

MONTHLY REPORT OF DAIRY PRODUCTS - January 2021

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USDA/NASS - California
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Sacramento, CA 95814
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Please make corrections to name, address, and ZIP Code, if necessary.

The information you provide will be used for statistical purposes only. Your response will be kept confidential and any person who willfully discloses ANY identifiable information about you or your operation is subject to a jail term, a fine, or both. This survey is conducted in accordance with the Confidential Information Protection and Statistical Efficiency Act of 2018, Title III of Pub. L. No. 115-435, codified in 44 U.S.C. Ch. 35 and other applicable Federal laws. For more information on how we protect your information please visit: <https://www.nass.usda.gov/confidentiality>. Response is voluntary.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB number is 0535-0020. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

Under Public Law No. 106-532, for those facilities storing human grade nonfat dry milk or dry whey, response to this inquiry is mandatory. This law specifically protects the confidentiality of your report from public disclosure, except as directed by the U.S. Secretary of Agriculture or the U.S. Attorney General for enforcement purposes to ensure compliance with the Dairy Product Mandatory Reporting program. For those facilities which do not store human grade nonfat dry milk or dry whey, response to this inquiry is voluntary.

INSTRUCTIONS

1. This report is used to collect monthly milk price and dairy production data. Please promptly complete and return this form in the enclosed envelope or fax to 1-855-270-2722. Report the volume of dairy products manufactured, stored or shipped from your plant during the month of January. Report the quantity of each product listed. If a product is not listed on the form, please report it in the additional spaces provided. Your cooperation is very important in order to accurately estimate the production, stocks and shipments of manufactured dairy products. If you need additional information to prepare this report or to properly classify the various manufactured products, refer to the detailed section by section instructions included with this form, or contact the Dairy Products statistician at the number found above.
2. Report only the quantities of dairy products manufactured in your plant or plants at the address indicated. For dairy products not manufactured in your plant, please write NONE in the area provided for reporting these products.
3. The quantities should be reported in pounds or gallons, as indicated for the product.
4. Total dollars paid should be reported f.o.b. plant or your receiving station, whichever is the customary point for determining prices. Show total before hauling costs are deducted. Include quality, quantity, bulk tank or any other premiums.
5. All other instructions on how to complete this report start on page 9.

A. FROZEN DAIRY PRODUCTS AND MIXES

For the Month of January

Frozen Products and Mixes (Include product used in novelties)	Hard Quantity Produced gallons	Mix Used for Hard Product (Include Purchases) gallons	Total Mix Produced gallons
1. Regular Ice Cream, Hard.....	5211	5106	
2. Regular Ice Cream, Total Mix Produced.....			5110
3. Lowfat Ice Cream, Hard (light/reduced fat/lowfat) and milkshake.....	5221	5126	
4. Lowfat Ice Cream, (light/reduced fat/lowfat) and milkshake,..... Total Mix Produced			5120
5. Nonfat Ice Cream, Hard.....	5241	5139	
6. Nonfat Ice Cream, Total Mix Produced.....			5140
7. Regular/Lowfat Frozen Yogurt, Hard.....	5711	5616	
8. Regular/Lowfat Frozen Yogurt, Total Mix Produced.....			5611
9. Nonfat Frozen Yogurt, Hard.....	5721	5617	
10. Nonfat Frozen Yogurt, Total Mix Produced.....			5612
11. Sherbet, Hard.....	5231	5136	
12. Sherbet, Total Mix Produced.....			5130
13. Juice and Water Ices.....	5500		
14. Other frozen dairy products Name _____ % milkfat	5281		
15. Other frozen dairy products Name _____ % milkfat	5282		
16. Other frozen dairy products Name _____ % milkfat	5283		

