



**SURVEY TITLE**

**Location:** Name of NARA Facility or External Venue

**Date:** Day of Wk, Mo., Date, 20XX (optional)

**Instructions:** Tell us about your experience today by circling your choices. This valuable information will improve future public outreach programs. Please turn in your completed survey to the designated area or to a staff member. We appreciate your feedback. Thank you for helping us serve you better.

*\*Numbers are for internal purposes only\**

**EXHIBITS SECTION**

1.	<b>Overall, I am satisfied with my museum experience today (101).*</b>		
	Strongly Agree	Agree	Disagree
3.	<b>Is this your first visit to [our museum or exhibit title]? (102)?</b>		
	Yes		No
5.	<b>Is this a return visit to [our museum, exhibit title]?</b>		
	Yes		No
7.	<b>Reason for visiting [our museum, exhibit title]:</b>		
9.	<b>How did you learn about [our museum, exhibit title]?</b>		
	Brochure or flyer	Calendar of events	Magazine
	Newsletter	Newspaper	Promotional signs or billboards
	Radio or television	Social media (Facebook® or Twitter®)	Website
	Word of mouth or personal recommendation	Chartered or group tour	School tour
Other:			

15.	<b>I will visit again in the future.</b>	
	Yes	No
17.	<b>I would recommend visiting [our museum, exhibit title] to others.</b>	
	Yes	No
19.	<b>The exhibit galleries and public spaces were clean and well maintained (103).</b>	
	Yes	No
21.	<b>If no, please describe/explain:</b>	
23.	<b>Exhibit lighting, audiovisual technologies and interactive features were fully functioning (104).</b>	
	Yes	No
25.	<b>The [our museum, exhibit title] signage was clear and instructive.</b>	
	Yes	No
27.	<b>My visit to the [our museum, exhibit title] taught me something new.</b>	
	Yes	No
29.	<b>Did you use the [interactive(s)] in the exhibit?</b>	
	Yes	No
31.	<b>The [interactive(s)] contributed positively to my experience.</b>	
	Yes	No
33.	<b>The written information in the [our museum, exhibit title] was easy to understand.</b>	
	Yes	No
35.	<b>The written information in the visitor guide and/or [exhibit title] handouts was easy to understand.</b>	
	Yes	No
37.	<b>The content in [our museum, exhibit title] was presented in a professional manner.</b>	
	Yes	No
39.	<b>The [our museum, exhibit title] inspired me to learn more about the topic.</b>	
	Yes	No
41.	<b>My visit to the [our museum, exhibit title] was informative.</b>	
	Yes	No
43.	<b>My visit to the [our museum, exhibit title] met my expectations.</b>	

	Yes	No
45.	My visit inspired me to learn more about [our museum, exhibit title].	
	Yes	No
47.		
48.	How could the visit to [our museum, exhibit title] be improved?	
50.	Additional Comments:	
52.	Sex:	
	Female	Male
<b>EDUCATION &amp; FAMILY PROGRAMS SECTION</b>		
54.	Overall, I am satisfied with my education program experience today (121).*	
	Strongly Agree	Agree
	Disagree	Strongly Disagree
56.	Is this your first time participating in [the education program title] (122)?	
	Yes	No
58.	If you have previously participated in [the education program title], when was the most recent time (approx. date)?	
60.	Reason for participating in [the education program title]:	
62.	I would recommend [the education program title] to others.	
	Yes	No
64.	I will participate in another education program in the future.	
	Yes	No
66.	How did you learn about [the education program title]?	

	Brochure or flyer	Calendar of Events	Magazine
	Newsletter	Newspaper	Professional publication
	Promotional signs	Radio or Television	Social media (Facebook® or Twitter®)
	Teacher Conference	Website	Word of mouth or personal recommendation
	Other:		
72.	<b>The objective(s) of [the education program title] was clear.</b>		
	Yes	No	
74.	<b>Overall, the program met its stated objective(s) (126).</b>		
	Strongly Agree	Agree	Disagree Strongly Disagree
76.	<b>The length of the program was appropriate.</b>		
	Yes	No	
78.	<b>The program was conducted in the allotted time.</b>		
	Yes	No	
80.	<b>The program description was informative.</b>		
	Yes	No	
82.	<b>The audiovisual technologies were fully functioning (124).</b>		
	Yes	No	
84.	<b>The facilities were clean and well maintained (123).</b>		
	Yes	No	
86.	<b>Did you go on a docent-led [tour or program]?</b>		
	Yes	No	
88.	<b>The [tour or program] was well organized.</b>		
	Yes	No	
90.	<b>The [tour or program] was conducted in the allotted time.</b>		
	Yes	No	

