

**Instructions: Please fill this out for each restaurant that is contacted (columns B-F will be pre-filled based on the random sampling list generated for each site)**

**EstablishmentID:** Assign if restaurant is participating - this will be the identifier used on all study materials and should start with site abbreviation and then a number (e.g., TN-Tennessee)

**Columns B-F:** will be pre-filled in order based on the random sampling list with the information provided by each site

**Other contact information:** record any other information that you use to contact a restaurant

**1. Response code:** U - Unable to Contact; C - Closed; R - Refused; P - Participating; I1 - Ineligible - Not an EHS-Net restaurant; I2 - Ineligible - Language manager; O - Other

**2. Restaurant tye:** Type should be determined by recruiter, you should not ask during recruitment; I - Independently owned; C - Chain; U - Unsure

**3. Difficulty in communication:** Assess your level in communicating with the establishment for recruitment

**4. Phone calls:** Indicate if you called the restaurant to participate in the study; Y - Yes; Blank - No

**4a. Number of calls:** Number of times you attempted to call the restaurant (max 5 calls)

**5. Postcard/letter:** Indicate if you mailed the restaurant a notice about the study; Y - Yes; Blank - No

**5a. Number of mailings:** Number of times you mailed the restaurant

**6. E-mail:** Indicate if you e-mailed the restaurant about the study; Y - Yes; Blank - No

**6a. Number of e-mails:** Number of e-mails you sent to the restaurant

**7. In person visit:** Indicate if you visited the restaurant to participate in the study; Y - Yes; Blank - No

**7a. Number of visits:** Number of onsite visits to recruit the restaurant

**8. Social Media:** Indicate if you used other social media tools to inform the restaurant about the study; if yes, indicate what social media tools were used

**8a. Number of attempts:** Number of times you used the social media tool

**9. Other:** Indicate if you used other methods to inform the restaurant about the study; If yes, indicate what method was used

**9a. Number of attempts:** Number of times other outreach was conducted

**10. Consent:** Indicate where consent to participate is provided; P - Phone; Ons - Onsite; Oth - Other

**11. Comments/Reason for refusal:** record any comments about the recruitment or reasons provided for not participating in the study

EstablishmentID	Permit number/Site specific identifier	Business Name	Address	Phone	e-mail	Other contact information	1. Response Code
-----------------	--	---------------	---------	-------	--------	---------------------------	------------------

se, SN-Southern Nevada, NYS-New York State, NYC - New York City, RI - Rhode Island, HC - Harris County, MN - Minnesota, FC - Franklin County)

2. Restaurant type	3. Difficulty in communication	4. Phone calls	4a. Number of calls	5. Postcard/letter	5a. Number of mailings	6. E-mail	6a. Number of e-mails	7. In person visit	7a. Number of visits	8. Social Media	8a. Number of attempts	9. Other	9a. Number of attempts	10. Consent
--------------------	--------------------------------	----------------	---------------------	--------------------	------------------------	-----------	-----------------------	--------------------	----------------------	-----------------	------------------------	----------	------------------------	-------------

**11. Comments/Reason for refusal**

partcode	resttype	comm	yn	consent
U	I	None	Y	P
C	C	A little		Ons
R	U	Some		Oth
P		A lot		
I1		No comm.		
I2				
O				