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EFAST2 Registration

You need to register through this website if you wish to sign or submit Form 5500 or Form 5500-SF filings.

When your registration is complete, you will be provided with EFAST2 credentials:

- User ID (used to identify you)
- PIN (used for your Form 5500 or Form 5500-SF electronic signature)
- Password (used to login to EFAST2 website applications such as [IFILE](#))

Click Continue and then follow the prompts to complete the seven-step registration process.

EFAST2 Credentials FAQs: answer:

- I am not sure if I have already registered. How can I check?
- I registered but don't remember my credentials. How can I retrieve them?
- How do I unlock my account?
- Do I need to register each year?

Useful EFAST2 guides:

- [EFAST2 and IFILE Quick Start Guide](#)
- [EFAST2 Tutorial](#)
- [EFAST2 Guide for Filers and Service Providers](#)
- [EFAST2 IFILE User Guide](#)

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Register - Privacy Statement (Step 1 of 7)

Please read and accept the following privacy statement to continue.

Thank you for visiting the Department of Labor (DOL) Web site and reviewing our privacy and security statement. DOL is strongly committed to maintaining the privacy of your personal information and the security of DOL computer systems. With respect to the collection, use and disclosure of personal information, DOL makes every effort to ensure compliance with applicable federal law, including, but not limited to, [The Privacy Act of 1974](#), [The Paperwork Reduction Act of 1995](#), and [The Freedom of Information Act](#).

As a general rule, DOL does not collect personally-identifying information about you when you visit our site, unless you choose to provide such information to us. The information we receive depends upon what you do when visiting our site.

If you respond to an online request for personal information:

Generally, DOL will use the information requested to respond to your inquiry or to provide you with the service associated with the request. However, when we request this information, we fully describe in a customized "Privacy Notice" the reasons for collecting it and DOL's intended use of the information. This Privacy Notice will either appear on the Web page collecting the information or be accessible through a link prominently displayed immediately preceding the information request.

Privacy Notice:

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The Privacy Act of 1974 requires that when we ask you for information we tell you our legal right to ask for the information, why we are asking you for it, and how it will be used. We must also tell you what could happen if we do not receive it and whether your response is voluntary, required to obtain a benefit, or mandatory. Our legal right to ask for the information is section 104 of the Employee Retirement Income Security Act (ERISA), 29 U.S.C. § 1024, which imposes certain annual reporting and filing requirements on pension and welfare benefit plans. All pension and welfare plans and direct filing entities that are required to submit an annual return/report under Title I of ERISA (Form 5500 or Form 5500-SF) must file electronically. To do so, filers must register for electronic credentials through this website. If you do not register, you will not be able to meet your obligation to file the annual report.

Generally, the information you provide for EFAST2 registration will be used to facilitate your registration, communicate with you about your credentials, and deliver official correspondence regarding your Form 5500/5500-SF filing. DOL may also use it to inform you about any changes related to the Form 5500/5500-SF, general education and outreach on ERISA, or for other official communications (including enforcement) regarding ERISA compliance. DOL may also share it with other federal agencies, if it determines by careful review that the records or information are both relevant and necessary to any enforcement, regulatory, investigative or prosecutive responsibility of the receiving entity, and that the use of such records or information is for a purpose that is compatible with the purposes for which the agency collected the records.

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We use contractors to perform various website and database functions. When we do, we make sure that the agreement language with the contractor ensures the security, confidentiality and integrity of any personal information.

We may disclose to you and others the information you give us if authorized or required by Federal law, such as the Privacy Act. Also, if you provide false or fraudulent information, you may be subject to criminal prosecution. See section 1027, Title 18, U.S. Code (False statements and concealment of facts in relation to documents required by ERISA) and section 1001, Title 18, U.S. Code (Fraud and False Statements-Statements or entries generally). Other penalties may also apply.

If you visit our site to read or download information:

We collect and store the following information:

- The name of the domain from which you access the Internet (for example, dol.gov, if you are connecting from DOL's computer account).
- The date and time you access our site.
- The Internet address of the Web site from which you linked directly to our site.

The above information is used by software programs on our Web site to create summary statistics which allow us to assess the number of visitors to this different portion of our site. We do not use this information to identify individual visitors.

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Please read and accept the following privacy statement to continue.

The above information is used by software programs on our Web site to create summary statistics which allow us to assess the number of visitors to the different sections of our site, identify what information is of most and least interest, determine technical design specifications, monitor system performance, and help us make our site more useful to visitors.

If you identify yourself by sending an e-mail containing personal information:

Information collected in these instances is used solely for responding to requests for information or records. For example, you may decide to send us personally-identifying information, such as your mailing address in an electronic mail message requesting that information be mailed to you. We may forward your e-mail to other employees at other Government agencies (e.g., Treasury Department/IRS, Pension Benefit Guaranty Corporation) who are better able to respond to you.

Should you wish to file a request under FOIA, instructions are provided at <https://www.dol.gov/agencies/ebsa/about-ebsa/our-activities/public-disclosure/foia>

If you link to other sites outside DOL:

Our Web site has many links to other sites. When you link to any of these sites, you are no longer on our site and are subject to

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Main Content:

Register - Privacy Statement (Step 1 of 7)

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If you link to other sites outside DOL:

Our Web site has many links to other sites. When you link to any of these sites, you are no longer on our site and are subject to the privacy policy of the new site.