92.	<b>The [tour or program] was well paced.</b>			
	Yes		No	
94.	<b>The [tour or program] met my expectations.</b>			
	Yes		No	
96.	<b>The [tour or program] taught me something new about [our museum, exhibit title].</b>			
	Yes		No	
98.	<b>How could the [tour or program] be improved?</b>			
100.	<b>Overall, the [guide/moderator/speaker/presenter(s)] was effective (128).</b>			
101.	Strongly Agree	Agree	Disagree	Strongly Disagree
102.	<b>Additional Comment(s):</b>			
104.	<b>Sex:</b>			
	Female		Male	
<b>TEACHERS WORKSHOP SECTION</b>				
106.	<b>Overall, I am satisfied with my education program experience today (141). *</b>			
	Strongly Agree	Agree	Disagree	Strongly Disagree
108.	<b>Is this your first time participating in [the teacher workshop program title] (142)?</b>			
	Yes		No	
110.	<b>The registration process was user-friendly.</b>			
	Yes		No	
112.	<b>The registration fee was reasonable.</b>			
	Yes		No	
114.	<b>Confirmation and preparatory information/materials were sent in a timely manner.</b>			
	Yes		No	
116.	<b>The content is useful/important to me.</b>			

	Yes	No
118.	<b>I learned something that I can apply to my work (149).</b>	
	Yes	No
120.	<b>I gained new knowledge and/or skills.</b>	
	Yes	No
122.	<b>The topic has practical application(s) for me.</b>	
	Yes	No
124.	<b>The handouts were useful and/or informative.</b>	
	Yes	No
126.	<b>The material provided effectively aligns with current education standards.</b>	
	Yes	No
128.	<b>How will you use the ideas, information and/or handouts from the program?</b>	
130.	<b>What were your main objectives for participating in this program?</b>	
132.	<b>Were your objectives met?</b>	
	Yes	No
134.	<b>Which part(s) of the program did you find the most interesting and/or useful?</b>	
136.	<b>The activities, assignments, and/or other requirements were appropriate.</b>	
	Yes	No
138.	<b>The audiovisual materials were effective, clear, and appropriate.</b>	
	Yes	No
140.	<b>The audiovisual technologies were fully functioning (144).</b>	
	Yes	No

142.	<b>Will you recommend this program to other educators (147)?</b>		
	Yes		No
144.	<b>How does this program fit into your curriculum?</b>		
146.	<b>The program meets my professional needs (150).</b>		
	Yes		No
148.	<b>I created materials that I will use in my classroom.</b>		
	Yes		No
150.	<b>Please provide a statement for potential use in promoting the value of this program to other teachers or sponsors:</b>		
152.	<b>The [facilitator/speaker/presenter(s)] was organized and prepared.</b>		
	Yes		No
154.	<b>The [facilitator/speaker/presenter(s)] encouraged participation.</b>		
	Yes		No
156.	<b>The [facilitator/speaker/presenter(s)] was knowledgeable about the topic.</b>		
	Yes		No
158.	<b>The [facilitator/speaker/presenter(s)] was responsive to questions.</b>		
	Yes		No
160.	<b>The [facilitator/speaker/presenter(s)] was engaging.</b>		
	Yes		No
162.	<b>The [facilitator/speaker/presenter(s)] kept the program focused.</b>		
	Yes		No
164.	<b>The [facilitator/speaker/presenter(s)] kept the participants focused.</b>		
	Yes		No
166.	<b>Overall, the [facilitator/speaker/presenter(s)] was effective.</b>		
	Strongly Agree	Agree	Disagree Strongly Disagree
168.	<b>The space(s) used provided a comfortable setting for the program.</b>		

