

OMB Control Number 1205-0526  
Expiration Date: xx/xx/xxxx

<u>Data Element No.</u>	<u>DATA ELEMENT NAME</u>	<u>DATA TYPE / FIELD LENGTH</u>
100	Reciprocal Agreements with Other States (to be completed by states)	AN 112
101	Name of Eligible Training Provider	AN 75
102	Description of Training Provider	AN 2000
103	Training Provider Address: Line 1	AN 50
103A	Training Provider Address: Line 2	AN 10
103B	Address: City	AN 25
103C	Address: State	AN 2
103D	Address: Zip Code	IN 5

104	Type of Entity	IN 1
105	Name of Training Program	AN 250
106	Description of Training Program	AN 2500
107	URL of Training Program	AN 200
108	Program of study - by potential outcome	IN 10

109	Name of Associated Credential	AN 200
110	Program of Study - CIP Code	IN 6
111	Out-of-Pocket Cost for a Non-WIOA Participant: Tuition and Required Fees	DE 8.2
112	Out-of-Pocket Cost for a Non-WIOA Participant: Books and Supplies	DE 8.2
113	Program Length (Clock/Contact Hours)	IN 5
114	Program Length (Weeks)	IN 5

115	Program Prerequisites	IN 1
116	Program Format	IN 1
117	O*NET-SOC Code Associated with Program Occupation #1	IN 8
118	O*NET-SOC Code Associated with Program Occupation #2	IN 8
119	O*NET-SOC Code Associated with Program Occupation #3	IN 8

120	Total Number of Individuals Served	IN 5
121	Total Number of Individuals Completed, Withdrew, or Transferred (Exited)	IN 5
122	All Individuals: Program of Study Completed	IN 5
123	All Individuals: Number Employed in the second quarter after exit (Numerator)	IN 5
124	All Individuals: Number Employed in the fourth quarter after exit (Numerator)	IN 5
125	All Individuals: Median Earnings in the 2 <sup>nd</sup> Quarter After Exit	DE 8.2
126	All Individuals: Credential Attainment (Numerator)	IN 5

127	All Individuals: Average Earnings (Q2)	DE 8.2
128	All Individuals: Average Earnings (Q4)	DE 8.2
129	Employed in the Second Quarter After Exit Denominator	IN 6
130	Fourth Quarter After Exit Indicators Denominator	IN6
133	Total Number of WIOA Participants	IN 5
134	Total Number of WIOA Participants that Completed, Withdrew, or Transferred (Exiters)	IN 5
135	Total Number of WIOA Participants served with an Individual Training Account (ITA)	IN 5
136	Total Number of WIOA Participants that Completed, Withdrew, or Transferred (Exiters) served with an ITA	IN 5

137	WIOA Participants that Completed, Withdrew, or Transferred (Exiters): Program of Study Completed	IN 5
138	ITA Funds Received by Program (Cost Per WIOA Participant Served (Numerator) (to be completed by States)	DE 810.2
139	WIOA Exiters: Total number employed in the second quarter after Exit (Numerator)	IN 5
140	WIOA Exiters: Total number employed in the fourth quarter after Exit (Numerator)	IN 5
141	WIOA Exiters Median Earnings in the second quarter after Exit	DE 8.2
142	WIOA Participants: Credential Attainment (Numerator)	IN 5

170	WIOA Exiters: Employed in the Second Quarter After Exit Denominator	IN 6
171	WIOA Exiters: Fourth Quarter After Exit Indicators Denominator	IN6
143	<16	IN 5
144	16 - 18	IN 5
145	19 - 24	IN 5
146	25 - 44	IN 5
147	45 - 54	IN 5
148	55 - 59	IN 5
149	60+	IN 5
150	Male	IN 5
151	Female	IN 5
152	Asian	IN 5
153	Black or African American	IN 5
154	Hispanic or Latino	IN 5
155	Native Hawaiian or Other Pacific Islander	IN 5
156	American Indian or Alaska Native	IN 5
157	White	IN 5
158	More Than One Race	IN 5
159	Displaced Homemakers	IN 5
160	Low-Income Individuals	IN 5



