cify action steps and timeframes for the development of these formal arrangements.
2. Your health center must be compliant with all Health Center Program requirements detailed in the Compliance Manual.

You may choose focus areas and goals based on the list below, or develop your own, as appropriate. If you are currently operational and compliant with Health Center Program requirements, state your compliance status and highlight proposed changes in access to care, such as planned service expansion and outreach activities, new collaborations or partnerships, and any other changes that would occur of the as a resultproposed project. Use the to assess your compliance with Health Center Program requirements. [Site Visit Protocol HYPERLINK "https://bphc.hrsa.gov/programrequirements/svprotocol.html"](https://bphc.hrsa.gov/programrequirements/svprotocol.html) \o "<https://bphc.hrsa.gov/programrequirements/svprotocol.html>" Compliance Manual HYPERLINK "<https://bphc.hrsa.gov/programrequirements/compliancemanual/introduction.html>"

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