	Yes	No	
170.	<b>The facilities were clean and well maintained (143).</b>		
	Yes	No	
172.	<b>How could this program be improved?</b>		
174.	<b>What topic(s) would you like to see addressed in the future?</b>		
176.	<b>Additional Comment(s):</b>		
178.	<b>Sex:</b>		
	Female	Male	
<b>STUDENT GROUP PROGRAMS</b>			
180.	<b>Overall, I am satisfied with my students' group program experience today (161)*.</b>		
	Strongly Agree	Agree	Disagree
181.	<b>Is this your first time for your students to participate in [the student group program title] (162)?</b>		
	Yes	No	
182.	<b>If you have previously participated in [the education program title], when was the most recent time (approx. date)?</b>		



184.	<b>Reason for participating in [the education program title]:</b>	
186.	<b>How does this program fit into your curriculum?</b>	
188.	<b>The objective(s) of [the education program title] was clear.</b>	
	Yes	No
190.	<b>The length of the program was appropriate.</b>	
	Yes	No
192.	<b>The program was conducted in the allotted time.</b>	
	Yes	No
194.	<b>The program description was informative.</b>	
	Yes	No
196.	<b>The registration process was user-friendly.</b>	
	Yes	No
198.	<b>The registration fee was reasonable.</b>	
	Yes	No
200.	<b>The handouts were useful and/or informative.</b>	
	Yes	No
202.	<b>The material provided effectively aligns with current education standards.</b>	
	Yes	No
204.	<b>The activities, assignments, and/or other requirements were appropriate.</b>	
	Yes	No
206.	<b>The content of the program was presented in an age appropriate manner.</b>	
	Yes	No
208.	<b>The teaching techniques used engaged my students.</b>	
	Yes	No
210.	<b>The program meets my students' needs.</b>	

	Yes		No	
212.	<b>Overall, the program met its stated objective(s) (166).</b>			
	Strongly Agree	Agree	Disagree	Strongly Disagree
213.	<b>Will you recommend this program to other educators (167)?</b>			
	Yes		No	
214.	<b>The [facilitator/speaker/presenter(s)] was organized and prepared.</b>			
	Yes		No	
216.	<b>The [facilitator/speaker/presenter(s)] encouraged participation.</b>			
	Yes		No	
218.	<b>The [facilitator/speaker/presenter(s)] was knowledgeable about the topic.</b>			
	Yes		No	
220.	<b>The [facilitator/speaker/presenter(s)] was responsive to questions.</b>			
	Yes		No	
222.	<b>The [facilitator/speaker/presenter(s)] was engaging.</b>			
	Yes		No	
224.	<b>The [facilitator/speaker/presenter(s)] kept the program focused.</b>			
	Yes		No	
226.	<b>The [facilitator/speaker/presenter(s)] kept the participants focused.</b>			
	Yes		No	
228.	<b>Overall, the [facilitator/speaker/presenter(s)] was effective (168).</b>			
	Strongly Agree	Agree	Disagree	Strongly Disagree
229.	<b>The audiovisual technologies were fully functioning (164).</b>			
	Yes		No	
230.	<b>The facilities were clean and well maintained (163).</b>			
	Yes		No	
231.	<b>The space(s) used provided a comfortable setting for the program.</b>			
	Yes		No	
233.	<b>The program met my expectations.</b>			
	Yes		No	
235.	<b>How could this program be improved?</b>			

237.	<b>What topic(s) would you like to see addressed in the future?</b>			
239.	<b>Additional Comment(s):</b>			
<b>PUBLIC PROGRAMS SECTION</b>				
241.	<b>Overall, I am satisfied with my public program experience today (181)*.</b>			
	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 25%;">Strongly Agree</td> <td style="width: 25%;">Agree</td> <td style="width: 25%;">Disagree</td> <td style="width: 25%;">Strongly Disagree</td> </tr> </table>	Strongly Agree	Agree	Disagree
Strongly Agree	Agree	Disagree	Strongly Disagree	
243.	<b>Is this your first public program at [our museum] (182)?</b>			
	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 50%;">Yes</td> <td style="width: 50%;">No</td> </tr> </table>	Yes	No	
Yes	No			
245.	<b>If you have previously participated in [public program title], when was the most recent time (approx. date)?</b>			
247.	<b>Reason for attending in [the public program title].</b>			
249.	<b>I would recommend [the public program title] to others.</b>			
	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 50%;">Yes</td> <td style="width: 50%;">No</td> </tr> </table>	Yes	No	
Yes	No			
251.	<b>I will attend another public program in the future.</b>			
	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 50%;">Yes</td> <td style="width: 50%;">No</td> </tr> </table>	Yes	No	
Yes	No			

