

UNITED STATES DEPARTMENT OF AGRICULTURE  
ANIMAL AND PLANT HEALTH INSPECTION SERVICE  
ANIMAL CARE

**TEACHABLE MOMENT REVIEW CHECKLIST  
FOR INTERNAL USE**

**Documents needed to review a TM:**

- The corresponding inspection report
- The previous IR and TM
- Enforcement History

**When reviewing Teachable Moments (TM), the reviewer should ensure that the use of the TM was appropriate, using the following criteria:**

**Facilities which are not appropriate for the use of the TM:**

- Prelicense or New Site Addition
- Poor compliance record
- Under investigation or have a current case at OGC
- History of refusal of inspection or interference

**NCIs which are not appropriate for the use of the TM:**

- Impacting animal welfare
- Direct or critical
- Could soon become direct or critical
- Previous TM or citation
- Same section is being cited on the inspection report
- Item may actually be in compliance

**If any of the following TM apply to a Research Facility or contains a red flag, it should be reviewed carefully by the Supervisor or referred to the Supervisor:**

- Veterinary Care
- Handling
- Space

**The TM is not documented appropriately if:**

- 4 or more TMs are noted, possibly too many
- Section # is incorrect
- Narrative contains excessive detail\*
- No narrative or insufficient detail\*
- Reviewer is unable to determine if TM is appropriate and needs more information

**Example TM Narrative**

3.1 (c) Not enough detail: dirty den boxes / carpet strings

Too much detail: 2 pens in the Yorkie area in the top barn (# 3 and 4) have mild staining around the den box opening and should be cleaned more frequently. In 2 pens in the whelping area, # 6 and 8, housing 2 litters of poodles, there are carpet strings / excessive wear on 25% of each carpet. The owner did not want to disturb the new mother for the last couple days but has a plan to replace the whelping carpets with the pups tomorrow.

Appropriate detail: 2 pens have staining at dog door (need more frequent cleaning) & 2 whelping boxes with worn carpets need carpets replaced.

If any of the above criteria are noted by the non-Supervisor reviewer, the TM form should refer to the Supervisor. Supervisors will contact the inspector to discuss the TM.