

**Exhibit A**

**Kansas City Commodity Office Letterhead**

Commodity Vendor  
Address

Dear Commodity Vendor -

Your signature below serves to confirm that invoicing for the commodity provided by Commodity Vendor Name under WBSCM commodity purchase order number(s) #####, for [[country name]] and PVO is complete.

Sincerely,

KCCO  
Contracting Officer

Commodity Vendor \_\_\_\_\_

cc: USDA/FAS/TLB  
PVO

