

C-411(L)
(Draft)



UNITED STATES DEPARTMENT OF COMMERCE
U.S. Census Bureau
Office of the Director
Washington, DC 20233-0001

A Message from the Acting Director, U.S. Census Bureau:

We request your participation with the **Survey of Residential Building or Zoning Permit Systems**. The U.S. Census Bureau uses the information from this survey to update our list of jurisdictions that issue building or zoning permits. From these jurisdictions, we obtain statistics on the number and valuation of residential housing units authorized by building or zoning permits.

This survey produces estimates of construction of new housing units, the largest component of the construction industry. We also use your data to produce population estimates at the local government level. The population estimates are used by government agencies to allocate funding and other resources to your local area and for various planning purposes. Data users rely on your detailed geographic data to monitor growth and develop production and marketing strategies. Therefore, your cooperation in this survey is especially important.

Please complete all sections applicable to the jurisdiction shown in the "FOR" line of the address section of the enclosed Form C-411, "Survey of Residential Building or Zoning Permit Systems". Return the completed form in the enclosed envelope. You may also submit your survey by fax (301-763-8587) within 30 days of the postmark stamped on the front of the envelope.

Information about the authority, confidentiality, and burden of this data collection can be found on the back of this letter.

For assistance with completing this survey, please call the Residential Construction Branch at 1-800-845-8244, Monday through Friday, 8:00 a.m. to 5:00 p.m. Eastern time.

Thank you in advance for your time and participation, and for helping the Census Bureau measure America's people and economy.

Sincerely,

A handwritten signature in blue ink, appearing to read "RJ", written over a faint grid pattern.

Ron S. Jarmin
Acting Director

Enclosures

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OMB Number

This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-0350 and appears in the top right corner of the paper survey form. Without this approval, we could not conduct this survey.

Authority and Confidentiality

Title 13, United States Code, Sections 131 and 182, authorizes the Census Bureau to conduct this collection and request your voluntary assistance. These data are subject to provisions of Title 13, United States Code, Section 9(b), which exempts data that are customarily provided in public records from rules of confidentiality.

Burden Estimate Statement

We estimate the Survey of Residential Building or Zoning Permit Systems will take an average of 15 minutes to complete. Factors such as company size, complexity and activity will affect your actual time to complete the survey. This estimate includes the time to review instructions, search existing data sources, gather and maintain the data needed, and complete and review the survey. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: EID Survey Comments 0607-0350, U.S. Census Bureau, 4600 Silver Hill Road, Room EID-7K181, Washington, DC 20233. You may e-mail comments to: eid.rcb.customer.service@census.gov. Be sure to use EID Survey Comments 0607-0350 as the subject.