

## Appendix E-2 Public School Administrator Survey

### Information for Reviewers

This study team for the Evaluation of the DC Opportunity Scholarship Program (OSP) will administer this Public School Administrator Survey to collect data about schools in D.C. Public Schools as well as charter schools operating within the city. This document includes proposed survey items, their sources, and programming logic for online administration. Reviewers should take note of the following

#### *Respondent samples and survey timing*

The study team will administer a Public School Administrator Survey to two groups of respondents:

- **Administrators in DCPS schools**
- **Administrators in charter schools authorized by the DCPCSB**

The survey will be administered in the spring of the 2021-22 school year. Administrators will be reporting on conditions in the school during the 2021-22 school year.

#### *Formatting guide*

This document uses the following conventions:

[**ALL CAPS**] Indicates programming logic that respondents will not see but which drive survey skip patterns and auto-filled parameters.

Source: Indicates the original source of the item and notes any study-related adaptations.

### Survey item sources

DC OSP Education Study Private School Principal Questionnaire, Spring 2013. Fielded as part of Dynarski, Rui, Webber, and Gutmann, *Evaluation of the DC Opportunity Scholarship Program: Impacts Two Years After Students Applied* (NCEE 2018-4010). Washington, DC: National Center for Education Evaluation and Regional Assistance, Institute of Education Sciences, U.S. Department of Education. Retrieved from [https://www.reginfo.gov/public/do/PRAViewIC?ref\\_nbr=201512-1850-001&icID=183024](https://www.reginfo.gov/public/do/PRAViewIC?ref_nbr=201512-1850-001&icID=183024)

DC OSP Education Study Parent Questionnaire, Spring 2013. Fielded as part of Dynarski, Rui, Webber, and Gutmann, *Evaluation of the DC Opportunity Scholarship Program: Impacts Two Years After Students Applied* (NCEE 2018-4010). Washington, DC: National Center for Education Evaluation and Regional Assistance, Institute of Education Sciences, U.S. Department of Education. Retrieved from <https://www.reginfo.gov/public/do/DownloadDocument?objectID=57178801>

DC Office of the State Superintendent of Education. (2019) DC School Report Card and STAR Framework Technical Guide. <https://osse.dc.gov/sites/default/files/dc/sites/osse/publication/attachments/2019%20DC%20School%20Report%20Card%20and%20STAR%20Framework%20Technical%20Guide%201.6.20.pdf>

Longitudinal Evaluation of the Milwaukee Parental Choice Program Principal's Survey. Kisida, B., Jensen, L., Rahn, J.C., & Wolf, P.J. (2008, February). *The Milwaukee parental choice program: Baseline descriptive report on participating schools* (Milwaukee Evaluation Report #3). School Choice Demonstration Project, University of Arkansas, Fayetteville, AR.

School and Staffing Survey. (2011). Private School Principal Questionnaire (2011-12 School Year). Retrieved from <https://nces.ed.gov/surveys/sass/pdf/1112/SASS2B.pdf>

School and Staffing Survey. (2011). Private School Questionnaire (2011-12 School Year). Retrieved from <https://nces.ed.gov/surveys/sass/pdf/1112/SASS3B.pdf>

## Welcome Text and Consent to Participate

---

### WELCOME AND CONSENT

This survey asks about characteristics, instructional approach, and challenges in DC public and private schools. We are asking DC public (including charter) and private schools – including those that do and do not participate in the DC Opportunity Scholarship Program (OSP) – to take part in this survey. The U.S. Department of Education is sponsoring this study and has hired Abt Associates and researchers at the University of Washington and North Carolina State University to carry out the study. **You can help Congress and the U.S. Department of Education better understand schooling options for families in DC by participating in this survey.**

**We are asking you to complete a short survey about your schools’ characteristics, instructional approach, and challenges. The survey should take about 12 minutes to complete.**

When taking the survey you may choose to not answer a question or to stop the survey at any point. There are no right or wrong answers. None of your survey responses will affect your funding eligibility. The study team will not include your name or the name of your school in reports or data files produced by this study. We will not share information from this survey that identifies you to anyone outside of the study team, except as required by law.

We know your time is valuable, and we thank you in advance for the time spent completing this questionnaire! Your responses are vital to the success of this important U.S. Department of Education study.

By pressing the continue button you agree to participate in this survey.

