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Historic Preservation Fund Grants Manual  
Chapter 8 Subgrants, Contracts, and Third-Party Agreements

8-22

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**PROJECT NOTIFICATION**

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**TITLE:**  
**AREA AFFECTED BY PROJECT**  
**(counties):**

**GRANT NUMBER:**  
**TOTAL PROJECT COST:**  
**FEDERAL SHARE:**  
**NONFEDERAL SHARE:**  
**CONGRESSIONAL DISTRICT:**

**TYPE: NEW [ ] REVISION [ ]**

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**1. SUBGRANTEE:**

**2. NONFEDERAL MATCHING SHARE:**

Donor:  
Source:  
Kind:  
Amount:

Donor:  
Source:  
Kind:  
Amount:

**3. BUDGET:**

**4. PURPOSE:**

**Products:**

**5. BEGINNING/ENDING DATES:**

6. An Environmental Certification indicating the applicable categorical exclusions is attached.

7. No program income will be generated.

2.

**GRANT NUMBER:**

8. **CERTIFICATION:** As the duly authorized representative, I certify that this subgrant will be administered and work will be performed under the supervision of a professional meeting appropriate 36 CFR 61 requirements, in accordance with the Historic Preservation Fund Grants Manual, and the Secretary of the Interior's "Standards and Guidelines for \_\_\_\_\_." All documentation required by the Historic Preservation Fund Grants Manual will be maintained on file for audit and State Program Review purposes. All proposed costs for personal compensation charged to the Federal or nonfederal share of this subgrant are within the maximum limit imposed by Chapter 13, Section B.34.e. of the HPF Grants Manual. These costs have been assessed by knowledgeable SHPO staff **and** found to be within the normal and customary range of charges for similar work in the local labor market, and appear to be appropriate charges for the product to be achieved with grant assistance.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**NOTICES**

**PRIVACY ACT STATEMENT**

**Authority:** 54 U.S.C. 300101 et. seq., the National Historic Preservation Act and 36 CFR 61, Procedures for State, Tribal, and Local Government Historic Preservation Programs.

**Purpose:** The National Park Service collects this information as part of the process for reviewing the procedures and programs of State, tribal, and local governments participating in the National Historic Preservation Program and the Historic Preservation Fund grant program.

**Routine Uses:** The information collected will be used to evaluate programs and procedures for consistency with the National Historic Preservation Act, as amended, (54 U.S.C. 300101 et. seq.) and compliance with government-wide grant requirements.

**Disclosure:** Your response is required to obtain or retain a benefit under these programs. Failure to provide the information requested may impede the processing of your form.

**PAPERWORK REDUCTION ACT STATEMENT**

We are collecting this information subject to the Paperwork Reduction Act (44 U.S.C. 3501) to provide Historic Preservation Program managers the information needed to administer program participation and grant management. All applicable parts of the form must be completed in order for your request to be considered. You are not required to respond to this or any other Federal agency-sponsored information collection unless it displays a currently valid OMB control number. OMB has approved this collection of information and assigned Control No. 1024-0038.

**ESTIMATED BURDEN STATEMENT**

The public reporting burden for the collection of this information is estimated to average 6 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Information Collection Clearance Officer, National Park Service, 112201 Sunrise Valley Drive, Reston, Virginia 20192. Do not send your completed form to this address.