|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **2019 7 CFR 1901-E, CIVIL RIGHTS COMPLIANCE REQUIREMENTS** | | | | | | | | | |
| Section of  Regulation | Title | Form No. (if any) | Estimated No. of Respondents | Reports Filed Annually | Total Annual Responses (D) x (E) | Estimated No. of Manhours per response | Estimated Total Manhours (F) x (G) | Wage Class | Total Cost (H) x (I) |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| (A) | (B) | (C) | (D) | (E) | (F) | (G) | (H) | (I) | (J) |
| **REPORTING REQUIREMENTS -- FORMS** | | | | | | | | | |
| 1901.205(b)(2)(i) | Equal Opportunity Agreement | RD 400-1 | 7852  (see Appendix A, column E) | On occasion | 6,928 | 0.167 | 1,157 | 25 | $28,925 |
| 1901.202(d) | Assurance Agreement | RD 400-4 | 5124  (see Appendix A, column E) | On occasion | 4,406 | 0.25 | 1,101 | 19 | $20,919 |
| 1901.205(b)(2)(i) | Compliance Statement | RD 400-6 | 14,194  (see Appendix A, column E) | On occasion | 14,194 | 0.167 | 2,370 | 25 | $59,250 |
| 1901.204(d)(3)(i) | Compliance Review for Recreational Loans to Associations | RD 400-7 | 13  (see Appendix A, column E) | On occasion | 13 | 2.00 | 26 | 19 | $ 494 |
| **REPORTING REQUIREMENTS -- FORMS APPROVED UNDER OTHER NUMBERS** | | | | | | | | | |
| 1901.203(c)(2)(ii) | Affirmative Fair Housing Marketing Plan | HUD Form 935.2 (2529-0013)  HUD Form 935.2A  HUD Form 935.2B | 5969  (see Appendix A, column E) | On occasion | 5,969 | 6.00 | 35,814 | 19 | $ 680,466 |
| 1901.205(b)(2)(ii) | Monthly Employment Utilization Report | Form CC-257  (1215-0163) | 0  (see Appendix A, column E) | 0 | 0 | 0.50 | 0 | 20 | $0 |
| **REPORTING REQUIREMENTS -- NO FORMS** | | | | | | | | | |
| 1901.203(d) | Discrimination Complaints |  | 250 | On occasion | 250 | .5 | 125 | 13 | $ 1,625 |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **RECORDKEEPING REQUIREMENTS** | | | | | | | | | |
| 1901.202(g) | Racial and Ethnic Data |  | 27,000 |  | 27,000 | 16.00 | 432,000 | 19 | $8,208,000 |
|  |  |  |  |  |  |  |  |  |  |
| REPORTING TOTAL |  |  |  |  | 25,791 |  | 4,779 |  | $111,213 |
| RECORDKEEPING TOTAL |  |  |  |  | 27,000 |  | 432,000 |  | $8,208,000 |
| DOCKET TOTAL |  |  |  |  | 52,791 |  | 436,779 |  | $8,319,213 |