Continue

Information collected for this study comes under the confidentiality and data protection requirements of the Institute of Education Sciences (The Education Sciences Reform Act of 2002, Title I, Part E, Section 183). Per the policies and procedures required by the Education Sciences Reform Act of 2002, Title I, Part E, Section 183, responses to this data collection will be used only for statistical purposes. The reports prepared for this study will summarize findings across the sample and will not associate responses with a specific program, district or individual. Any willful disclosure of such information for non-statistical purposes, except as required by law, is a class E felony.

**Paperwork Burden Statement:** According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is xxxx-xxxx. Public reporting burden for this collection is estimated to average 12 minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. The obligation to respond to this collection is voluntary. If you have comments or concerns regarding the status of your individual submission of this form, application or survey, please contact (National Center for Education Evaluation/Institute of Education Sciences U.S. Department of Education, 555 New Jersey Avenue, SW Room 502i, Washington, DC 20208) directly. (Note: Please do not return the completed instrument, form, application or survey to this address.

## Section A: About You and Your School

**First, we have a few questions specifically about you and your school.**

**A1.** How long have you been employed at this school?

[TEXTBOX] Years  Less than one year

Source: New

**A2.** What is your administrative role at this school? Check all that apply.

- Principal
- Head Master or Head of School
- School Director
- Dean of Students
- Admissions Director
- Assistant Principal/Vice Principal
- Assistant Head Master or Assistant Head of School
- Other: [TEXTBOX]

Source: New

**A3.** What grades are offered in your school this year (2021-22)? Check all that apply.

- |  |   |
|--|---|
| <input type="checkbox"/> Kindergarten          | <input type="checkbox"/> 7 <sup>th</sup> grade  |
| <input type="checkbox"/> 1 <sup>st</sup> grade | <input type="checkbox"/> 8 <sup>th</sup> grade  |
| <input type="checkbox"/> 2 <sup>nd</sup> grade | <input type="checkbox"/> 9 <sup>th</sup> grade  |
| <input type="checkbox"/> 3 <sup>rd</sup> grade | <input type="checkbox"/> 10 <sup>th</sup> grade |
| <input type="checkbox"/> 4 <sup>th</sup> grade | <input type="checkbox"/> 11 <sup>th</sup> grade |
| <input type="checkbox"/> 5 <sup>th</sup> grade | <input type="checkbox"/> 12 <sup>th</sup> grade |
| <input type="checkbox"/> 6 <sup>th</sup> grade |   |

**Now we'd like to know about your school's facilities, resources and programs. Please answer based on the current school year (2021-22) and not on previous school years or changes planned for the future.**

**A4.** How would you rate each of the following facilities at your school this year (2021-22)?

<b>Facilities at your school:</b>	<b>Excellent</b>	<b>Very Good</b>	<b>Adequate</b>	<b>Inadequate</b>	<b>School does not have</b>
Condition of the building(s)	<input type="radio"/>				
Accessibility for students with disabilities	<input type="radio"/>				
Condition of the playground, athletic fields	<input type="radio"/>				
Condition of gym	<input type="radio"/>				
Condition of cafeteria	<input type="radio"/>				
Condition of library /media center	<input type="radio"/>				
Condition of science labs	<input type="radio"/>				
Condition of computers/other instructional technology	<input type="radio"/>				

Source: DC OSP Education Study Private School Principal Questionnaire, Spring 2013, Items 4-5 adapted

**A5a.** Thinking about this CURRENT SCHOOL YEAR (2021-22) and LAST YEAR (2020-21), has your school or district provided the following to students who need it?

<b>For students who need it, our school has provided:</b>	<b>CURRENT school year (2021-22)</b>		<b>LAST school year (2020-21)</b>	
	<b>Yes</b>	<b>No</b>	<b>Yes</b>	<b>No</b>
A computer, tablet, or other internet-capable device (iPad, Chromebook, etc.) for use at home or when not in the school building	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
A WiFi hot spot, broadband internet, or some other way to connect to the internet for use at home or when not in the school building	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Source: New

[GO TO A7](#)

**A7.** At each of the following times during this school year (2021-22) and last school year (2020-21), how has your school has delivered instruction to MOST students?

		Instruction for students enrolled in our school was:		
		Fully or mostly remote	Fully or mostly in-person	Hybrid (A mix of some remote and some in-person)
	During the month of...			
<b>THIS CURRENT SCHOOL YEAR</b>	February 2022	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	October 2021	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<b>LAST SCHOOL YEAR</b>	May 2021	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	February 2021	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	October 2020	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**A8.** Which of the following **classes or instructional programs** does your school provide this year (2021-22) for students who are interested in participating?