161	Individuals with Disabilities, including youth	IN 5
162	Ex-offenders	IN 5
163	Homeless Individuals or runaway youth	IN 5
164	Youth who are in or have aged out of the foster care system	IN 5
165	English Language Learners, Low Levels of Literacy, Cultural Barriers	IN 5
166	Migrant and Seasonal Farmworkers	IN 5
167	Exhausting TANF within 2 years (Part A Title IV of Social Security Act)	IN 5
168	Single Parents (Including single pregnant women)	IN 5
169	Unemployed (27 or more consecutive)	IN 5
172	Date Added to State ETP List	DT 8

\*Additional technical specifications can be found in f barriers to employment.

\*WIOA also defines 2 other "Barriers to Employment Individuals (55+)"

Public Burden Statement (1205-0526)

Persons are not required to respond to this collection to obtain or retain benefits (Workforce Innovation and Opportunity Act) which averages 187.5 minutes per response, and reviewing the collection of information. Send comments to: Department of Labor, 200 Constitution Ave., NW, • Washington, DC • 20210. D

## DATA ELEMENT DEFINITIONS / INSTRUCTIONS

### **Statewide Information**

Record two letter postal code(s) for states with which your state has reciprocal agreements. Reciprocal agreements are when your state recognizes the ETP lists for training providers in other states.

Leave blank if data element does not apply to the program.

### **Training Provider and Program of Service**

Record the name of the organization deemed eligible by a state to provide training services to WIOA Adult and Dislocated Worker program participants.

Report a short description of training provider. The description can include accreditation and program offerings/specialties.

Report the street address of the training provider's main location.

Please verify the address and zip code using the USPS address validation system:  
<https://tools.usps.com/go/ZipLookupAction!input.action>

Report the Apartment/Suite/Unit/Room number, if applicable.

Report the city where the training provider's main location is located.

Report the 2 letter USPS state code for the state where the training provider's main location is located.

Report the 5-digit zip code where the training provider's main location is located.

Please verify the address and zip code using the USPS address validation system:  
<https://tools.usps.com/go/ZipLookupAction!input.action>

Record the type of training entity of the ETP as defined in 20 CFR 680.410.

Record 1 if the provider is an institution of higher education that only awards or the majority of credentials awarded are Associate's Degrees

Record 2 if the provider is an institution of higher education that only awards or the majority of the credentials awarded are baccalaureate or higher degrees

Record 3 if the provider is an institute of higher education where the majority of credentials awarded are a community college certificate of completion

Record 4 if the provider is a National Apprenticeship provider

Record 5 if the provider is a private non-profit provider

Record 6 if the provider is a private for-profit provider

Record 7 if the provider is a public provider

Record 8 if the provider is a type of institution not listed above

Report the name of the approved training program.

Report a short description of approved training program. The description can include other course prerequisites (e.g., driver's license or work experience), learning outcomes, competencies gained, program accreditation, full time/part time, required books/technology, and related careers.

Record the URL of the program-specific webpage for training seekers to find more information on approved training program. If a program-specific page is not available, record the URL of a list of all programs for the provider.

Leave blank if no URL is available.

Record the potential outcome of the program of study. A program of study is synonymous with a "program of training services" as defined at 20 CFR 680.420.

Record 1 if a program of study leads to an industry-recognized certificate or certification

Record 2 if a program of study leads to a certificate of completion of an apprenticeship

Record 3 if a program of study leads to a license recognized by the State involved or the Federal Government

Record 4 if a program of study leads to an associate's degree

Record 5 if a program of study leads to a baccalaureate degree

Record 6 if a program of study leads to a community college certificate of completion

Record 7 if a program of study leads to a secondary school diploma or its equivalent

Record 8 if a program of study leads to employment

Record 9 if a program of study leads to a measureable skill gain leading to a credential

Record 0 if a program of study leads to a measureable skill gain leading to employment

Please provide all that apply in this field.

