

# Boundary and Annexation Survey (BAS) State Certifying Official Sign-Up Form

The contact information for the individual currently responding to the BAS State Certification program in your state is provided in the space below:

Name:

Title:

Department:

Address:

City:

State:

Zip Code:

Telephone:

Email:

State Certification Materials will be emailed to the individual you appoint as the State Certifying Official. You may either confirm the current State Certifying Official above or appoint another individual to this position. Please provide the contact information for the appointed State Certifying Official if different from above:

I confirm the contact person listed  
above as the State Certifying Official

OR

I appoint the following individual as  
the new State Certifying Official:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Department: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Please sign below to indicate that you approve the information provided on this form.

Governor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please email, fax, or mail this  
completed form to the  
U.S. Census Bureau:

U.S. Census Bureau  
National Processing Center  
ATTN: BAS Returns, BLDG 63E  
1201 East 10th Street  
Jeffersonville, IN 47132

Email Address: [geo.bas@census.gov](mailto:geo.bas@census.gov)  
Fax Number: 1-800-972-5652

If you have not yet done so, please respond to [geo.bas@census.gov](mailto:geo.bas@census.gov) with a summary of your state laws regarding annexations, deannexations, incorporations and disincorporations. These state law summaries are available on the BAS website for the BAS State Certification Program.

A list of annexations received through the BAS program is available online at: <https://www.census.gov/geographies/reference-files/time-series/geo/bas/annex.html>

Please see the back of this form/letter for additional information.

We estimate that completing this form will take 30 minutes on average. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to [geo.bas@census.gov](mailto:geo.bas@census.gov). This collection has been approved by the Office of Management and Budget (OMB). The eight digit OMB approval number that appears at the upper left of the form confirms this approval. If this number were not displayed, we could not conduct this survey. The Census Bureau conducts this program under the legal authority of the Title 13 U.S. Code, Section 6.