

## **Justification for Non-Substantive Amendment to OMB Control Number 3245-0378**

The Small Business Administration (SBA) is requesting approval for non-substantive changes to OMB Control Number 3245-0378 - SBA Form 990A, the Quick Bond Application and Agreement (QuickApp), which expires on August 31, 2021. The changes do not impact the type or amount of information currently collected from applicants to the Surety Bond Guarantee (SBG) Program. The changes described below are designed to improve readability of the form, standardize the format in line with other forms used in the SBG Program, and ensure that the citizenship and character information is collected on the same form rather than two separate forms.

The specific changes to SBA Form 990A are as follows:

- Information regarding citizenship and character that is currently collected on SBA Form 912 were incorporated into the Individual Certification section. This change obviates the need for a small business to complete two separate forms to provide the requested information. This change has already been made to the form used for all other surety bond guarantee applications, SBA Form 994, Application for Surety Bond Guarantee Assistance.
- Conformed the language in the “Instructions” and the “Applicant’s Certifications” sections to reflect the incorporation of the citizenship and character questions into the SBA Form 990A.
- Reformatted the form numbering and sections to mirror organization of other Surety Bond Guarantee Program forms and numbered individual data fields.

There is a minor increase in the per response burden from 5 minutes to 10 minutes as a result of the consolidation of the citizenship and character questions from Form 912. Since the last submission of this information collection to OMB review, there has been an increase in the average number of applications (responses) submitted each year from 2338 to 3278.

Accordingly, the hour burden for this information collection is being changed from 196 hours to 546 hours.

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<sup>1</sup> The form 912 , OMB Control number 3245-0178, will continue to be used for other programs.