Record the specific name of certificate, certification, license, or degree participants can receive. Example: Certified Welding Inspector (CWI)

Leave blank if a credential is not associated with the program.

A program of study is identified through both the type of program outlined above (e.g. industry-recognized certificate) and the field of study. The taxonomy that will be used to identify fields of study will be the Classification of Instructional Programs (CIP).

The CIP code can be found here:

<https://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>

This field should represent the 6-digit CIP code, without decimal points.

Record the program's total cost of tuition and required fees for non-WIOA participants, assuming normal time to completion. Examples: Athletic center fees, technology fees, and lab fees.

Leave blank if data element does not apply to the program.

Record an estimate of the program's total cost of books and supplies for non-WIOA participants, assuming normal time to completion.

Leave blank if data element does not apply to the program.

Record the length of the program in clock/contact hours per week.

Clock hours are the total number of actual hours per week a student spends attending class or other instructional activities that count toward completing a program of study.

A clock/contact hour is defined as a 60-minute span of time with between 50 and 60 minutes of actual class instruction, which may include class, recitation, lecture, lab, training, or internship. No more than 1.0 clock hour can be assigned to any discrete 60-minute period.

Record 99999 if the program is a competency-based program.

Record the length of the program in weeks, as completed by a full time student.

Record 99999 if the program is a competency-based program.

Record one of the following program prerequisites for enrollment:

Record 0 if the program has no educational requirements  
Record 1 if the program requires a high school diploma or its equivalent  
Record 2 if the program requires an Associate's degree  
Record 3 if the program requires a Bachelor's degree  
Record 4 if the program requires particular course prerequisites  
Record 5 if the program requires a combination of education and course prerequisites (For example: the program requires an Associate's degree and specific prerequisite course(s))

Indicate the format of the program:

Record 1 if the program is in-person  
Record 2 if the program is online, e-learning, or distance learning  
Record 3 if the program is a hybrid or blended program with both online and in-person components

Record an 8-digit O\*NET Standard Occupational Classification (SOC) code for which this program prepares students.

A CIP-to-SOC crosswalk can be found here: <https://www.onetonline.org/crosswalk/CIP?s=&g=Go>

This field should represent the 8-digit O\*NET-SOC code, without dashes or decimal points.

Record an 8-digit O\*NET Standard Occupational Classification (SOC) code for which this program prepares students.

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This field should represent the 8-digit O\*NET-SOC code, without dashes or decimal points.

**All Individuals**

Record the total number of students enrolled in this program of study in the reporting period.

The aggregate number of all individuals (WIOA and non-WIOA) refers to any individual who was enrolled in a course that is part of a program of study within the reporting period.

Record the total number of students who completed, withdrew, or transferred from this program of study in the reporting period.

The aggregate number of WIOA and non-WIOA exiters with the ETP within the given program of study during the reporting period.

Record the total number of individuals (WIOA and non-WIOA) who **exited (completed, withdrew, or transferred) but** did not withdraw or transfer out from the program of study within the reporting period.

Record the total number of WIOA and non-WIOA exiters who were in the 2nd quarter after exit and have been determined to be in unsubsidized employment through a wage record match or other supplemental means within the reporting period.

Record the total number of WIOA and non-WIOA exiters who were in the 4th quarter after exit and have been determined to be in unsubsidized employment through a wage record match or other supplemental means within the reporting period.

For all individuals in this program of study who were employed in the 2nd quarter after exit during the reporting period , report the wage that is at the midpoint between the highest and lowest wage earned in the second quarter after exit. This indicator also includes individuals who are verified to be self- employed.

Record 999999.99 if data is not yet available for this item.

Record the total number of those WIOA and non- WIOA exiters who completed the program of study AND attained a credential associated with the program of study within one year after exit from the program.

