



U.S. SMALL BUSINESS ADMINISTRATION
WASHINGTON, DC 20416

December 7, 2020

Susan Minson
SBA Desk Officer
Office of Management and Budget

Dear Ms. Minson:

Pursuant to the Office of Management and Budget (OMB) procedures established at 5 CFR 1320, SBA requests that the collection of information titled, *Affiliation Worksheet-Paycheck Protection Program* be processed in accordance with section 1320.13, Emergency Processing. SBA has determined that this information must be collected prior to the expiration of time periods established under Part 1320, and that this information is essential to the SBA's ability to effectively review loans that have been made under the Paycheck Protection Program (PPP).

This worksheet will collect information from borrowers that answered "yes" to question 3¹ on Form 2483 (*Borrower Application Form*) when they applied for a PPP loan, and also from borrowers that did not respond in the affirmative but, based on the information available to SBA, may have affiliates. The information will be collected during SBA's review of PPP loans provided to these borrowers, if SBA determines that supplemental information is necessary to evaluate the borrower's eligibility certification and compliance with size and affiliation requirements. SBA has already started to review PPP loans. Failure to collect the information requested could result in improper payments if loans were issued to borrowers that are not eligible, and forgiveness payments are remitted to lenders for ineligible borrowers.

SBA requests approval of the submission by December 10, 2020. Given the inability to seek public comment during such a short timeframe, SBA also requests a waiver from the requirement to publish 60-day and 30-day notices in the Federal Register seeking public comment during the period of OMB review. Although SBA is unable to consult with the public prior to issuing the forms, the Agency has experience designing similar forms in a way that is clear and minimizes burden on respondents.

Sincerely,

Jihoon Kim
Director, Office of Financial Program Operations

¹ "Is the Applicant or any owner of the Applicant an owner of any other business, or have common management with, any other business? If yes, list all such businesses and describe the relationship on a separate sheet identified as addendum A."