

## SUPPORTING STATEMENT - PART A

DoD Youth Programs School Leaders Survey– OMB Control Number 0704-YPSL

### 1. Need for the Information Collection

32 U.S. Code 509, “National Guard Youth Challenge Program of opportunities for civilian youth” seeks to “improve life skills and employment potential of participants by providing military-based training and supervised work experience, together with the core program components of assisting participants to receive a high school diploma or its equivalent, leadership development, etc.”

10 U.S. Code 2031, “It is a purpose of the Junior Reserve Officers’ Training Corps to instill in students in United States secondary educational institutions the values of citizenship, service to the United States, and personal responsibility and a sense of accomplishment.”

10 U.S. Code 2193b, “The Secretary of Defense may conduct a science, mathematics, and technology education improvement program known as the “Department of Defense STARBASE Program... The purpose of the program is to improve knowledge and skills of students in kindergarten through twelfth grade in mathematics, science, and technology.”

The study will examine DoD’s youth programs (STARBASE, National Guard Youth Challenge, JROTC). The collection has several distinct tasks and includes a focus on the military-civilian divide. This information collection, using a nationally representative panel, is needed to learn about educators’ awareness and knowledge of DoD youth programs. The collection will benefit further program and policy changes. This collection is also prescribed by DoDI 1025.8, “National Guard Challenge Program.”

The panel is made up of a national representative sample of educators and has the goal of understanding awareness on DoD youth programs and what they offer for student leadership, physical fitness, civics, etc.

### 2. Use of the Information

The respondents are U.S. public and private schools, specifically the leaders or principals of these schools. This information is being collected to better understand how knowledgeable educators are of DoD youth programs.

The instrument being used for this collection is a web-based survey, where each individual receives their own personalized access link by email. The survey will be hosted on a secure server. The panel administrators at RAND will send out surveys to a sample of school leaders, who will receive a survey link through email and be asked to respond to the questions and complete the survey.

Respondents will receive email reminders to complete the survey. After the survey is completed, the survey administrators at RAND will organize the data, ensure the file does not include identifying or personal information and log it onto a different secure server in preparation for analysis, which will be carried out by RAND researchers. The successful collection of information will be used to inform DoD policy recommendations and practice guidance, as well as provide respondents a better understanding and awareness of the DOD youth programs and what they offer to U.S. schools and students.

3. Use of Information Technology

The electronic response rate of this collection is 100%.

4. Non-duplication

The information obtained through this collection is unique and is not already available for use or adaptation from another cleared source.

5. Burden on Small Businesses

This information collection does not impose a significant economic impact on a substantial number of small businesses or entities.

6. Less Frequent Collection

The panel respondents answer questions posed in multiple surveys over the course of the year, but the questions about DoD youth programs will be completed only once, which is a suitable frequency for the information needed. If collected less frequently, the DoD would not be able to collect the required information and improve the DoD Youth Program.

7. Paperwork Reduction Act Guidelines

This collection of information does not require collection to be conducted in a manner inconsistent with the guidelines delineated in 5 CFR 1320.5(d)(2).

8. Consultation and Public Comments

Part A: PUBLIC NOTICE

A 60-Day Federal Register Notice (FRN) for the collection published on Friday, November 13, 2020. The 60-Day FRN citation is 85 FR 72641 FRN 72641.

No comments were received during the 60-Day Comment Period.

A 30-Day Federal Register Notice for the collection published on Thursday, March 18, 2021. The 30-Day FRN citation is 86 FR 14740 FRN 14740.

#### Part B: CONSULTATION

Consultation occurred with an expert on the panel, as well as an expert on education and civics to review the survey questions and make sure the questions are appropriately worded and have meaningful content.

#### 9. Gifts or Payment

Although there will be no direct payments for taking the survey, there will be a financial incentive built into the panel. This amount of financial incentive will be based on the amount of time it takes to complete the survey and how much these respondents are paid for their time; the amount for this survey will be approximately \$13.50 per respondent.

#### 10. Confidentiality

A Privacy Act Statement is not required for this collection because we are not requesting individuals to furnish personal information for a system of records.

A System of Record Notice (SORN) is not required for this collection because records are not retrievable by PII.

