

OMB CONTROL NUMBER: XXXX-XXXX  
OMB EXPIRATION DATE: XX/XX/XXXX

### AGENCY DISCLOSURE NOTICE

The public reporting burden for this collection of information, **[Insert OMB Control Number]**, is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or burden reduction suggestions to the Department of Defense, Washington Headquarters Services, at [whs.mc-alex.esd.mbx.dd-dod-information-collections@mail.mil](mailto:whs.mc-alex.esd.mbx.dd-dod-information-collections@mail.mil). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

## PRIVACY ACT STATEMENT

OMB Control #

Expiration Date

**AUTHORITY:** 10 U.S.C. 2165, National Defense University; 10 U.S.C. 2163 Degree Granting Authority for National Defense University and E.O. 9397, as amended (SSN).

**PURPOSE:** The data provided will be used to update your National Defense University (NDU) record. NDU data are used to authenticate and identify NDU personnel and students; track academic enrollment, assignments, progress, and assessments; track personnel records and actions; create academic transcripts and related reports; facilitate award of degrees and credentials; conduct analysis for regional and DoD academic accreditations; and create reports for University leadership to aid in the development of effective curricula, facilitate academic completion requirements.

**ROUTINE USES:** Data are shared with other Federal/State agencies and contractors for the purpose of communicating educational credentials and accrediting University programs. For a complete list of routine uses and authorities see the applicable system of records notice, National Defense University (NDU) Student Data Files (September 21, 2010, 75 FR 57458). The notice is located at: <https://dpcl.d.defense.gov/Privacy/SORNsIndex/DOD-wide-SORN-Article-View/Article/570570/dndu01/>

**DISCLOSURE:** Voluntary. However, if data in NDU systems are not up-to-date, your NDU entitlements/privileges and the ability of NDU systems to identify you as an NDU-affiliated person could be delayed or inaccurate. The production of accurate academic transcripts may not be possible. Home addresses will be used for mustering in the event of an officially declared manmade or natural disaster (DoDI 3001.02) and for notification of a Privacy compromise, loss or stolen (breached) personally identifiable information (PII). If addresses are not correct these two requirements will not be performed with

accuracy as to your location.

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## Biographical Data

Country:

\_\_\_\_\_

First and Last Name:

\_\_\_\_\_

What languages do you speak? Please list all.

\_\_\_\_\_

Please list your last three assignments/postings and years in each assignment  
(Example: Director, J5; 2011-2016)

Most Recent \_\_\_\_\_

2nd Most Recent \_\_\_\_\_

3rd Most Recent \_\_\_\_\_

Please list three of your personal hobbies (ex. hunting, reading, riding horses, playing soccer)

\_\_\_\_\_

Have you attended training in the US before?

Yes

No

If you answered yes to the above, please list the training courses you completed in the US, including date and location. (Example: Command and General Staff College, Fort Leavenworth, August 2017-June 2018)

\_\_\_\_\_

Do you smoke?

Yes

No

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## Family Members

While our office unfortunately cannot grant authorization for your dependents on your ITO, we understand they may nevertheless join you in country on individually-arranged visas. Your family members (dependents) will:

- NOT be joining me.
- join me for a short time, such as vacation, holiday, or for an anniversary
- join me for the entire year in the United States

If your dependents are joining you for over 75% of the year (for 8 months or MORE), please list them by relationship, date of birth, and their tentative arrivals and departures. (Example: Spouse, 14 August 1975, 5 July 2020 - 28 May 2021)

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## **Community Sponsor Program**

The International Student Management Office manages a Community Sponsor Program designed to offer support and assistance to International Fellows studying at National Defense University. As an International Fellow (IF), you will have the opportunity to participate in this program and establish a meaningful relationship with an assigned sponsor and his/her family in such a way that both parties benefit from this unique international interaction.

Community Sponsors are local community members from all walks of life who join our program in order to befriend International officers, assist in the transition to the U.S., learn about different cultures, offer insight into U.S. culture, and ensure that your experience at NDU and in the United States is a positive one. Participating in the NDU Sponsorship Program is a rich and rewarding experience, as the relationship you develop with your Sponsor can last a lifetime.

Would you like to participate in the Community Sponsor Program and be matched with a sponsor?

- Yes
- No

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