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| Reporting entity designator: | Designator (or PRD equivalent) of the air carrier or operator entering the record (automatically populates with assigned credential) |
| Reporting entity name: | Name of the certificate holder or operator as it appears on the certificate or is otherwise recorded in the FAA records. (automatically populates with assigned credential) |
| Pilot certificate number: | Certificate number of the pilot. |
| Pilot last name: | Name of the pilot as it appears on their certificate |
| Date when NDR search and evaluation was completed: | The date the NDR record was received and evaluated: YYYYMMDD |