A Privacy Impact Assessment (PIA) is not required for this collection because PII is not being collected electronically.

A Records Retention and Disposition Schedule is not required for this collection. The collection has no PIA or SORN because PII is not being collected electronically.

#### 11. Sensitive Questions

No questions considered sensitive are being asked in this collection.

#### 12. Respondent Burden and its Labor Costs

#### Part A: ESTIMATION OF RESPONDENT BURDEN

- 1) Collection Instrument(s)  
[DoD Youth Programs, School Leaders Survey]

- a) Number of Respondents: 1,300
  - b) Number of Responses Per Respondent: 1
  - c) Number of Total Annual Responses: 1,300
  - d) Response Time (*P: Amount of time needed to complete the collection instrument*): 9 minutes or 0.15 hours
  - e) Respondent Burden Hours (*C multiplied by D, computed into hours*): 195 hours
- 2) Total Submission Burden
- a) Total Number of Respondents: 1,300
  - b) Total Number of Annual Responses: 1,300
  - c) Total Respondent Burden Hours (*P: add all "e's" in this section*): 195 hours

Part B: LABOR COST OF RESPONDENT BURDEN

- 1) Collection Instrument(s)  
[DoD Youth Programs, School Leaders Survey]
- a) Number of Total Annual Responses: 1,300
  - b) Response Time (*P: Amount of time needed to complete the collection instrument*): 9 minutes or 0.15 hours
  - c) Respondent Hourly Wage: \$46.34 (Bureau of Labor Statistics, salaries of middle and high school principals, May 2019)
  - d) Labor Burden per Response (*P: B multiplied by C*): \$6.95
  - e) Total Labor Burden (*P: A multiplied by B multiplied by C*): \$9,036.00
- 2) Overall Labor Burden
- a) Total Number of Annual Responses : 1,300
  - b) Total Labor Burden (*P: add all "e's" in this section*): \$9,036.00

The Respondent hourly wage was determined by using the Department of Labor Wage Website (<http://www.dol.gov/dol/topic/wages/index.htm>).

13. Respondent Costs Other Than Burden Hour Costs

There are no annualized costs to respondents other than the labor burden costs addressed in Section 12 of this document to complete this collection.

14. Cost to the Federal Government

Part A: LABOR COST TO THE FEDERAL GOVERNMENT

- 1) Collection Instrument(s)  
[DoD Youth Programs, School Leaders Survey]
- a) Number of Total Annual Responses: 1,300
  - b) Processing Time per Response: 0 hours
  - c) Hourly Wage of Worker(s) Processing Responses: N/A

- d) Cost to Process Each Response: N/A
- e) Total Cost to Process Responses: N/A
  
- 2) Overall Labor Burden to the Federal Government
  - a) Total Number of Annual Responses: 1,300
  - b) Total Labor Burden: \$0.00

Part B: OPERATIONAL AND MAINTENANCE COSTS

- 1) Cost Categories
  - a) Equipment: \$0.00
  - b) Printing: \$0.00
  - c) Postage: \$0.00
  - d) Software Purchases: \$0.00
  - e) Licensing Costs: \$0.00
  - f) Other: \$50,830.98
  
- 2) Total Operational and Maintenance Cost: \$ 50,830.98

Part C: TOTAL COST TO THE FEDERAL GOVERNMENT

- 1) Total Labor Cost to the Federal Government: \$0.00
  
- 2) Total Operational and Maintenance Costs: \$ 50,830.98
  
- 3) Total Cost to the Federal Government (P: Add 1 and 2 in this section): \$ 50, 830.98

15. Reasons for Change in Burden

This is a new collection with a new associated burden.

16. Publication of Results

This collection will be published through RAND Corporation and will undergo a DOD clearance review beforehand.

Title: "Understanding the Impact of Department of Defense Youth Programs in Bridging the Civilian-Military Divide and Supporting the All-Volunteer Force"

Estimated publication date: February 2022.

17. Non-Display of OMB Expiration Date

We are not seeking approval to omit the display of the expiration date of the OMB approval on the collection instrument.

18. Exceptions to “Certification for Paperwork Reduction Submissions”

We are not requesting any exemptions to the provisions stated in 5 CFR 1320.9.