	Available at our school	Not available at our school
Music, band/orchestra, chorus	<input type="radio"/>	<input type="radio"/>
Arts, drama, performing arts	<input type="radio"/>	<input type="radio"/>
One or more foreign languages	<input type="radio"/>	<input type="radio"/>
Computer science/coding	<input type="radio"/>	<input type="radio"/>
Engineering or robotics	<input type="radio"/>	<input type="radio"/>
Learning opportunities for academically advanced students [ONLY DISPLAY IF SCHOOL HAS NO GRADE 7 AND NO GRADE 12]	<input type="radio"/>	<input type="radio"/>
Advanced placement (AP) courses [ONLY DISPLAY IF SCHOOL HAS ANY GRADE 7-12]	<input type="radio"/>	<input type="radio"/>
International Baccalaureate® [ONLY DISPLAY IF SCHOOL HAS ANY GRADE 7-12]	<input type="radio"/>	<input type="radio"/>

Source: DC OSP Education Study Private School Principal Questionnaire, Spring 2013, Item 4 adapted

**A9.** Does your school do any of the following this year (2021-22)?

	Yes	No
Require students to wear a school uniform or particular clothing styles/colors	<input type="radio"/>	<input type="radio"/>
Serve breakfast to students	<input type="radio"/>	<input type="radio"/>
Serve lunch to students	<input type="radio"/>	<input type="radio"/>
Provide after school care	<input type="radio"/>	<input type="radio"/>
Provide before school care	<input type="radio"/>	<input type="radio"/>
Provide transportation for students to and from school	<input type="radio"/>	<input type="radio"/>

Source: DC OSP Education Study Private School Principal Questionnaire, Spring 2013, Item 4 adapted

**A10.** Has your school waived or reduced the fee for any low-income students (those eligible for free or reduced-price meals) this year (2021-22) for any of the following? If your school provides a stipend or subsidy to offset costs, please treat that as a fee reduction.

Our school has waived or reduced the fee for low-income students for:	No fee: Provided to all students free of charge	All low income students receive full or partial fee waiver	Some low income students receive full or partial fee waiver	No low income students receive full or partial fee waiver
The school uniform or clothing styles/colors [DISPLAY IF A9=Y]	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Breakfast served at your school [DISPLAY IF A9=Y]	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lunch served at your school [DISPLAY IF A9=Y]	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Transportation for students to and from school [DISPLAY IF A9=Y]	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
After school care [DISPLAY IF A9=Y]	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Before school care [DISPLAY IF A9=Y]	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sports, athletics programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Academic or recreational clubs (for example: chess, debate, robotics, gardening, woodworking, other)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**A10.** During a typical full week of school, approximately how many minutes do most students spend on these activities?

	English, reading, or language arts	Mathematics or arithmetic
Kindergarten [DISPLAY IF SCHOOL HAS K GRADE]	___ minutes per week	___ minutes per week
Fourth grade [DISPLAY IF SCHOOL HAS 4 <sup>TH</sup> GRADE]	___ minutes per week	___ minutes per week
Sixth grade [DISPLAY IF SCHOOL HAS 6 <sup>TH</sup> GRADE]	___ minutes per week	___ minutes per week
Ninth grade [DISPLAY IF SCHOOL HAS 9 <sup>TH</sup> GRADE]	___ minutes per week	___ minutes per week

Source: DC OSP Education Study Private School Principal Questionnaire, Spring 2013, Item 9 adapted

**A11\_intro.** This next question asks about K-12 teachers in your school. When answering, please

- **INCLUDE full-time or part-time** regular K-12 classroom teachers, including those who teach subjects such as music, art, physical education, or special education. Also include any administrators or principals who teach a regularly scheduled class at your school.
- **DO NOT INCLUDE** student teachers, teacher aides, day care aides, or short-term substitute teachers; counselors, library media specialists or librarians, speech therapists, social workers. Do not include administrators UNLESS they also teach a regularly scheduled class at your school.

**A11.** As of October 1, 2021 of this current school year ...?

How many teachers TOTAL were on staff? Enter number: [NUMBOX] teachers

Of this total, how many teachers were **newly hired**: Enter number: [NUMBOX] teachers

Source: Schools and Staffing Survey, Private School Questionnaire (2011-12), Item 37, 58a, adapted.

**GO TO SECTION B**

## Section B: About Your Students

The next questions ask about student enrollment, participation in supportive or advanced learning activities, student behavior, and disciplinary practices in your school.

First, we have some questions about student enrollment in both the **CURRENT** school year (2021-2022) and the **PRIOR** school year (2020-2021).