B. CHEESE - For the Month of January

PRODUCT	Production Quantity pounds
1. American Cheddar cheese.....	6110
2. Colby, washed or stirred curd, Jack or Monterey cheese.....	6120
3. Swiss cheese.....	6200
4. Brick cheese.....	6310
5. Muenster cheese.....	6320
6. Hispanic type cheese.....	6710
7. Italian Hard, Parmesan and similar cheese.....	6430
8. Italian Hard, Provolone and similar cheese.....	6410
9. Italian Hard, Romano and similar cheese.....	6421
10. Italian Hard, Asiago and similar cheese.....	6441
11. Italian Soft, Mozzarella and similar cheese.....	6450
12. Italian Soft, Ricotta and similar cheese.....	6460
13. Italian Soft, Mascarpone and similar cheese.....	6475
14. Italian, Other (Name _____).....	6482
15. Italian, Other (Name _____).....	6492
16. Cream cheese (not less than 33 percent milkfat).....	6610
17. Neufchatel cheese (20 to 32 percent milkfat).....	6620
18. No Fat Cream cheese.....	6630
19. Blue cheese and Gorgonzola.....	6500
20. Limburger cheese.....	6700
21. Feta cheese.....	6808
22. Brie and Camembert cheese.....	6809
23. Gouda cheese.....	6803
24. Edam cheese.....	6802
25. Havarti cheese.....	6807
26. Other cheese (Name _____) (_____ % milkfat).....	6912
27. Other cheese (Name _____) (_____ % milkfat).....	6922
Cottage Cheese	
28. Cottage cheese and curd made in this plant (see instructions).....	1910
29. Creamed Cottage cheese, 4% or more milkfat (see instructions).....	1920
30. Lowfat Cottage cheese, less than 4% milkfat (see instructions).....	1930
Processed Cheese and Cheese Foods	
31. Pasteurized process cheese (made from natural cheese).....	7110
32. Pasteurized process cheese foods and spread.....	7120
33. Cold pack cheese, cheese foods.....	7130

C. MANUFACTURER'S WHEY PRODUCTS REPORT

For the Month of January

PRODUCT	Production		Animal Feed cents	Stocks on Hand (End of Month)	
	Human Food pounds	Animal Feed pounds		Human Food pounds	Animal Feed pounds
CONCENTRATED WHEY: (Exclude pre-concentrated for drying)					
1. Sweet-type (pounds of solids)	3501	3502			
2. Acid-type (pounds of solids)	3503	3504			
DRY WHEY PRODUCTS					
3. Dry whey.....	4821	4822	4824	931	932
4. Reduced lactose whey.....	4881	4882		933	934
5. Reduced minerals whey.....	4883	4884		935	936
6. Whey protein concentrate:					
a. 25 - 49.9% Protein.....	4893	4894		993	994
b. 50 - 89.9% Protein.....	4895	4896		995	996
7. Whey protein Isolate: 90% or greater.....	4898			998	
8. Whey protein Fractions.....	4690				
9. Lactose.....	4887	4888		939	940
10. Whey solids in wet blends.... (pounds of solids)	4889	4890			
WHEY and MILK PERMEATE (Include solids removed for all purposes, including fed and disposed by field spreading)					
PRODUCT	Production		Animal Feed cents	Stocks on Hand (End of Month)	
	Human Food pounds	Animal Feed pounds		Human Food pounds	Animal Feed pounds
11. Permeate, Dry, Finished Product	4610				
12. Permeate, On or Off Farm UF or MPC by-product.....	4620				
13. Delactose Permeate, Mother Liquor	4630				
14. Deproteinized Whey.....	4640			0948	

D. MANUFACTURER'S DRY MILK REPORT
For the Month of January
Shipments, Price and Stocks of Dry Milk Products

PRODUCT	SHIPMENTS (Including L.C.L. and truck deliveries)			Stocks on Hand End of Month pounds
	Quantity Produced pounds	Quantity pounds	Average Price per Pound f.o.b. Plant cents	
DRY MILK for HUMAN FOOD				
1. Nonfat dry milk (spray and roller).....	4219	901		903
2. Skim Milk Powders (30 - 40%).....	4217	916		917
3. Skim Milk Powders Blends (i.e., fortified with vitamins, minerals or oils)	4218	919		920
4. Dry buttermilk.....	4310	904	905 . ____	906
DRY MILK for ANIMAL FEED (spray and roller)				
5. Dry skim milk.....	4220	907	908 . ____	909
6. Dry buttermilk.....		910	911 . ____	912
DRY WHOLE MILK (spray and roller)				
7. Packages of over 5 lbs.....	4110	913	914 . ____	
8. Total dry whole milk stocks including retail packages.....				915
DRY MILK PROTEINS				
9. Milk Protein Concentrate, dry:				
a. 40.0 - 59.9% Protein.....	4651	0922		0923
b. 60.0 - 89.9% Protein.....	4652	0924		0925
10. Milk Protein Isolate, dry: 90% or greater.....	4653	0926		0927
11. Casein, Dry.....	4810			
12. Caseinates, Dry.....	4815			

E. OTHER DAIRY PRODUCTS For the Month of January

	Production Quantity pounds
1. Butter.....	2100
2. Butter/Margarine Products containing milkfat.....	8035
CONDENSED or EVAPORATED PRODUCTS	
3. Evaporated whole milk, case goods.....	3214
4. Evaporated skim milk, case goods.....	3215
5. Unsweetened (plain) condensed whole milk, bulk goods.....	3111
6. Unsweetened (plain) condensed skim milk, bulk goods.....	3112
7. Sweetened condensed whole milk, bulk goods.....	3121
8. Sweetened condensed whole milk, case goods.....	3124
9. Sweetened condensed skim milk, bulk goods.....	3122
10. Condensed or evaporated buttermilk.....	3400
11. Canned concentrated milk, containing fats other than milkfat.....	9330
OTHER DAIRY PRODUCTS MANUFACTURED	
12. Lowfat Dairy Spread..... % milkfat.....	8020
13. Sour Cream.....	8080
14. Dry Cream.....	4830
15. Milk Calcium, dry.....	4670
16. Anhydrous Milkfat.....	8025
17. Butteroil.....	8030
18. Cream, Plastic.....	8070
19. Other _____ unit _____	8051
20. Other _____ unit _____	8052
YOGURT/KEFIR	
21. Total Yogurt, including plain and flavored.....	1699
22. Total Kefir, including plain and flavored.....	1700
STOCKS	
	End of Month Stocks pounds
23. Evaporated and condensed whole milk, case goods.....	970

F. MILK and CREAM RECEIPTS For the Month of January

Include all milk and cream received direct from any producer regardless of location
Exclude receipts from other plants.

INSTRUCTIONS: Total dollars paid should be reported f.o.b. plant or your receiving station , whichever is the customary point for determining prices. Report total before hauling costs are deducted. Include quality, quantity, bulk tank or any other premiums.

FLUID GRADE MILK (Grade A)

1. Total fluid grade milk received from farmers and your receiving stations.....
2. Total pounds of milkfat in fluid grade milk.....
3. Total dollars paid for fluid grade milk.....
4. Of the fluid grade milk reported in item 1, how much was produced outside of the State?.....

	0111	
lb.		
	0112	
lb.		
	0113	
dol.		
	0121	
lb.		

MANUFACTURING GRADE MILK (Grade B)

5. Total manufacturing grade milk received from farmers and your receiving stations (not eligible fro fluid uses).....
6. Total pounds of milkfat in manufacturing grade milk.....
7. Total dollars paid for manufacturing grade milk.....
8. Of the manufacturing grade milk reported in item 5, how much was produced outside of the State?.....

	0211	
lb.		
	0212	
lb.		
	0213	
dol.		
	0221	
lb.		

INSTRUCTIONS

1. Report only the quantities of dairy products manufactured in your plant or plants at the address indicated.
2. The quantities should be reported in pounds or gallons, as indicated for the product.
3. Total dollars paid should be reported f.o.b. plant or your receiving station, whichever is the customary point for determining prices. Report total before hauling costs are deducted. Include quality, quantity, bulk tank or any other premiums.
4. **Section A - FROZEN PRODUCTS** - Frozen dairy products are to be reported only by plants that do the freezing. Include production for both wholesale and retail sale. Include the equivalent, in gallons, of novelties and specialties, whether frozen with or without agitation; also freezer-made milkshake, frozen custards, frosted malted milk and any other frozen products except water ices according to the product definitions below: (Mix used for making frozen products should include total mix to make products manufactured regardless of whether it is purchased or made at your factory or plant.)
 - a. **Regular Ice Cream** - Include all ice cream and any other frozen dairy products made with a minimum milkfat content of 10 percent and not less than 4.5 pounds per gallon.
 - b. **Light/Reduced Fat/Lowfat Ice Cream** - Include all frozen desserts (except sherbet, frozen yogurt products and nonfat ice cream) made with less than 10 percent milkfat required for ice cream. Include all freezer-made milkshakes.
 - c. **Nonfat Ice Cream** - Include all frozen desserts that contain less than 0.5 grams total fat per 1/2 cup serving.
 - d. **Sherbet** - Include all frozen sherbet products made with milk (except Light/Reduced Fat/Lowfat/Nonfat Ice Cream and freezer-made milkshake) made with a milkfat content of not less than 1 percent and not more than 2 percent. Exclude water ices.
 - e. **Frozen Yogurt and Light/Reduced Fat/Lowfat Frozen Yogurt** - Include all cultured (i.e., by lactic acid producing bacteria) frozen dairy desserts which contain the same ingredients as ice cream. Frozen yogurt and lowfat frozen yogurt products have a milkfat content of 0.5 grams or greater per 1/2 cup serving and not less than 4.0 pounds per gallon.
 - f. **Nonfat Frozen yogurt** - Include all cultured (i.e., by lactic acid producing bacteria) frozen dairy desserts which contain the same ingredients as ice cream. Nonfat frozen yogurt products must contain less than 0.5 grams of fat per 1/2 cup serving and not less than 4.0 pounds per gallon.
 - g. **Other frozen dairy products** - Include all frozen dairy products which are made with dairy ingredients that are not included in other categories. Also show any other products not reported under the above frozen items, giving the name and fat content, if any, of each product. Exclude whipped cream products.

