## **PTRC Metric Input FY2021**

#### PTRC Identification

Approved for use through xx/xx/xxxx OMB Control No. 0651-0068
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This metric survey is comprised of two separate pages. If you desire a hardcopy printout of your submission, please use your browser print function to print the individual page prior to submitting that page.

### \* 1. Please enter the following demographic fields.

First Name of approving submitter (not the institution):		
Last Name of approving submitter (not the institution):		
City/Town:		
State:	select state	~
Email address of approving submitter (not the institution):		
Phone Number:		
* 2. Which of the	following best describe	s your library type?
Academic		
State Governme	ent	
Public		
Special		

# **Draft of PTRC Metric Input FY2021**

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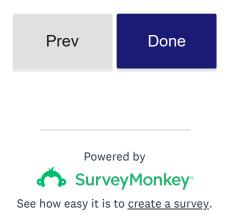
* 3. During this qu	uarter, how many times did customers contact the PTRC for	assistance?
Please indicate the	e manner in which the PTRC was contacted.	
Number of walk-in customers:		
Number of electronic (e-mail, social media, web conferencing, instant messaging, etc.) customers:		
Number of print letter customers:		
Number of phone customers:		
may be any instru	stomers attended training classes/programs? A training clast ction where staff from the PTRC is presenting to a class, wo ling PTRC services and intellectual property.	. •
Number of training classes/programs:		
Number of people attending training classes/programs:		
`	g classes/programs counted above, how many were given in BA, SBA affiliated organization, or other organization?	ı conjunctior
USPTO:		
SBA or SBA affiliate:		
Other organization:		

patent and tradem	should include customers that used your library's PTRC web pages for ark information including on-line tutorials. This number can be derived of page views on your library's website.
Number:	
trademark operations is a percentage of	evel of full-time equivalent (FTE) staffing in the library's patent and ons. Please also include volunteers. If patent and trademark assistance the representatives' job description, please indicate a percentage using 0.5 to indicate 50%.
Number:	
* 8. Number of Ou	treach Events
trademarks such a	umber of outreach events you took part in that promote patents and is school inventive project judging, marketing to businesses, special nventions, and other outreach events.
Number:	
	outreach events counted above, how many were done in conjunction I the USPTO, SBA, SBA affiliated organization, or other organization:
USPTO:	
SBA or SBA affiliate:	
Other organization:	
10. Hosted Events	
Please list the hos	ted events that promote patents and trademarks. (The more descriptive
Name of Event(s);	Estimated Attendance

For assistance with input, contact PTRCOFFICE@uspto.gov

\* 6. What is the number of customers assisted using PTRC web pages?

The information collected on this worksheet allows the USPTO to collect metrics concerning the use of the patent and trademark services and public outreach efforts offered by the Patent and Trademark Resource Center (PTRC) network libraries. This information is required so that the USPTO can more effectively train the PTRC staff and can determine what types of new and different services the PTRCs can provide in the future. This collection is authorized by 35 U.S.C. §2(a)(2). Confidentiality is not required in either the collection or processing of this information. Gathering, preparing, and submitting this information will require an estimated 30 minutes to complete. Please direct comments on the time needed to complete this worksheet, and/or suggestions for reducing this burden to the Chief Administrative Officer, U.S. Patent and Trademark Office, U.S. Department of Commerce, P.O. Box 1450, Alexandria, VA 22313-1450.



#### **PRA Act Statement**

A Federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with an information collection subject to the requirements of the Paperwork Reduction Act of 1995, unless the information collection has a currently valid OMB Control Number. The OMB Control Number for this information collection is 0651-0068. Public burden for this form is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the information collection. Send comments regarding this burden estimate or any other aspect of this information collection, including suggestions for reducing this burden to the Chief Administrative Officer, United States Patent and Trademark Office, P.O. Box 1450, Alexandria, VA 22313-1450 or email InformationCollection@uspto.gov.