**Narrative of Changes**

*The purpose of the Narrative of Changes is to clearly indicate changes to a collection since the previous approval.*

Collection Title: Mitigation Grants Program/eGrants

OMB Control No.: 1660-0072

Current Expiration Date: 6/30/2017

Collection Instruments: Mitigation eGrants System (eGrants)

FEMA Forms: None

The following are the changes to the collection:

Supporting Statement:

Question 8a – Updated to reflect FRN publication information.

Question 10 – Updated to reflect current privacy information.

Question 12 – Updated to reflect hourly wage rate.

Question 14 – Costs to the Federal Government updated.

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Estimated Annualized Burden Hours and Costs | | | | | | | | |
| **Type of Respondent** | **Form Name / Form Number** | **No. of Respon-dents** | **No. of Respon-ses per Respon-dent** | **Total No. of Responses** | **Avg. Burden per Response (in hours)** | **Total Annual Burden (in hours)** | **Avg. Hourly Wage Rate** | **Total Annual Respondent Cost** |
|  | **FMA** |  |  |  |  |  |  |  |
| State, local or Tribal Government | Benefit-Cost Determination | 56 | 10 | 560 | 5 | 2800 | $48.14 | $134,792 |
| State, local or Tribal Government | Environmental Review | 56 | 10 | 560 | 7.5 | 4200 | $48.14 | $202,188 |
| State, local or Tribal Government | Project Narrative-Sub-grant Application | 56 | 14 | 784 | 12 | 9408 | $48.14 | $452,901 |
| **Subtotal** |  | **56** |  | **1,904** |  | **16,408** |  | **$789,881** |
|  | **PDM** |  |  |  |  |  |  |  |
| State, local or Tribal Government | Benefit-Cost Determination | 56 | 20 | 1,120 | 5 | 5600 | $48.14 | $269,584 |
| State, local or Tribal Government | Environmental Review | 56 | 20 | 1,120 | 7.5 | 8400 | $48.14 | $404,376 |
| State, local or Tribal Government | Project Narrative-Sub-grant Application | 56 | 20 | 1,120 | 12 | 13,440 | $48.14 | $647,002 |
| **Subtotal** |  | **56** |  | **3,360** |  | **27,440** |  | **$1,320,962** |
| **Total** |  | **56** |  | **5,264** |  | **43,848** |  | **$2,110,843** |

**Note:** The “Avg. Hourly Wage Rate” for each respondent includes a 1.46 multiplier to reflect a fully-loaded wage rate.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Data Collection Activity** | **Supporting Authority** | **No. of Respondents** | **No. of Responses per Respondent** | | **Total No. of Responses** | **Avg. Burden per Response (in hours)** | **Total Annual Burden (in hours)** |
| Benefit Cost Determination | FMA (97.029) and PDM  (97.047) Programs | 56 | 30 | 1,680 | | 5 | 8,400 |
| Environmental Review | FMA (97.029) and PDM  (97.047) Programs | 56 | 30 | 1,680 | | 7.5 | 12,600 |
| Project Narrative-Sub-Grant Application | FMA (97.029) and PDM  (97.047) Programs | 56 | 34 | 1,904 | | 12 | 22,848 |
| **Total** |  | **56** |  | **5,264** | |  | **43,848** |
|  |  |  |  |  |  |  |  |

Note: The “Avg. Hourly Wage Rate” for each respondent includes a 1.46 multiplier to reflect a fully-loaded wage rate.

**Question 15**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Itemized Changes in Annual Burden Hours** | | | | | | |
| **Data collection Activity/Instrument** | **Program Change (hours currently on OMB Inventory)** | **Program Change (New)** | **Difference** | **Adjustment (hours currently on OMB Inventory)** | **Adjustment (New)** | **Difference** |
| Benefit Cost Determination |  |  |  | 8,400 | 8,400 | 0 |
| Environmental Review |  |  |  | 12,600 | 12,600 |  |
| Project Narrative-Sub-Grant Application |  |  |  | 22,848 | 22,848 | 0 |
| **Total(s)** |  |  |  | **43,848** | **43,848** | **0** |

***Explain:***

There are no changes to the annual hour burden previously reported and there has been no change to the information being collected.