

# PSI Survey Screenshots

## NISS Homepage

The screenshot displays the NISS Homepage dashboard. At the top, there is a navigation bar with tabs: DASHBOARD, FACILITY PROFILES, TASKS, FACILITY MESSAGING, SPONSORSHIP SUBMISSIONS, FCL PACKAGES, and MORE. On the right side, there is a 'DASHBOARD VIEWS' dropdown menu with options: NISS External Home Page, Facility Clearance Sponsor Dashboard, Facility Security Staff Dashboard, and Facility Profile Edits. The main content area features a section titled '-NISS External Home Page' with a sub-section 'DISS Training - January 2021'. Below this, there is a heading 'Upcoming DISS Training' followed by a paragraph: 'DCSA is working with NCMS, using its NCMSLive WebEx platform, to provide a 2-hour training session 2 - 4 p.m. ET during the month of January for EVERY user of the Defense Information Security for Security (DISS). For more information please click [here](#).' Below this is another section titled 'Voice of Industry Newsletters' with a heading: 'Industry Newsletters are now available in the Knowledge Base & the December 2020 VOI has been published'. This is followed by a paragraph: 'The NISS Team is excited to announce Voice of Industry (VOI) Newsletters are now available in the Knowledge Base as a Topic entitled "Voice of Industry Newsletters".' and another paragraph: 'The December 2020 VOI Newsletter has been published and can be accessed by [clicking here](#).' Below this, there is a section titled 'To access to all of the VOI Newsletters, completing the following steps:' followed by a numbered list: 1. Click "NISS External Home Page" on the right sidebar of your Dashboard. 2. Under the blue Quick Links, click "Access the External Knowledge Base." 3. Within the same window, click the "Go to Knowledge Base" button. 4. Select Voice of Industry Newsletters under the Topics section located on the left hand side of the screen.

## Introduction Tab

Introduction	Submission Type	Agency Type	DoD Estimated Projections	Methodology	Comments
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### Defense Counterintelligence and Security Agency (DCSA) Personnel Security Investigations (PSI) Projected Requirements Data Collection

OMB Control No.: 0704-0417; Expiration Date: 06/30/2021;

#### AGENCY DISCLOSURE NOTICE

The public reporting burden for this collection of information is estimated to average 40 minutes per response for a single active, cleared facility submission, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Facilities submitting a consolidated submission of multiple active, cleared facilities may experience a longer reporting burden.

Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden to: Department of Defense, Washington Headquarters Services, Executive Services Directorate, Information Management Division, [whs.mc-alex.esd.mbx.dd-dod-information-collections@mail.mil](mailto:whs.mc-alex.esd.mbx.dd-dod-information-collections@mail.mil). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply if a valid OMB control number is not displayed.

**Personnel Security Clearance (PCL):** An administrative determination that an individual is eligible, from a security point of view, for access to classified information of the same or lower category as the level of the personnel clearance being granted.

#### Privacy Act Statement:

**Authority:** DoD Directive 5220.22, National Industrial Security Program (NISP) and Executive Order (EO) 12829.

**Principal Purpose(s):** To gather information necessary to budget for the resources to meet the need for Personnel Security Investigations (PSI) for Contractor clearances. DCSA must solicit input from the contractor entities regarding the number of each type of investigation they require for contract performance requiring access to classified information.

**Routine Use(s):** Information collected is compiled to create an aggregate projection of NISP personnel security clearance requirements. Only the aggregate data is reported and all individual Facility Security Officer name and company information is kept in DCSA records

**Disclosure:** Voluntary. However, failure to provide background investigation requirements may adversely impact sufficient funding for these background investigations for clearances.

#### Introduction:

The purpose of this data collection is to gather the information necessary to ensure that funding is available to meet the need for Personnel Security Investigations (PSI) for contractor clearances.

Contractor clearances are part of the National Industrial Security Program (NISP) that DCSA administers on behalf of DoD and 31 other federal agencies. Funding for the associated industry PSIs is handled centrally by DCSA as part of its NISP responsibilities and DCSA is conducting this data collection in order to carry out these responsibilities effectively. Data collection results are critical to DCSA/DoD program planning for NISP security clearances.

Please read all the instructions and follow the prompts to submit your PSI Projected Requirements data collection to Defense Counterintelligence and Security Agency.

If you received this data collection email invitation, DCSA records indicate that you are a proper point of contact to complete this data collection for a specific cleared facility or facilities.

#### General Instructions

- Identify whether your facility is a single submitter, filing a consolidated response, or does not require clearances in the next three fiscal years. The fiscal year runs from Oct 1 to Sep 30.
- Determine whether your PSI requirements are in support of DoD and/or Non-DoD agencies and select all that apply from the drop-down menus.
- You will provide your projections for Tier 5 (Top Secret), Tier 5R (Top Secret Reinvestigation), Tier 3 (Secret and Confidential), and Tier 3R (Secret Reinvestigation) for both DoD and non-DoD agencies.
- If you have an employee who works under multiple cleared contracts who will require a PSI for a clearance, you should only count them once and toward their primary contracting activity (either DoD or Non-DoD). Do not 'double count'.
- The final section of the data collection will provide you with an opportunity to input general comments or comments for a specific fiscal year.
- Do not submit classified information in the comments section. If you believe classified information is essential to your facility's data collection response, contact your Industrial Security Representative for assistance.

## Submission Type Tab

DASHBOARD FACILITY PROFILES TASKS FACILITY MESSAGING SPONSORSHIP SUBMISSIONS FCL PACKAGES PSI SU... ▾

« Return to List

PSI Survey: 357960454

— Hide Details —

Introduction Submission Type

### Submission Type

Select one of the following submission types and select save.

- Single Submission- I am submitting data only for my facility's CAGE Code.
- Consolidated Submission- I am submitting a response for at least two facility CAGE Codes.
- No Submission- I will not be requiring any initial and periodic investigations in Fiscal Year 2022, 2023, 2024.
- Delete Submission- Submission No Longer Valid

Save Changes Cancel

## Confirmation and Reason Tab

DASHBOARD FACILITY PROFILES TASKS FACILITY MESSAGING SPONSORSHIP SUBMISSIONS FCL PACKAGES PSI SU... ▾

« Return to List

PSI Survey: 357960454

— Hide Details —

Introduction Submission Type Confirmation and Reason Comments

### Confirmation and Reason

You have stated that you are not currently projecting any initial and periodic investigations for clearances in the upcoming three years and you are not being covered under a consolidated response. Is this correct?

YES

NO

If not, please return to the "Submission Type" Tab and alter your response.

Please indicate the reason that you will not require any clearances in the next three years.

- Loss of all classified contracts
- Employees are not due for periodic re-investigations over next three years
- Rebarment from government contracts
- Other (please indicate reason below)

Save Changes Cancel

## CAGE Code Tab

[DASHBOARD](#)
[FACILITY PROFILES](#)
[TASKS](#)
[FACILITY MESSAGING](#)
[SPONSORSHIP SUBMISSIONS](#)
[FCL PACKAGES](#)
 PSI SU...

« Return to List

PSI Survey: 357960454

— Hide Details —

[Introduction](#)
[Submission Type](#)
[CAGE Code](#)
[Agency Type](#)
[Methodology](#)

### CAGE Code

Please select the CAGE code(s) that you would like to submit projections for:

<input type="checkbox"/> Select All	FACILITY CAGE CODE	FACILITY NAME	PHYSICAL LOCATION CITY	PHYSICAL LOCATION STATE	PARENT CAGE CODE	NOTES
<input type="checkbox"/>	03dynV	d oeskr/KS/ my fystesyafbe bSaJe	nliarDgnto	MD	DA008	
<input type="checkbox"/>	048#2	chnloae,aeci .rlvsKMTSne	oJsSnea	CA	DA008	
<input type="checkbox"/>	05#MIG	aEp toL,CrroinSoF	aaxfFir	VA	DA008	

CAGE Code Search: A facility may be manually assigned via search option:

[Search](#)

[Save Changes](#)

## Agency Type Tab

[DASHBOARD](#)
[FACILITY PROFILES](#)
[TASKS](#)
[FACILITY MESSAGING](#)
[SPONSORSHIP SUBMISSIONS](#)
[FCL PACKAGES](#)
 PSI SU...

« Return to List

PSI Survey: 357960454

— Hide Details —

[Introduction](#)
[Submission Type](#)
[CAGE Code](#)
[Agency Type](#)
[DoD Estimated Projections](#)
[Non-DoD Estimated Projections](#)
[Methodology](#)
[Comments](#)

### Agency Type

Do you project requiring clearances in the upcoming fiscal years due to:

Only DoD contracts/activities  
 Only non-DoD contracts/activities  
 Both DoD and non-DoD contracts/activities

[Save Changes](#)

## DoD Estimated Projections Tab

DASHBOARD FACILITY PROFILES TASKS FACILITY MESSAGING SPONSORSHIP SUBMISSIONS FCL PACKAGES PSI SU... ▾

« Return to List

PSI Survey: 357960454

— Hide Details —

Introduction Submission Type CAGE Code Agency Type **DoD Estimated Projections** Non-DoD Estimated Projections Methodology Comments

### DoD Estimated Projections

For your projections above, please select the DoD agencies which are requiring the PSI for clearance. Select all that apply.

▾

Below is a table to input your best numeric PSI requirements estimate for clearances by investigation type. Please provide your best estimates for PSI requirements where a DoD contract or activity requires a clearance.

**DoD Estimates Section**

Year	Tier 5 (Top Secret)	Tier 5R (Top Secret Reinvestigation)	Tier 3 (Secret/Confidential)	Tier 3R (Secret/Confidential Reinvestigation)
2022	0	0	0	0
2023	0	0	0	0
2024	0	0	0	0

Save Changes Cancel

### Non-DoD Estimated Projections Tab

DASHBOARD FACILITY PROFILES TASKS FACILITY MESSAGING SPONSORSHIP SUBMISSIONS FCL PACKAGES PSI SU... ▾

« Return to List

PSI Survey: 357960454

— Hide Details —

Introduction Submission Type CAGE Code Agency Type DoD Estimated Projections **Non-DoD Estimated Projections** Methodology Comments

### Non-DoD Estimated Projections

For your projections above, please select the Non-DoD agencies which are requiring the PSI for clearance. Select all that apply.

▾

**Non-DoD Estimates Section**

Year	Tier 5 (Top Secret)	Tier 5R (Top Secret Reinvestigation)	Tier 3 (Secret/Confidential)	Tier 3R (Secret/Confidential Reinvestigation)
2022	0	0	0	0
2023	0	0	0	0
2024	0	0	0	0

Save Changes Cancel

## Methodology Tab

DASHBOARD FACILITY PROFILES TASKS FACILITY MESSAGING SPONSORSHIP SUBMISSIONS FCL PACKAGES PSI SU... ▾

« Return to List

PSI Survey: 357960454 Hide Details

Introduction Submission Type CAGE Code Agency Type DoD Estimated Projections Non-DoD Estimated Projections **Methodology** Comments

### Methodology

Select from the list provided the description(s) that best matches the methodology or type of data source used to make PSI projections for this data collection. Select all that apply. If selecting 'Other', please be sure to click the checkbox for a comments box.

- Average over a 3 year period
- Average over a 5 year period
- Current contracts requiring cleared personnel
- Projected contracts requiring cleared personnel
- Historical business data for this company
- Projected or Strategic business plan data for this company
- Human Resource | Personnel data
- JPAS data for PR calculations
- Statistical Modeling
- Other

Save Changes Cancel

## Comments Tab

## Comments

You may add optional comments about the data collection regarding a particular fiscal year. Do not submit classified information. If you feel it is essential to pass along any classified information pertaining to this data collection, please contact your DCSA ISR to resolve how to submit such information.

### 1. Timing

Approximately how long, in minutes, did it take you to complete this data collection?

### 2. Comments

If leaving a comment, please select the category type it falls under: (if you have multiple comments that fall under more than one category, then please select "Other")

- Data collection Design/Layout
- Technical Issue
- Projections Clarification
- Other
- Not Applicable

### 3. Comments Concerning Year 2022

### 4. Comments Concerning Year 2023

### 5. Comments Concerning Year 2024

Save Changes

Cancel

Submit Form