**APPENDIX A \* See Agency Names on last page**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Title | Form No.  (if any) | Program Name | Estimated Respondents  (Itemized) | Estimated Respondents  (Totals) |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| (A) | (B) | (C) | (D) | (E) |
| Assurance Agreement | RD 400-4  (0575-0018) | Intermediary Relending Program (RBS)  Rural Business Opportunity Grants (RBS)  Rural Business Enterprise Grants (RBS)  Rural Economic Development Loan & Grant (RBS)  Section 9005 (RBS)  Rural Development Cooperative Agreement (RBS)  Communities Facilities – Direct (RHS)  Communities Facilities – Grant (RHS)  Section 523 Self-Help Technical Assist Grant (RHS)  Section 523/524 Site Loans (RHS)  Section 523/525 Grants (RHS)  Section 509 (RHS)  Section 515 Multi-Family Housing (RHS)  Section 514/516Multifamily Housing(RHS)  Section 533 Multi Family Housing (RHS)  Section 538 Multi Family Housing (RHS)  Water & Waste (RUS)  Section 306C WWD Loans and Grants (RUS)  Emergency and Imminent Community Water Assistance Grants (RUS)  Technical Assistance Programs (RUS)  Household Water System Grant Program (RUS)  Revolving Fund Program (RUS)  Servicing of Water and Waste Programs(RUS)  Risk Management Agency | **192**  **248**  **411**  **120**  **206**  **100**  **413**  **947**  **73**  **7**  **11**  **60**  **25**  **24**  **167**  **83**  **835**  **3**  **100**  **50**  **5**  **1**  **125**  **200** | 4,406 |
| Compliance Review for Recreational Loans to Associations | RD 400-7  (0575-0018) | CF Direct (RHS) | **13** | 13 |
| Monthly Employment Utilization Report | Form CC-257  (1215-0163) | Form not currently used by program areas. |  |  |
| Equal Opportunity Agreement | RD 400-1  (0575-0018) | Intermediary Relending Program (RBS)  Rural Business Enterprise Grants (RBS)  Rural Economic Development Loan & Grant (RBS)  Rural Business Opportunity Grant (RBS)  Communities Facilities– Direct(RHS)  Communities Facilities – Grant(RHS)  Section 502 Loans(RHS)  Section 504 Loans/Grants(RHS)  Section 523 Self-Help Technical Assistance (RHS)  Section 509 (RHS)  Section 523/524 Site Loans(RHS)  Section 523/525 Grants(RHS)  Section 515 Multi-Family Housing (RHS)  Section 514/514 Multifamily Housing (RHS)  Section 533 Multi Family Housing(RHS)  Water & Waste (RUS)  Section 306C WWD Loan and Grants(RUS)  Emergency and Imminent Community Water Assistance Grants(RUS)  Technical Assistance Programs (RUS)  Rural Development Cooperative Agreement  Household Water System Grant Program(RUS)  Revolving Fund Program (RUS) | **192**  **411**  **120**  **248**  **413**  **947**  **2466**  **671**  **72**  **60**  **7**  **11**  **25**  **24**  **167**  **835**  **3**  **100**  **50**  **100**  **5**  **1** | 6,928 |
| Compliance Statement | RD 400-6  (0575-0018) | Communities Facilities – Direct(RHS)  Communities Facilities – Grant(RHS)  Section 502 Loans(RHS)  Section 504 Loans/Grants(RHS)  Section 523 Self-Help Technical Assistance(RHS)  Section 509(RHS)  Section 523/524 Site Loans(RHS)  Section 515 Multi-Family Housing (RHS)  Water & Waste (RUS)  Section514/516Multi Family Housing(RHS)  Section 533 Multi Family Housing(RHS) | **272**  **340**  **2466**  **761**  **72**  **60**  **7**  **25**  **10,000**  **24**  **167** | 14,194 |
| Affirmative Fair Housing Marketing Plan | HUD Form 935.2 (2529-0013) | Communities Facilities – Direct(RHS)  Communities Facilities – Grant(RHS)  Communities Facilities – Guaranteed(RHS)  Section 523 Self-Help Technical Assistance Grants(RHS  Section 523/524 Site Loans (RHS)  Section 515 Multi-Family Housing (RHS)  Section 514/516 Multi Family Housing (RHS)  Section 533 Multi Family Housing (RHS)  Section 538 Multi Family Housing (RHS)  Business & Industry – Direct(RHS) | **129**  **27**  **11**  **72**  **7**  **5226**  **155**  **200**  **136**  **6** | 5969 |

**Appendix A**

**\*Agency Names: Rural Business-Cooperative Service (RBS), Rural Housing Service (RHS), and Rural Utilities Service (RUS). Risk Management Agency is a part of the Federal Crop Insurance Corporation.**