This includes individuals enrolled in this program of study who:

Attained a recognized postsecondary credential during the program or within one year after exit from the program; OR

Attained a secondary school diploma or its recognized equivalent during the program or within one year after exit AND who were also employed or enrolled in an education or training program leading to a recognized postsecondary credential within one year after exit from the program.

Average earnings of individuals in the program of study who are in unsubsidized employment during the second quarter after exit.

Record average total earnings for the second quarter after exit.

Record 999999.99 if data is not yet available for this item.

Average earnings of individuals in the program of study who are in unsubsidized employment during the fourth quarter after exit.

Record average total earnings for the fourth quarter after exit.

Record 999999.99 if data is not yet available for this item.

Record the total number of WIOA and non-WIOA exiters (**completed, withdrew, or transferred**) who were in the 2nd quarter after exit within the reporting period.

Record the total number of WIOA and non-WIOA exiters (**completed, withdrew, or transferred**) who were in the 4th quarter after exit within the reporting period.

#### **WIOA Participants**

Record the total number of WIOA participants, as defined at 20 CFR part 677.150(a), who received training services in this program of study through the WIOA adult or dislocated worker programs during the reporting period.

Record the total number of WIOA participants, as defined at 20 CFR 677.150(a), who received training services in this program of study through the WIOA **Title I Adult or Dislocated Worker** programs during the reporting period and who completed, withdrew, or transferred from this program of study in the reporting period.

Record the total number of WIOA participants as defined at 677.150(a), who have been identified in the program of study and as receiving WIOA Title I funding via an ITA during the reporting period.

Record the total number of WIOA participants, as defined at 677.150(a), who have been identified in the program of study and as receiving WIOA Title I funding via an ITA during the reporting period and who completed, withdrew, or transferred from this program of study in the reporting period.



Record the total number of WIOA ~~participants~~ ~~exitors~~ as defined at 20 CFR 677.150(a), who received training services in this program of study through the WIOA ~~Title I adult or dislocated worker~~ programs during the reporting period who completed and who did not withdraw or transfer out from the program of study within the reporting period.

Record the aggregate summation of all WIOA ITA funds expended by the state for all WIOA participants for ~~this~~ ~~programs~~ of study within the reporting period.

### WIOA Participants - Outcomes

Record the total number of WIOA exitors who have been determined to be in unsubsidized employment through a wage record match or other supplemental means within the second quarter after Exit.

Record the total number of WIOA exitors who have been determined to be in unsubsidized employment through a wage record match or other supplemental means within the fourth quarter after Exit.

For all WIOA exitors in this program of study who exited during the reporting period, report the quarterly earnings that is at the midpoint between the highest and lowest quarterly earnings in the second quarter after exit. This indicator also includes WIOA exitors who are verified to be self-employed.

Record the total number of those WIOA exitors who attained a credential within one year after exit from the program.

This includes WIOA Participants enrolled in this program of study who:  
Attained a recognized postsecondary credential during the program or within one year after exit from the program; OR  
Attained a secondary school diploma or its recognized equivalent during the program or within one year after exit AND who were also employed or enrolled in an education or training program leading to a recognized postsecondary credential within one year after exit from the program.

Record the total number of WIOA exiters who were in the 2nd quarter after exit within the reporting period.

Record the total number of WIOA who were in the 4th quarter after exit within the reporting period.

**WIOA Participants - Characteristics**

Number of WIOA participants in this program of study who are less than 16 years old at program entry.

Number of WIOA participants in this program of study who are age 16 - 18 at program entry.

Number of WIOA participants in this program of study who are age 19 - 24 at program entry.

Number of WIOA participants in this program of study who are age 25 - 44 at program entry.

Number of WIOA participants in this program of study who are age 45 - 54 at program entry.

Number of WIOA participants in this program of study who are age 55 - 59 at program entry.

