

**SUPPORTING STATEMENT
FOR PAPERWORK REDUCTION ACT SUBMISSION
9000-0144, Payment by Electronic Funds Transfer—Other than
System for Award Management**

FAR section affected: 52.232-34

A. Justification.

1. Administrative requirements. This clearance covers the information that contractors must submit to comply with the following Federal Acquisition Regulation (FAR) requirement:

- **52.232-34, Payment by Electronic Funds Transfer—Other than System for Award Management.** This clause requires contractors to provide the following information to enable the Government to make payments under the contract by electronic funds transfer (EFT):
 - (1) The contract number (or other procurement identification number).
 - (2) The Contractor's name and remittance address, as stated in the contract(s).
 - (3) The signature (manual or electronic, as appropriate), title, and telephone number of the Contractor official authorized to provide this information.
 - (4) The name, address, and 9-digit Routing Transit Number of the Contractor's financial agent.
 - (5) The Contractor's account number and the type of account (checking, saving, or lockbox).
 - (6) If applicable, the Fedwire Transfer System telegraphic abbreviation of the Contractor's financial agent.
 - (7) If applicable, the Contractor shall also provide the name, address, telegraphic abbreviation, and 9-digit Routing Transit Number of the correspondent financial institution receiving the wire transfer payment if the Contractor's financial agent is not directly on-line to the Fedwire Transfer System; and, therefore, not the receiver of the wire transfer payment.

The burden to provide the information required by the FAR clause at 52.232-33, Payment by Electronic Funds Transfer— System for Award Management, is covered by OMB Control Number 9000-0159, System for Award Management Registration (SAM). OMB Control Number 9000-0159 accounts for new registrations and renewals in SAM, which includes providing the EFT information.

2. **Uses of information.** The Government uses the provided information to make payments under the contract.
3. **Consideration of information technology.** We use improved information technology to the maximum extent practicable. Where both the Government agency and contractors are capable of electronic interchange, the contractors may submit this information collection requirement electronically.
4. **Efforts to identify duplication.** This requirement is issued under the FAR which has been developed to standardize Federal procurement practices and eliminate unnecessary duplication.
5. **If the collection of information impacts small businesses or other entities, describe methods used to minimize burden.** The burden applied to small businesses is the minimum consistent with applicable laws, Executive orders, regulations, and prudent business practices.
6. **Describe consequence to Federal program or policy activities if the collection is not conducted or is conducted less frequently.** Collection of information on a basis other than contract-by-contract is not practical.
7. **Special circumstances for collection.** Collection is consistent with guidelines in 5 CFR 1320.6.
8. **Efforts to consult with person outside the agency.**
 - A. A 60-day notice was published in the *Federal Register* at 85 FR 67742, on October 26, 2020. No comments were received.
 - B. A 30-day notice was published in the *Federal Register* at 86 FR 304, on January 5, 2021.
9. **Explanation of any decision to provide any payment or gift to respondents, other than remuneration of contractors or grantees.** Not applicable.
10. **Describe assurance of confidentiality provided to respondents.** This information is disclosed only to the extent consistent with prudent business practices, current regulations, and statutory requirements. This collection requirement solicits sensitive information, which must be properly safeguarded (data concerning the contractor's accounts as its financial agent, such as account number).

11. **Additional justification for questions of a sensitive nature.** No sensitive questions are involved.

12 & 13. **Estimated total annual public hours and cost burden.**

FAR 52.232-34, Payment by Electronic Funds Transfer—Other than System for Award Management. The number of respondents is estimated as the number of contracts with an exception to the use of SAM in the Federal Procurement Data System (FPDS) for Fiscal Year 2019 (FY19), which are 3,196. The responses per respondent are one (one response per contract). FPDS FY19 data was used to develop the annual reporting burden estimate as follows:

Estimated respondents/yr.....	3,196
Responses/respondent.....	<u>x 1</u>
Total annual responses.....	3,196
Estimated hrs/response.....	<u>x 0.5</u>
Estimated total burden hrs.....	1,598
Hourly rate*.....	<u>x \$57</u>
Estimated annual cost to the public.....	\$ 91,086

* Based on the OPM GS-12/step 5 salary (\$41.66 an hour) plus 36.25% fringe and overhead burden rate, the one mandated by OMB memorandum M-08-13 for use in public-private competition, rounded to the nearest dollar, or \$57 an hour. Reference Salary Table 2020-RUS, Effective January 2020, found at www.opm.gov.

14. **Estimated cost to the Government.** Time required for Governmentwide review is estimated at 1.5 hours per response.

Total annual responses.....	3,196
Review time per response (hours).....	<u>x 1.5</u>
Review time per year (hours).....	4,794
Hourly rate*.....	<u>x \$57</u>
Estimated Government Cost	\$273,258

15. **Explain reasons for program changes or adjustments reported in Item 13 or 14.** The decrease of responses from 3,761 to 3,196 and the associated decrease in estimated burden hours from 1,881 hours to 1,598 hours is an adjustment due to use of the most current data available.

16. **Outline plans for published results of information collections.** Results will not be tabulated or published.

17. **Approval not to display expiration date.** Not applicable.

18. **Explanation of exception to certification statement.** Not applicable.

B. Collections of Information Employing Statistical Methods.

Statistical methods are not used in this information collection.