**B1.** How many students in grades K-12 were enrolled in your school...? Enter the **NUMBER** of students officially enrolled.

On October 1, 2021 (the start of this **CURRENT** SCHOOL YEAR): [NUMBOX] students (enter NUMBER) were enrolled

On October 1, 2020 (the start of the **PRIOR** SCHOOL YEAR): [NUMBOX] students (enter NUMBER) were enrolled

Source: New

ALL NUMBOX VALID RANGE: 0 TO 2999 WHOLE NUM

**B1a.** On October 1, 2021, how many students enrolled in your school were ...?

Hispanic or Latino: [NUMBOX] students (Enter the total NUMBER of students)

**B1b.** On October 1, 2021, **HOW MANY** students enrolled in your school were ...?

Enter the total NUMBER of students in each category:

Black or African American	[NUMBOX]
Asian	[NUMBOX]
White	[NUMBOX]
Native Hawaiian or Other Pacific Islander	[NUMBOX]
American Indian or Alaskan Native	[NUMBOX]
Multiracial or other	[NUMBOX]
Not reported or unknown	[NUMBOX]

Source: New

ALL NUMBOX VALID RANGE: 0 TO 2999 WHOLE NUM

**B2.** This school year (2021-2022), **HOW MANY** students receive services from your school to address...?

Enter the total NUMBER of students in each row:

a learning, physical, or developmental disability: [NUMBOX] students

Limited English proficiency: [NUMBOX] students

Source: New

ALL NUMBOX VALID RANGE: 0 TO 2999 WHOLE NUM

**B4.** How often do the following occur at your school?

	Daily	At least once/week	At least once/month	On occasion	Never
Physical conflicts among students	<input type="radio"/>				
Robbery or theft	<input type="radio"/>				
Vandalism	<input type="radio"/>				
Student use of alcohol/illegal drugs	<input type="radio"/>				
Student possession of weapons	<input type="radio"/>				
Student racial tensions	<input type="radio"/>				
Student bullying	<input type="radio"/>				
Student physical abuse of teachers	<input type="radio"/>				
Student acts of disrespect for teachers	<input type="radio"/>				
Teacher acts of disrespect for students	<input type="radio"/>				
Widespread disorder in classrooms	<input type="radio"/>				
Gang activities	<input type="radio"/>				

Source: School and Staffing Survey (2014) Private School Principal Questionnaire, Item 25

**B7.** How many K-12 students who were enrolled in your school during the PRIOR SCHOOL YEAR (2020-2021) **did not re-enroll** for THIS CURRENT SCHOOL YEAR?

INCLUDE students who were eligible to re-enroll for the current school year (2021-22)—they were entering a grade offered in your school, had not been expelled—but were not attending your school as of October 1, 2021

•

[NUMBOX VALID RANGE: 0 TO 2999] students did not re-enroll for the current school year (2021-22)

Not sure

Source: OSSE 2019 DC School Report Card and STAR Framework Technical Guide, Reenrollment p. 129-135

**B8.** How did the coronavirus pandemic affect your enrollment processes for the 2022-23 school year? Check all that apply.

- The coronavirus **did not change** our enrollment processes
- We offered virtual (online) school tours and/or information sessions
- We allowed families to submit documents electronically
- Other: [TEXTBOX]

Source: New

**The next question asks about student behavior in the PRIOR school year (2020-2021).**

**B11.** During the **PRIOR school year** (2020-2021), how many students were: **Enter a NUMBER in each row**

Suspended one or more times	[NUMBOX] students
Expelled	[NUMBOX] students
Asked to transfer	[NUMBOX] students
Absent 10 or more days (excused or unexcused)	[NUMBOX] students

Source: DC OSP Education Study Private School Principal Questionnaire, Spring 2013, Item 18 adapted  
**FOR ALL NUMBOX, VALID RANGE: 0 TO 2999 WHOLE NUM**

**END OF SURVEY**

## SURVEY END

---

THANK YOU! Your survey is complete. Let's confirm the email address where you would like to receive a \$25 electronic gift card as a token of our appreciation. Our records show that your email address is:

[EMAIL ADDRESS]

**Is this where you would like to receive your electronic gift card?**

- Yes
- No

IF YES GO TO EXIT\_1

IF NO: Where should we send your \$25 electronic gift card? Please type your email address below:

Email: [TEXTBOX]

GO TO EXIT\_1

## EXIT 1

---

You may now close your browser. Thank you for participating in this survey.