

## COVID-19 Guidance for Title II Reporting

During Academic Year (AY) 2019-20, the COVID-19 pandemic caused disruptions to teacher preparation across the country. Many teacher preparation programs waived certain program admission requirements, clinical experience requirements, and/or graduation requirements due to a lack of access to assessments and/or an absence of safe environments for completing clinical experiences. In addition, some states delayed or waived the assessments required for an initial teaching credential due to a lack of access to the required assessments. These changes to teacher preparation in AY 2019-20 have implications for Title II reporting.

This COVID-19 Guidance for Title II Reporting is intended to support teacher preparation providers in accurately reporting on their program requirements and program operations during the COVID-19 pandemic.

The COVID-19 Guidance includes two key themes:

### *Theme #1*

*Report what happened, as accurately as possible, in all sections of the IPRC*

The IPRC should reflect the reality of teacher preparation programs during AY 2019-20.

If program requirements were waived due to COVID-19, that should be reflected in the IPRC.

### *Theme #2*

*Use “Contextual Information” to describe how COVID-19 affected program operations*

How did teacher preparation programs adapt and change?

Were there statewide changes, such as waivers on assessments for an initial teaching certificate?

The following examples incorporate these key themes to illustrate how specific circumstances would be reflected in the Institution and Program Report Card (IPRC).

### Example 1

*Sample University requires a minimum ACT/SAT score for admission into the program. However, Sample University waived this requirement for 2020 admissions because prospective students were unable to access the ACT/SAT assessments during the COVID-19 pandemic.*

Q: How should Sample University reflect this in the IPRC?

A: In Section I: Program Requirements, Sample University will indicate “no” in the Admission column for the “Minimum ACT score” and “Minimum SAT score” elements (see below), because these were not required for admission into the program in 2020.

In the Contextual Information section, Sample University can discuss that the requirements were waived due to COVID-19 and a lack of access to the assessments.

Element	Admission	Completion
Transcript	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Fingerprint check	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
Background check	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
Minimum number of courses/credits/semester hours completed	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Minimum GPA	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Minimum GPA in content area coursework	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Minimum GPA in professional education coursework	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Minimum ACT score	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
Minimum SAT score	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No

## Example 2

*Sample University requires 450 hours (or one semester) of student teaching. However, K-12 schools closed mid-way through the spring 2020 semester during the COVID-19 pandemic, and program participants were unable to complete the full semester of student teaching. Sample University temporarily adjusted the requirement to 200 hours to accommodate participants who could not complete the full semester of student teaching.*

Q: How should Sample University reflect this in the IPRC?

A: In Section I: Program Requirements, Sample University will indicate “200” in response to the question “Number of clock hours required for student teaching” (see below).

In the Contextual Information section, Sample University can discuss that the requirements were adjusted due to COVID-19 and a lack of access to K-12 classrooms to complete student teaching.

Are there programs with student teaching models?

- Yes  
 No

If yes, provide the next two responses. If no, leave them blank.

### Programs with student teaching models (most traditional programs)

Number of clock hours of supervised clinical experience required prior to student teaching

165

Number of clock hours required for student teaching

200

### Example 3

*Sample University requires a minimum GPA for graduation (program completion). However, Sample University experienced closures and program disruptions during the COVID-19 pandemic, and as a result, did not issue grades in the spring semester. To accommodate this, Sample University waived the minimum GPA requirement in AY 2019-20.*

Q: How should Sample University reflect this in the IPRC?

A: In Section I: Program Requirements, Sample University will indicate “no” in the Completion column for the “Minimum GPA” element (see below).

In the Contextual Information section, Sample University can discuss that the minimum GPA requirement was waived due to COVID-19 disruptions.

Element	Admission	Completion
Transcript	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Fingerprint check	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Background check	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Minimum number of courses/credits/semester hours completed	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
<b>Minimum GPA</b>	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
Minimum GPA in content area coursework	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Minimum GPA in professional education coursework	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No
Minimum ACT score	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No

## Example 4

*Due to COVID-19, Sample University program participants, including program completers, did not have access to the assessments required for an initial teaching credential.*

Q: How should Sample University reflect this in the IPRC?

A: Sample University will submit its lists of enrolled students and program completers to the testing company as usual. The testing company will match which individuals took tests, and calculate the pass rates as usual. Section III: Pass Rates will likely reflect fewer test takers (see below).

In the Contextual Information section, Sample University can discuss that there were fewer test takers due to COVID-19 and a lack of access to the assessments.

### Assessment Pass Rates

Assessment code - Assessment name Test Company Group	Number taking tests	Avg. scaled score	Number passing tests	Pass rate (%)
ETS5134 -ART CONTENT KNOWLEDGE Educational Testing Service (ETS) All program completers, 2018-19	1			
ETS0235 -BIOLOGY CONTENT KNOWLEDGE Educational Testing Service (ETS) Other enrolled students	2			
ETS0235 -BIOLOGY CONTENT KNOWLEDGE Educational Testing Service (ETS) All program completers, 2017-18	4			
ETS0235 -BIOLOGY CONTENT KNOWLEDGE Educational Testing Service (ETS) All program completers, 2016-17	2			
ETS5022 -EARLY CHILDHOOD CONTENT KNOWLEDGE Educational Testing Service (ETS) All program completers, 2016-17	2			

## Example 5

*Due to COVID-19, teacher preparation program participants did not have access to the assessments required for an initial teaching credential. To accommodate this, Sample State waived some of the required assessments for an initial teaching credential.*

Q: How should this be reflected in the IPRC?

A: States work with testing companies to confirm the list of assessments required for an initial teaching credential; these assessments are then included in the IPRC in Section III: Pass Rates. If an assessment was waived (i.e., not required in AY 2019-20), that assessment would not be included as a required assessment for an initial teaching credential in AY 2019-20, and would not need to be included in Section III: Pass Rates (see below).

In the Contextual Information section, teacher preparation providers can discuss any statewide waivers, changes, or guidance.

### Assessment Pass Rates

Assessment code - Assessment name Test Company Group	Number taking tests	Avg. scaled score	Number passing tests	Pass rate (%)
ETS5134 -ART CONTENT KNOWLEDGE Educational Testing Service (ETS) All program completers, 2018-19	1			
ETS0235 -BIOLOGY CONTENT KNOWLEDGE Educational Testing Service (ETS) Other enrolled students	2			
ETS0235 -BIOLOGY CONTENT KNOWLEDGE Educational Testing Service (ETS) All program completers, 2017-18	4			
ETS0235 -BIOLOGY CONTENT KNOWLEDGE Educational Testing Service (ETS) All program completers, 2016-17	2			
ETS5022 -EARLY CHILDHOOD CONTENT KNOWLEDGE Educational Testing Service (ETS) All program completers, 2016-17	2			