

UNITED STATES DEPARTMENT OF AGRICULTURE  
ANIMAL AND PLANT HEALTH INSPECTION SERVICES  
VETERINARY SERVICES

ON-HOLD SHIPMENT NOTIFICATION  
APPLICATION

This form is to be completed by customers that have been subject to an animal products or organism and vectors shipment being held or in quarantine by the USDA and/or the Department of Homeland Security, Customs and Border Protection (CBP). The on-hold processing fee associated with this application is non-refundable and does not expedite or guarantee release of shipment. For additional information contact the Veterinary Services, Strategy and Policy (VS, S&P) office at 301-851-3300.

**Instructions:** We strongly advise that this On-Hold Shipment Notification application (VS Form 16-79) be submitted on-line at:

<https://www.aphis.usda.gov/aphis/ourfocus/animalhealth/animal-and-animal-product-import-information/animal-health-permits>.

Alternately, it may be submitted by email (preferably) to [APIE@usda.gov](mailto:APIE@usda.gov) or Fax to 301-851-2239. If more space is required, provide the information on a separate sheet and attach to the submission.

**The supporting documents listed below MUST accompany this application:**

1. Veterinary Services Import Permit or Application (*if applicable*)
2. Airway Bill/Bill of Lading/Courier Tracking Receipt
3. Invoice/Manifest
4. Foreign Government Certificate, Manufacturers/Exporters Statement
5. Documents describing product processing prior to export to the U.S
6. Copies of correspondence with the port regarding the shipment.

**Emergency Action Notification (EAN) issued:**  Yes or  No

If yes, contact the AQI VMO ([AQI VMO Contacts](#)); do not contact VS, S&P.

<b>1. CBP Agriculture Specialist (CBPAS) or USDA Inspector</b> Name:	<b>2. U.S. Importer/Consignee</b> Name:
Port City & State:	Company Name & Address:
Mode of Transport: <input type="checkbox"/> Air <input type="checkbox"/> Sea <input type="checkbox"/> Land	Phone Number:
Port Phone Number:	Fax Number:
Port Fax Number:	Email Address:
Email Address:	Broker Name & Phone Number:

**3. Description of Material Presently Detained at the Port of Entry**

Name of Product:	<b>If at airport</b> , airline and flight number:
Country of Origin:	Airway Bill (AWB) Number:
Country of Export:	<b>If at seaport</b> , Vessel name:
Date of Arrival:	Bill of Lading (BOL) Number:
Customs Entry Number (format: XXX – 9999999-9):	Container Number(s):
Courier Name:	<b>If at land port</b> , Tracking Number:

Reason shipment was put on hold:

Identify the animal origin ingredients/components including animal species (cow, sheep, horse, bird) and country of origin:

**4. Payment Method**

<input type="checkbox"/> User Fee Account Number:	<input type="checkbox"/> Credit Card Number: Expiration Date (mm/yyyy):
Signature:	Date: