Attachment L. Email to States with SFTP Username and Password

OMB No. 0584-[NEW]

Best Practices in Disaster Supplemental Nutrition Assistance Program (D-SNAP) Operations and Planning

July 7, 2021

Project Officer: Eric Sean Williams

Office of Policy Support SNAP Research and Analysis Division Food and Nutrition Service U.S. Department of Agriculture 1320 Braddock Place Alexandria, VA 22314

703.305.2640 eric.williams@fns.usda.gov

Email to States with SFTP Username and Password

Dear [STATE],

Your username for the Best Practices in D-SNAP Operations and Planning FTP site is [USERNAME].

Your password for the Best Practices in D-SNAP Operations and Planning FTP site is [PASSWORD].

Sincerely,

[PROJECT MANAGER NAME] Project Manager

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-xxxx. The time required to complete this information collection is estimated to average 2 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the following address: U.S. Department of Agriculture, Food and Nutrition Services, Office of Policy Support, 3101 Park Center Drive, Room 1014, Alexandria, VA 22302, ATTN: PRA (0584-xxxx*). Do not return the completed form to this address.