Number of WIOA participants in this program of study who are age 60+ at program entry.

Number of male WIOA participants in this program of study at program entry.

Number of female WIOA participants in this program of study at program entry.

Number of Asian WIOA participants in this program of study at program entry.

Number of Black or African American WIOA participants in this program of study at program entry.

Number of Hispanic WIOA participants in this program of study at program entry.

Number of Native Hawaiian or Other Pacific Islander WIOA participants in this program of study at program entry.

Number of American Indian or Alaska Native WIOA participants in this program of study at program entry.

Number of White WIOA participants in this program of study at program entry.

Number of WIOA participants having origins in more than one racial category in this program of study at program entry.

**WIOA Participants - Barriers to Employment**

Number of WIOA participants in this program of study who are displaced homemakers at program entry.

Number of WIOA participants in this program of study who are low income individuals at program entry.

Number of WIOA participants in this program of study who are individuals with disabilities, including youth, at program entry.
Number of WIOA participants in this program of study who are ex-offenders at program entry.
Number of WIOA participants in this program of study who are homeless individuals or runaway youth at program entry.
Number of WIOA participants in this program of study who are youth up to age 24 who have ever been in, or have aged out of the foster care system, at program entry.
Number of WIOA participants in this program of study who are English language learners, individuals who have low levels of literacy, or who face substantial cultural barriers at program entry.
Number of WIOA participants in this program of study who are migrant or seasonal farmworkers at program entry.
Number of WIOA participants in this program of study at program entry who will exhaust TANF (Part A Title IV of the Social Security Act) within 2 years.
Number of WIOA participants in this program of study who are single parents or single pregnant women at program entry.
Number of WIOA participants in this program of study who are long-term unemployed at program entry.
Record the date that the program of training services was granted initial eligibility to the state ETP list.  If a precise date is not known, record the first day of the month that the program of training services was granted initial eligibility (e.g. March 2015 would be reported as 20150301)
<b>ADDITIONAL REPORT COMMENTS/NARRATIVE:</b>

\*Use this text box for notes/clarifications about the uploaded file.

" that are collected here as part of the WIOA participant characteristics: "Indian, Alaska Nativ

1 of information unless it displays a currently valid OMB control number. Respondent's reply t  
Opportunity Act, Section 185(a)(2)). Public reporting burden for this collection of information  
, including the time for reviewing instructions, searching existing data sources, gathering and  
nments regarding this burden estimate to the Office of Policy Development and Research ● L  
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CODE VALUE

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- 1 = Higher Ed: Associate's Degree
- 2 = Higher Ed: Baccalaureate or Higher
- 3 = Higher Ed: Certificate of Completion
- 4 = National Apprenticeship
- 5 = Private Non-Profit
- 6 = Private For-Profit
- 7 = Public
- 8 = Other

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- 1 = Industry-Recognized Certificate or Certification
- 2 = Certificate of Completion of an Apprenticeship
- 3 = License Recognized by the State Involved or the Federal Government
- 4 = Associate's Degree
- 5 = A program of study leading to a baccalaureate degree
- 6 = Community College Certificate of Completion
- 7 = Secondary School Diploma or Its Equivalent
- 8 = Employment
- 9 = Measureable Skill Gain Leading to a Credential
- 0 = Measureable Skill Gain Leading to Employment

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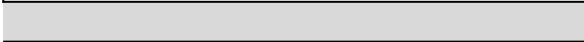
0 = None  
1 = High School Diploma or Equivalent  
2 = Associate's Degree  
3 = Bachelor's Degree  
4 = Course(s)  
5 = Combination of Education and Course(s)

1 = In-person  
2 = Online, E-learning, or Distance Learning  
3 = Hybrid or Blended Program

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d to define WIOA participant characteristics and

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to these reporting requirements is required to  
is estimated to range between 15 and 360  
maintaining the data needed, and completing  
J.S. Department of Labor ● Room N-5641 ● 200