Cookie Use Notice

DOL employs "cookies" to provide better service to its customers. DOL does not use cookies to collect any personally-identifying information from users or to track user activities beyond our Web site. DOL does not maintain copies of cookies on our Web site after you leave our Web site.

Cookies are small pieces of temporary data that are exchanged between a Web site and a user's computer which enable a "session" or "dialog" to be established between the two machines. With the session established, DOL is able to tailor its responses (i.e., identify and provide you with the information you want) and help you traverse our Web pages in the most efficient and effective manner possible. The session is often broken when DOL's server does not receive further requests from your computer or you simply exit your browser.

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DOL limits its use of cookies to "session cookies" - types of cookies that are temporarily stored in your computer's memory. Session cookies are normally deleted from a user's computer when the user logs off the computer or the user exits the browser. Effective January, 2001, DOL stopped issuing "persistent cookies" - types of cookies that could be stored permanently on your workstation and reused each time you visit DOL's Web site.

Our Web site employs software programs for security purposes and to ensure that this service remains available to all users. This software monitors network traffic to identify unauthorized attempts to upload or change information, or to interdict traffic that might otherwise cause damage. Unauthorized attempts to upload information or change information on this service are strictly prohibited and may be punishable under the Computer Fraud and Abuse Act of 1996 and the National Information Infrastructure Protection Act of 1996.

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Register - Profile Information (Step 2 of 7)

Enter your profile information below then select Next to continue. Fields marked with an "*" are required.

You must provide accurate and reliable contact details below so we can correspond with you.

Note that the first three user types require registration by an individual person. The credentials for this account may not be shared with others.

OMB Control Number: 1210-0117 Exp. Date: 09/30/2018

* First Name:
* Last Name:
* Address:
Address 2:
* City/Town:
* State:
* Country:
* ZIP:
* Daytime Phone: (Do not include dashes and do not begin with "1")
Fax:
* Email:
* Company Name:

You must choose at least one User Type, but you may choose more.

I want to:	User Type	Definition
Create, import, or amend a filing in FILE	<input checked="" type="checkbox"/> Filing Author	The person who initiates the filing in FILE and is responsible for submitting it. This user type has no signature authority.
Sign a Form 5500/5500-SF	<input checked="" type="checkbox"/> Filing Signer	Filing signers are Plan Administrators, Employers/Plan Sponsors, or Direct Filing Entities who electronically sign the Form 5500/5500-SF. This role should also be selected by plan service providers that have written authorization to file on behalf of the plan administrator under the EFAST2 e-signature option. No other filing-related functions may be performed by selecting this user role alone.
Create a schedule but not a Form 5500/5500-SF in FILE	<input type="checkbox"/> Schedule Author	A person who has been asked, by the Filing Author, to complete one of the Schedules for the filing. This user type cannot initiate, sign or submit a filing. This is rare.
Submit a filing on behalf of an individual or company	<input type="checkbox"/> Transmitter	An individual or company/organization authorized by the plan sponsor or plan administrator to submit electronic returns for the plan. This is rare.
Develop and certify third party software	<input type="checkbox"/> Third Party Software Developer	A company, trade, business, or other person applying for authorization to be an EFAST2 Software Developer. This is rare.

PAPERWORK REDUCTION ACT NOTICE

This information collection has been approved by OMB under OMB Control Number 1210-0117 (Expires 09/30/2018). The obligation to respond to this collection of information is mandatory for covered respondents. (20 CFR 2502.104-2). You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records kept by a firm or its individual must be retained AS LONG AS THE COMPANY OR INDIVIDUAL MAKES OR ADMINISTERES THE INTERNAL FINANCIAL RECORDS ARE REQUIRED TO BE MAINTAINED UNDER TITLE 29 OF THE FEDERAL REGISTER. The time needed to complete and file this form will vary depending on individual circumstances. The estimated average time is 20 minutes. If you have comments concerning the accuracy of this time estimate or suggestions for making the form easier, we would be happy to hear from you. See the [Contact Us](#) area on the EFAST2 Web page for information regarding how to contact us.

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Register - Challenge Information (Step 3 of 7)
Please select a Challenge Question, and provide an answer, then select Next to continue. Your Challenge Answer is required to complete your profile setup so please remember it.

Challenge Question:

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Register - Summary (Step 4 of 7)
Please review the information you provided. Select the Edit option to go back and make corrections or 'Submit' to complete this part of your registration.

* Last Name: Smith
* First Name: John
* Address: 123 Main St
Address 2:
* City/Town: Washington
* State: District of Columbia
* Country: US - United States
* ZIP: 20000
* Daytime Phone: (202) 555-0070
Fax:
* Email: john.smith@gmail.com
* Company Name: John Smith, Inc.
* User Type:
 Filing Signer
 Schedule Author
 Transmitter
 Third Party Software Developer

Challenge Question: Where is your place of birth?
Challenge Answer: new york

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