

Justification for Nonsubstantive Change Request for OMB Control No. 1225-0087

DOL submits this nonsubstantive change request in order to accommodate some revisions to the Application for use of Public Space by Non-DOL Agencies in the Frances Perkins Building form.

The changes to form follow:

- Part I: Application: The existing data fields were rearranged, a few minor data fields were added, and an approver signature block was added.
- Part IV: Equipment and/or Logistical Support Requested: “Veterans Plaza”, “Hall of Honor”, “Cafeteria”, and “Plaza Kiosk” were all added to the list of possible venues. Additionally, DOL staff added some follow-on fields to provide respondents the ability to specify certain parameters about their event (e.g. date, start time, planning meeting location, web address of event invitation).
- Part V: Application Approval: Removed “Director, Office of Administrative Services” and added both “Director, Conference Services” and “Director, Office of Administration, Reporting & Conference SRVS, Facilities Director” signature blocks.

These changes should not change the burden per response imposed upon the public. The additional fields enable DOL staff to provide greater support to respondents and event planners seeking to use DOL facilities.