

**Subject:** DUE DATE REMINDER: Annual Services Report

## ANNUAL SERVICES REPORT

### Due Date Reminder

*Check our email address – it's official if it ends in @census.gov*

ATTN

COMPANY

The U.S. Census Bureau recently requested your response to the **2020 Annual Services Report**.

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**Due Date: XXXXX XX, 20XX**

1. Register or sign in at <https://portal.census.gov>
2. Add your authentication code: **XXXX-XXXX-XXXX**

*Case sensitive; if you copy and paste, ensure no blank spaces are captured.*

3. Report by clicking on “REPORT NOW”
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**Please do not reply directly to this automated email.** For assistance with completing your survey, please sign into your Census Bureau account and send us a secure [message](#). You may also call our customer help line at 1-877-787-9860 (option 1), Monday through Friday, 8:00 a.m. to 5:00 p.m. Eastern time.

**Thank you** in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people and economy.

Sincerely,

Kimberly P. Moore  
Chief, Economy-Wide Statistics Division  
U.S. Census Bureau

Office of Management and Budget (OMB) Number: 0607-0422  
Expires: 12/31/2021