MIX FOR FROZEN PRODUCTS

- h. **Regular Ice Cream mix** - include all mix manufactured which contains at least 10 percent milkfat content (with or without additional ingredients such as egg yolk and malted milk powder) required for ice cream, whether for use in own plant or for sale to other plants. Mix for freezer-made milkshake, frozen custard, and frosted malted milk which does not contain at least 10 percent milkfat should be reported in the appropriate Light/Reduced Fat/Lowfat/Nonfat Ice Cream category.
 - i. **Light/Reduced Fat/Lowfat Ice Cream mix** - Include all mix manufactured which contains less than 10 percent milkfat (with or without additional ingredients such as egg yolk and malted milk powder) required for ice cream, whether for use in own plant or for sale to other plants.
 - j. **Regular and Lowfat Frozen Yogurt mix** - include all frozen yogurt mix which contains at least 0.5 grams of fat per 1/2 cup serving.
 - k. **Nonfat Frozen Yogurt mix** - include all frozen yogurt mix which contains less than 0.5 grams of fat per 1/2 cup serving.
5. **Section B Cheese** - Report under Natural Cheese the weight of all cheese made from cow's milk, whether or not it may be subsequently converted to Processed Cheese or cold pack. Under Pasteurized Process and Cold Pack Cheese Products, report the weight of the final product, not the weight of the natural cheese used.
 - a. **Fresh Hispanic cheese** - Report all cheese classified as Hispanic and not reported in other categories. Hispanic cheese is a natural cheese with a ph of 5.7 or higher and a moisture content of 40 percent or more.
 - b. **Cottage cheese curd** - Report all curd made in your plant regardless of whether it is used for making partially creamed or creamed cottage cheese on the premises, or sold as **curd** either to consumers as such or to other plants for resale or further manufacture. Include under this item, all production of pot and Bakers cheese.
 - c. **Lowfat cottage cheese** - Report the final weight after creaming of all cottage cheese which has a milkfat content of less than 4 percent. Include production from both curd made in this plant and curd received from other plants. Include nonfat cottage cheese.

- d. **Creamed cottage cheese** - Report the final weight after creaming of all cottage cheese which has a milkfat content of 4 percent or more. Include production from both curd made in this plant and curd received from other plants.

