**PUBLIC BURDEN STATEMENT:** Public reporting burden for this collection is estimated to average 15 minutes per submission, including reviewing instructions, gathering and maintaining the data needed, completing the form, and reviewing the collection of information. Comments on the burden or content of this instrument may be sent to the Corporation for National and Community Service, Attn: Amy Borgstrom, 250 E. Street SW, Washington, D.C. 20525. You are not required to respond to the collection unless the OMB control number and expiration date displayed on page 1 are current and valid. (See 5 C.F.R. 1320.5(b)(2)(i).)

AmeriCorps External Reviewer Survey

Review Participants, thank you for participating in the AmeriCorps Grant Review! As the review ends, we're interested in hearing from you about your experience as a reviewer for this competition.

To complete the survey, please:

1. Read the purpose of this survey.

The purpose of this survey is to determine how well the various aspects of the review process:

- Managed your expectations for review participation,

- Provided clarity on the requirements to assess the application, and

- Equipped you to produce high-quality review products according to AmeriCorps standards.

2. Keep these objectives in mind as you respond to the questions.

3. Answer every question.

4. Click "Done" to submit your response on the last page.

Responses to questions in this evaluation will be used only for improvement purposes by AmeriCorps. They will not be shared with any third parties (e.g., other Reviewers or Applicants).

\*Required

1.Please indicate your role during this review process.Required to answerSingle choice

CNCS Staff Reviewer

External Reviewer

Program Office Liaison

2.Which of the following statements best describes you in your role during the AmeriCorps Grant Review (select one)?

Required to answerSingle choice

This was my first grant review experience.

This was my first AmeriCorps grant review, but I have participated in other grant reviews before.

I have served in other AmeriCorps grant reviews before.

I did not complete this review

**(Did not complete review)**

Please provide feedback for the next 3 questions and the following survey as applicable

3.Please provide the main reason(s) you were unable to complete the review.

Multi Line Text

4.Please provide feedback on how we could have better supported you in completing the review.

Multi Line Text

5.Please provide any additional or general comments about your experiences with the AmeriCorps Grant Review process.

Multi Line Text

6.If you participated in the orientation period or the start of the review, and are interested in continuing the survey to share more thoughts on the competition please indicate below.

Required to answer

Yes, I would like to proceed

No, I would rather finish here

\*Required

Evaluation Questions

7.Please respond to the following aspects of the Recruitment Process.

Required to answerLikert

|  | Could Use Improvement | No Opinion | Worked Well |
| --- | --- | --- | --- |
| Quality and frequency of communication |  |  |  |
| Timeframe for notification of my selection |  |  |  |
| Reviewer expectations in the Save the Date |  |  |  |
| Explanation of time commitment for the review |  |  |  |
| 8.Please provide any additional feedback on the Recruitment Process (particularly any specific improvements).Multi Line Text9.Please indicate how well these Orientation Sessions and Training Materials helped prepare you for the review.Required to answerLikert

|  | Could Use Improvement | No Opinion | Worked Well |
| --- | --- | --- | --- |
| Budget Compliance Review Training Slides |  |  |  |
| CNCS Staff COI Training Slides |  |  |  |
| Ensuring an Equitable Review Training Slides |  |  |  |
| Identifying and Writing Clarification Statements Training Slides |  |  |  |
| Introduction to CNCS and Program Training Slides |  |  |  |
| Introduction to Program and Program Competition Training Slides |  |  |  |
| Program Office Liaison Training Slides |  |  |  |
| Understanding the Blended Review Training Slides |  |  |  |
| Understanding the Individual Review Form (IRF) Training Slides |  |  |  |
| Understanding the Selection Criteria Training Slides |  |  |  |
| Number of Orientation Sessions |  |  |  |
| Timeframe to complete the Orientation Sessions |  |  |  |
| Duration of the Orientation Sessions |  |  |  |

 |  |  |  |
| 10.Please provide any additional feedback on the Orientation Sessions and Training Materials (particularly any specific improvements).Multi Line Text11.Please respond to the following items related to the Review Materials and Resources.Required to answerLikert

|  | Could Use Improvement | No Opinion | Worked Well |
| --- | --- | --- | --- |
| Reviewer SharePoint Website (i.e., ease of navigation, link functionality, clarity of updates, etc.) |  |  |  |
| Litmos & YouTube Training Paths |  |  |  |
| Review Guide |  |  |  |
| Sample Completed Review Form |  |  |  |
| Excel-based Review Form |  |  |  |
| Panel Introduction Guidance and Form |  |  |  |
| Panel Discussion Report |  |  |  |
| Sample Budget Compliance Worksheet and Budget  |  |  |  |
| Selection Criteria Rubric Chart |  |  |  |
| Reviewer FAQs Document |  |  |  |
| Live Mid-Review Check- in Calls |  |  |  |
| Competition Materials (Notice, Application Instructions, and FAQs) |  |  |  |
| Orientation Power Point PDFs |  |  |  |

 |  |  |  |

12.Please provide any additional feedback on the Review Materials and Resources (particularly any specific improvements).

Multi Line Text

13.Please respond to the following aspects related to the Review Process.Required to answer

Likert

|  | Could Use Improvement | No Opinion | Worked Well |
| --- | --- | --- | --- |
| Length of Blended Review (4 weeks) |  |  |  |
| Feasibility of review milestones/deadlines |  |  |  |
| Feasibility of IRF Turnaround |  |  |  |
| Panel Discussions (i.e., purpose and helpfulness) |  |  |  |
| GARP Liaison responsiveness and assistance |  |  |  |
| POL responsiveness and assistance |  |  |  |

14.Does the following estimate of time spent accurately reflect your experience during this competition:

• Approximately 35 hours of active time on review

• Approximately 7 hours for training and preparation

• Approximately 5 hours to review an application (read, assess, discuss, update, and submit)

• Approximately 3 hours for edits and additional communication

Multi Line Text

General Comments

15.Please provide any additional or general comments about your experiences with the AmeriCorps review process.

Multi Line Text

**(POL PATHWAY)**

Please provide feedback on your experiences as a Program Office Liaison

2.Did you feel prepared and supported in your role?

Multi Line Text

3.Was the breakdown of work between the POL & GARP Liaison clear and helpful?

Multi Line Text

4.On average how time was spent on the following:

• Hours supporting the panel

• Hours to review, provide feedback, and finalize IRFs with reviewers

Multi Line Text

**Thankyou!**

Thank you for completing this survey.

For any additional comments, please contact PeerReviewers@cns.gov.