

Instructions for FSA-2309

CERTIFICATION OF DISASTER LOSSES

Used by applicants to provide information pertaining to their losses caused by a designated disaster.

Submit the original of the completed form in hard copy or facsimile to the appropriate USDA Office. Customers who have established electronic access credentials with USDA may electronically transmit this form to the USDA office, provided that the customer submitting the form is the only person required to sign the transaction.

Features for transmitting the form electronically are available to those customers with access credentials only. If you would like to establish online access credentials with USDA, follow the instructions provided at the USDA eForms web site.

Applicants must complete Items 1, 4, 5A through 5E, 6 through 11D, and 12A and 12B.

FSA completes Items 2, 3, 5F, 5G and 11E.

Items 1 and 4 are completed by the applicant.

| Item No./ Fld Name | Instruction |
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| 1 Applicant's Name | Enter applicant's name. |
| 4 Date(s) and Nature of Disaster | Enter the date(s) and nature of the designated disaster. |

Items 2 and 3 are for FSA use only.

Items 5A through 5E are completed by the applicant.

| Item No./ Fld Name | Instruction |
|-----------------------------------|---|
| 5A(1) Crop Production | List cash crops. |
| 5A(2) Crop Production | List feed crops. |
| 5A(3) Crop Production | List other crops (i.e. pasture). |
| 5(B) Units | Enter the unit of crop production, i.e. tons, bushels, or lbs. |
| 5C Acres | Enter the number of acres for the crops listed in Item 5A. |
| 5D Yield | Enter the yield per acre for the crops listed in Item 5A. |
| 5E 3 Year Actual Production | Enter the year (i.e. (1) Year <u>2002</u> , (2) Year <u>2003</u> and (3) Year <u>2004</u>) and the yield per acre and source code for each of the 3 years. |

Items 5F through 5G are for FSA use only.

Items 6 through 11D are completed by the applicant.

| Item No./ Fld Name | Instruction |
|--|--|
| 6 Enterprise | Enter the single farming enterprise that suffered disaster losses and is essential to the success of the total farming operation. |
| 7A (1) Dwelling(s) | Enter a description of the damages and losses to the property. (Attach actual estimate for repair or replacement of the damaged property.) |
| 7A (2) Dollar Value | Enter estimated dollar value of losses for dwelling(s). |
| 7B (1) Household Furnishings, Equipment, Personal Effects | Enter a description of the damages and losses to the property. (Attach actual estimate for repair or replacement of the damaged property.) |
| 7B (2) Dollar Value | Enter estimated dollar value of losses for household furnishings, equipment and personal effects. |
| 7C (1) Farming Buildings | Enter the description of the damages and losses to the farming building(s). (Specify the type of building and attach estimates for the repair or replacement of the damaged building(s).) |
| 7C (2) Dollar Value | Enter the estimated dollar value of the losses for the buildings. |
| 7D (1) Farm Machinery/ Equipment | Enter the description of the damages and losses to farm machinery. (Specify the make, model and year and attach actual estimate for repair or replacement of the damaged machinery and equipment.) |
| 7D (2) Dollar Value | Enter the estimated dollar value of the losses for the farm machinery and equipment. |

| Item No./ Fld Name | Instruction |
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| 7E (1) Supplies, Stored Crops and Livestock Products | Enter the description of the damages and losses to supplies, harvested or stored crops, and livestock products. |
| 7E (2) Dollar Value | Enter the estimated dollar value of the losses for supplies, harvested or stored crops, and livestock products. |
| 7F (1) Livestock and Poultry | Enter the description of the damages and losses to livestock and poultry. (Specify the type and number damaged or destroyed.) |
| 7F (2) Dollar Value | Enter the estimated dollar value of the losses to livestock and poultry. |
| 7G (1) Aquatic Organisms | Enter the description of the damage and losses to aquatic organisms. (Specify the type and number damaged or destroyed.) |
| 7G (2) Dollar Value | Enter the estimated dollar value of the losses to aquatic organisms. |
| 7H (1) Perennial Crops | Enter the description of damage and losses to perennial crops. (Specify the types and number.) |
| 7H (2) Dollar Value | Enter the estimated dollar value of the losses to perennial crops. (Include the cost to clear debris, prepare the land for replanting, and to reestablish the crop.) |
| 7 I (1) Other Farm Property | Enter the description of damage and losses to other farm property, e.g., fences, land damage, debris removal. |
| 7 I (2) Dollar Value | Enter the estimated dollar value of the losses to other farm property. |
| 8 Total Physical Losses | Enter the total dollar amount of claimed physical losses. |

| Item No./ Fld Name | Instruction |
|---------------------------------|---|
| 9 Remarks | Use this space to add any additional information. |
| 10A Source | List the source of any claims or settlements, such as insurance claims and settlements, or any other compensation such as disaster program payments or FCIC settlements received or to be received for losses incurred by the disaster. |
| 10B Crop or Property | Enter the crop or property for which the payment was received. |
| 10C Dollar Amount | Enter the dollar amount received for the losses incurred by the disaster. |
| 10D Total Compensation | Enter the sum total of all entries in Column C. |
| 11A Farm Number | List the FSA Farm Number. |
| 11B Farm Location | Enter the County where farm is located. |
| 11C Name of Farm Operator | Enter the name of farm operator as reflected in FSA records. |
| 11D Operator's Share | Enter the operator's percentage of ownership in the crops produced on each farm. |

Item 11E is for FSA use only.

Items 12A and 12B are completed by the applicant.

| Item No./ Fld Name | Instruction |
|---------------------------|---|
| 12A Signature | Enter the applicant's signature. If you are mailing or faxing this form, print the form and manually enter your signature. This form is approved for electronic transmission; if you have established credentials with USDA to submit forms electronically, use the buttons provided on the form for transmitting the form to the USDA office. |
| 12B Date | Enter the date the applicant signed the form. |