6. Section C - WHEY

- a. Include production, prices, and stocks for each plant.
- b. **PRICES:** Average price should reflect manufacturer's price f.o.b. factory for all quantities sold during the month. (Value of sales divided by quantity sold.)
- c. **STOCKS:** Report all stocks on hand, regardless of ownership, whether held at the manufacturing plant, packaging plant, distribution points or in transit.
- d. **DRY WHEY STOCKS:** Stocks of dry whey for human consumption, regardless of grade, must be reported monthly. Both sweet and acid dry whey that has been pasteurized with no preservatives added, having all constituents of fluid whey, except moisture, retained in the same relative proportion, should be reported. Report all stocks on hand, regardless of ownership, whether held at the manufacturing plant, packaging plant, distribution points, or in transit. Stocks of purchased dry whey not intended for sale because it is intended to be used to produce other products should not be reported. Whey that has been modified (for example, whey protein concentrate or whey protein isolate) should not be reported as dry whey. Stocks of these products should be reported in the area indicated on the questionnaire.
- e. **CONCENTRATED WHEY:** The product obtained by the partial removal of water from fresh whey which has been pasteurized. Report final marketable product only. **DO NOT** include quantity used or shipped to another plant for further processing into dry whey or modified whey products.
- f. **REDUCED LACTOSE WHEY:** Whey from which a portion of the lactose has been removed. The lactose content of the dry product is less than 60%.
- g. **REDUCED MINERALS WHEY:** Whey from which a portion of the minerals has been removed. The ash (mineral) content of the dry product may not exceed 7%.
- h. **WHEY PROTEIN CONCENTRATE (WPC):** Whey product obtained by the removal of sufficient non-protein constituents (lactose, minerals) so that the finished dry product contains not less than 25% or more than 89.9% protein.
- i. **WHEY PROTEIN ISOLATE (WPI):** Whey product obtained by the removal of sufficient non-protein constituents (lactose, minerals) so that the finished product contains 90% or more protein.
- j. **WHEY PROTEIN FRACTIONS:** Any major or minor protein fraction obtained from whey.
- k. **LACTOSE:** Lactose for animal or industrial use. Report final marketable product only. **DO NOT** include quantity of crude sugar used or shipped to another plant for further processing into lactose for human consumption.
- l. **PERMEATE , DRY, FINISHED PRODUCT:** One of the products from ultra filtration, usually containing about 4.5% lactose. The concentration can be done either in a hyper filtration plant and an evaporator, or in an evaporator alone to 60% solids.
- m. **DELACTOSE, PERMEATE, MOTHER LIQUOR:** In lactose production the remaining product after separation of the lactose crystals, usually by decanting, is called mother liquor. Usually contains 33 percent protein, 33 percent lactose solution/crystals, and 33 percent mineral salts.
- n. **PERMEATE, ON or OFF FARM UF or MPC BY PRODUCT:** Byproduct of UF milk or MPC production.
- o. **DEPROTEINIZED WHEY:** Product produced from sweet whey by means of ultra filtration when sufficient protein is removed from whey so that the finished dry product contains more than 75 percent lactose.

7. Section D - DRY MILK PRODUCTS

- a. Include shipments, prices, and stocks for all plants of your entire firm or cooperative.
- b. **SHIPMENTS:** Report as shipments only those goods shipped that have been sold. Exclude owned or custom dried quantities moving inter-plant or into storage.
- c. **PRICES:** Average price should reflect manufacturer's price f.o.b. factory or packaging plant for all bulk quantities sold during the month. The average price for packaged goods should include the cost of the package.
- d. **STOCKS:** Report all stocks on hand, regardless of ownership, whether held at the manufacturing plant, packaging plant, distribution points or in transit.