253.	<b>How did you learn about [the public program title]?</b>			
	Brochure or flyer	Calendar of events		Magazine
	Newsletter	Newspaper		Promotional Signs
	Radio or television	Social media (Facebook <sup>®</sup> or Twitter <sup>®</sup> )		Website
	Word of mouth or personal recommendation	Chartered or group tour		School tour
	Other:			
259.	<b>The objective(s) of [the public program title] was clear.</b>			
	Yes		No	
261.	<b>The length of the program was appropriate.</b>			
	Yes		No	
263.	<b>The public program was focused and on task throughout the presentation.</b>			
	Yes		No	
265.	<b>The program was conducted in the allotted time.</b>			
	Yes		No	
267.	<b>The program description was informative.</b>			
	Yes		No	
269.	<b>The program matched the description.</b>			
	Yes		No	
271.	<b>Overall, the program met its stated objective(s) (186).</b>			
	Strongly Agree	Agree	Disagree	Strongly Disagree
273.	<b>The registration and/or reservation process was user-friendly.</b>			
	Yes		No	
275.	<b>The content is useful/important to me.</b>			
	Yes		No	
277.	<b>I learned something that will be useful to me.</b>			
	Yes		No	
279.	<b>I gained new knowledge and/or skill.</b>			
	Yes		No	

281.	<b>The handouts were useful and informative.</b>			
	Yes		No	
283.	<b>The audiovisual technologies were fully functioning (184).</b>			
	Yes		No	
285.	<b>The audiovisual materials were effective, clear, and appropriate.</b>			
	Yes		No	
287.	<b>How will you use the content from the program?</b>			
289.	<b>The [moderator/speaker/presenter(s)] was organized and prepared.</b>			
	Yes		No	
291.	<b>The [moderator/speaker/presenter(s)] encouraged participation.</b>			
	Yes		No	
293.	<b>The [moderator/speaker/presenter(s)] was knowledgeable about the topic.</b>			
	Yes		No	
295.	<b>The [moderator/speaker/presenter(s)] was responsive to questions.</b>			
	Yes		No	
297.	<b>The [moderator/speaker/presenter(s)] was engaging.</b>			
	Yes		No	
299.	<b>The [moderator/speaker/presenter(s)] kept the program focused.</b>			
	Yes		No	
301.	<b>The [moderator/speaker/presenter(s)] kept the participants focused.</b>			
	Yes		No	
303.	<b>Overall, the [moderator/speaker/presenter(s)] was effective (188).</b>			
	Strongly Agree	Agree	Disagree	Strongly Disagree
305.	<b>The space for the public program was a comfortable setting for the presentation.</b>			
	Yes		No	
307.	<b>The facilities were clean and well maintained (183).</b>			
	Yes		No	
309.	<b>The program met my expectations.</b>			

	Yes	No	
311.	<b>The staff was helpful and informative.</b>		
	Yes	No	
313.	<b>How could this program be improved?</b>		
315.	<b>What topic(s) would you like to see addressed in the future?</b>		
317.	<b>Additional Comment(s):</b>		
319.	<b>Sex:</b>		
	Female	Male	
<b>ADDITIONAL DEMOGRAPHIC SECTION</b>			
321.	<b>Age:</b>		
	18-24	25-34	35-44
	45-55	56-64	65+

324.	<b>Race and ethnicity (circle or write-in all that apply):</b>	
	White	Black or African American
	American Indian or Alaskan Native	South Indian
	Chinese	Japanese
	Filipino	Korean
	Vietnamese	Other Asian: _____
	Native Hawaiian	Guamanian or Chamorro
	Samoan	Other Pacific Islander: _____
	Other:	
333.	<b>Hispanic, Spanish or Latino Origin?</b>	
	Yes	No
335.	<b>Country:</b>	
	<b>State:</b>	
	<b>Zip Code:</b>	

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