

**Email: BAS 3L <overprinting> and Text– County and State Consolidation Agreements**

**Subject: YYYY Boundary and Annexation Survey – CBAS- BAS ID: <BAS\_ID>**

<DATE>

“BAS ID:” <BAS\_ID>, <ENTITY\_NAME> <ENTITY\_LSAD\_PUB\_NAME>

<HEO\_NAME>

<HEO\_POSITION>

<HEO\_DEPT\_NAME>

<HEO\_MAILING\_ADDRESS>

<HEO\_CITY\_STATE\_ZIP>

The U.S. Census Bureau is now conducting the Boundary and Annexation Survey (BAS). The Census Bureau and your state or county BAS representative are collaborating to consolidate responses to the BAS. The representative has agreed to report all boundary updates, legal name changes, and status updates to the Census Bureau. Please confirm your government’s BAS and Highest Elected Official (HEO) contact information is correct using the website link below, and work with your state or county BAS contact to ensure all boundary changes for your government are reported by your representative.

The BAS is a voluntary survey. We strongly encourage your participation in the BAS for the following reasons:

- Boundary updates complete the Census Bureau’s geographic framework for data collection, tabulation, and dissemination, and are vital to the success of the decennial census, the American Community Survey, Population Estimates Program, and many other censuses and surveys.
- The federal government allocates more than \$675 billion in federal funds annually for health, welfare, infrastructure, education, and other federal programs and services.
- Responding to the BAS ensures that your local government receives the funds for which it is entitled and has the best data available for its decision-making processes.

**Action Step:**

- **Confirm or update your contact information.** Use the website link below to review and update your contact information and the contact information for your government’s HEO by completing the online contact update form or through email.

[Click here to go to the Contact Update Form](#)

**CONTACT INFORMATION**

Questions for your CBAS representative can be directed to:

“Name:” <BAS\_NAME>

“Position:” <BAS\_POSITION>

“Department:” <BAS\_DEPT\_NAME>

“Mailing Address:” <BAS\_MAILING ADDRESS>

“City, State, Zip, Zip+4:” < BAS\_CITY\_STATE\_ZIP>

"Phone:" <BAS\_PHONE>

"Fax:" <BAS\_FAX>

"Email:" <BAS\_EMAIL>

General BAS questions can be directed to:

Email: <[geo.bas@census.gov](mailto:geo.bas@census.gov)>

Phone: 1-800-972-5651

Website: <<https://www.census.gov/programs-surveys/bas.html>>

Thank you for your participation in the BAS.