- e. **NONFAT DRY MILK STOCKS:** Stocks of nonfat dry milk for human consumption, regardless of grade, must be reported monthly. Nonfat dry milk stocks should be reported if produced from pasteurized skim milk, and contain not more than 5% moisture by weight and not more than 1.5% by weight of milkfat. Include instant nonfat dry milk, product fortified with vitamins and minerals, and all nonfat dry milk regardless of the type of heat process used to produce it. Spray dry and roller type nonfat dry milk should be reported. Report all stocks on hand, regardless of ownership, whether held at the manufacturing plant, packaging plant, distribution points, or in transit. Stocks purchased nonfat dry milk not intended for sale because it is intended to be used to produce other products should not be reported. A common example of nonfat dry milk stocks to exclude is nonfat dry milk purchased from someone else for use by your firm with the intention of cheese vat fortification.
- f. **NONFAT DRY MILK:** Product obtained by removal of water only from pasteurized skim milk. Contains not more than 5% by weight of moisture and not more than 1.5% by weight of milkfat. Include product fortified with vitamins and minerals. Include all nonfat dry milk regardless of the type of heat process used to produce product.
- g. **DRY WHOLE MILK:** Product obtained by removal of water only from whole milk. Contains not less than 26% or more than 40% by weight of milkfat. Contains not more than 5% by weight of moisture on a milk solids no fat basis. Include product fortified with vitamins and minerals.
- h. **DRY BUTTERMILK:** Product obtained by drying liquid buttermilk that was derived from the churning of butter and pasteurized prior to condensing. Has a protein content not less than 30%. It may not contain, or be derived from, nonfat dry milk, dry whey or products other than buttermilk and contains no added preservative, neutralizing agent or other chemical.
- i. **SKIM MILK POWDER (SMP):** Essentially Nonfat Dry Milk which does not conform to the applicable provisions of 21 CFR part 131 Milk and Cream as issued by the Food and Drug Administration, due to the mixing with lactose permeate to standardize the protein percent to a desired level for the world market.
- j. **SKIM MILK POWDER BLENDS (SMP BLENDS):** Skim Milk Powders fortified with vitamins and minerals or oils.
- k. **MILK PROTEIN CONCENTRATE, DRY (MPC):** The finished dry product contains not less than 40% or more than 89.9% protein. Skim milk that has been concentrated by ultra-filtration to retain most of the protein (casein and whey proteins) while removing much of the water and some of the lactose, ash and other solids.
- l. **MILK PROTEIN ISOLATES (MPI):** The finished dry product contains 90% or more protein. In addition to high protein content, MPI is rich in calcium, and contains very low levels of lactose and fat.
- m. **CASEIN, DRY:** Include acid and rennet casein. Acid casein is manufactured with low microbial content and high solubility. Rennet casein is manufactured from fresh milk by coagulating action of the enzyme rennin.
- n. **CASEINATES, DRY:** Soluble salts of acid casein generally having a minimum protein concentration of 90%. Include sodium caseinates, calcium caseinates and special blends.

8. Section E - OTHER DAIRY PRODUCTS MANUFACTURED

- a. **BUTTER:** The food product usually known as butter, with or without common salt, with or without additional coloring matter, and containing not less than 80% by weight of milkfat, all tolerances having been allowed for. Include butter that was custom churned and butter produced from whey cream. Do not include anhydrous milkfat, butter oil, or plastic cream.
- b. **CONDENSED or EVAPORATED PRODUCTS:** Include all bulk condensed milk produced for sale or use in manufacturing frozen product mix or proprietary products in your plant or plants. Condensed or evaporated milk concentrated at one plant and canned at another should be reported by the plant where canned. Include canned concentrated milk made with oils or fats other than milkfat. This product is frequently referred to as filled milk.
- c. **TOTAL YOGURT:** Include the yogurt component used in production of yogurt beverages.
- d. **MILK CALCIUM, DRY:** The product obtained by precipitating Ca-phosphate from whey or permeate. The product can be sold as milk calcium.
- e. **ANHYDROUS MILKFAT, BUTTER OIL, and PLASTIC CREAM:** Exclude product made with butter that was purchased or has been previously reported. Anhydrous Milkfat is also known as Anhydrous Butterfat.
- f. Report products not listed above or for which sufficient space is not available, such as additional types of cheese.

9. Section F: MILK and CREAM RECEIPTS

- a. Include all milk and cream received direct from any producer regardless of location. Exclude receipts from other plants.
- b. Total dollars paid should be reported f.o.b. plant or your receiving station, whichever is the customary point for determining prices.
- c. Report total before hauling costs are deducted. Include quality, quantity, bulk tank or any other premiums.

Comments related to the information you reported: _____

1. **SURVEY RESULTS:** To review the complete results of this survey on the release date, go to:
www.nass.usda.gov/results

To have a brief summary emailed to you, please enter your email address:

1095

Operation Email: (if different from above)

Operation Phone:

9937	9936 () _____	check if cell phone <input type="checkbox"/>
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Respondent Name:

Respondent Phone (if different from above)

9912	9911 () _____	check if cell phone <input type="checkbox"/>	9910	MM	DD	YY	Date: ____ - ____ - ____
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OFFICE USE ONLY										
Response		Respondent		Mode		Enum.	Eval.	Change	Office Use for POID	
1-Comp 2-R 3-Inac 4-Office Hold 5-R – Est 6-Inac – Est 7-Off Hold – Est	9901	1-Op/Mgr 2-Sp 3-Acct/Bkpr 4-Partner 9-Oth	9902	1-PASI (Mail) 2-PATI (Tel) 3-PAPI (Face-to-Face) 6-Email 7-Fax 19-Other	9903	9998	9900	9985	9989 _____ - _____ - _____	
									Optional Use	
									9907	9908
S/E Name										