

CareerTrac Trainee Portal Screenshots

Login Page

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National Institute of
Environmental Health Sciences



CareerTrac
Tracking Trainees to Success



LoginAbout

Please sign in with your eRA Commons or NIH credentials

Login with iTrust

Need Help? Request CareerTrac Access

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Career Stage Page

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Career Stage | T32ES012345

Please select your current career stage:

Select one...

High School Student

Undergraduate School

Post-Baccalaureate

Post-Master Individual

Graduate Student

Post-Doctoral Fellow

Investigator

[Continue](#)

[Save Draft and Exit](#)

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Contact Info Page

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Contact Info | T32ES012345

Read-only items are imported from your eRA Commons Personal Profile. To edit these items: [Login to eRA Commons](#)

Commons ID Readonly input here...	Address Line 1 Readonly input here...
First Name Readonly input here...	Address Line 2 Readonly input here...
Middle Name Readonly input here...	Address Line 3 Readonly input here...
Last Name Readonly input here...	City Readonly input here...
Suffix Readonly input here...	State/Province Readonly input here...
Primary Email Address Readonly input here...	Country Readonly input here...
Alternative Email Address Text input here...	Postal Code Readonly input here...
Phone Number Readonly input here...	
Alternative Phone Number Text input here...	

PreviousSave Draft and ExitSave and Continue

Pre-Training Info Page

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Pre-Training | T32ES012345

Previous Position

Please enter the last professional position and title you held before entering this training program.

Position

Title

Institution or Company

Location of Institution or Company

[Previous](#) [Save Draft and Exit](#) [Save and Continue](#)

In-Training Info Page

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In-Training | T32ES012345

Research Project Title

Text input here...

ORCID ID

Text input here...

Scientific/Technical Fields

Select up to six fields that describe the trainee's research

Select...

AIR QUALITY - OUTDOOR

ASTHMA

IMPAC II Training Information

Date Training Began

09/01/1996

Date Training Ended

12/31/1996

Degree Level

PRE-DOC

NIH Field of Training

Toxicology

Sources of Support

Select up to three sponsors

Select...

US NATIONAL SCIENCE FOUNDATION

Research Training Mentor

New Mentor

Please list all mentors that have assisted this trainee during their 'In-Training Experience'

Mentor	Institution	Department	Year	Actions
ALBUS DUMBLEDORE	UNIVERSITY OF MICHIGAIN	ENVIRONMENTAL HEALTH SCIENCES	1996 - 1996	Q P X
SEVERUS SNAPE	UNIVERSITY OF MICHIGAIN	ENVIRONMENTAL HEALTH SCIENCES	1996 - 1997	Q P X

PreviousSave Draft and ExitSave and Continue

In-Training Info Page – New Mentor (Search)

Create Mentor

Create new mentor

Search for an existing mentor

Type a few letters to search for a mentor by first name, last name or institution. If no matching mentor is found, you will be able to create a new one.

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In-Training Info Page – New Mentor (Maunally Enter)

Create Mentor

×

First Name *

Last Name *

Country *

Institution *

Department *

Start Year

End Year

** Indicates required field*

Search Again

Save

Cancel

Degrees Page

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Degrees | T32ES012345

Degrees in CareerTrac

Information defining Pre-, In-, and Post-Training degrees

Import from CommonsCreate New

Training Status	Degree or Nature of Training	Institution	Year	Actions ?
Pre-Training	BS - BACHELOR OF SCIENCE	UNIVERSITY OF MARYLAND	1996	Q P X
In-Training	SHORT - SHORT TERM TRAINING EXPERIENCE	UNIVERSITY OF MICHIGAIN	1996 - 1996	Q P X

Degrees in eRA Commons

These items can be imported from your Commons Profile, if they are not already present in CareerTrac.

View in Commons

Training Status	Degree or Nature of Training	Institution	Year	Actions ?
Pre-Training	BS - BACHELOR OF SCIENCE	UNIVERSITY OF MARYLAND	1996	Q +

PreviousSave Draft and ExitSave and Continue

Degrees Page – Create Education (Commons Trainee)

Create Education

Search IMPAC II

Name

Commons ID

Search IMPAC II

Manually Enter Education

If the Education you wish to enter is not found in IMPAC II for this trainee, you may manually input it here.

Continue

Cancel

Degrees Page – Create Education (Manually Enter; CRCHD, NIEHS, SRP)

Create In-Training Educational Program ✕

This represents the broader educational experience for the trainee. Note this is NOT the training grant to which the trainee is appointed (which is tracked in xTrain). For example if the trainee is appointed to a PREDOC position enter the Doctoral Program education information here (FYI this is needed for Table 12). If the trainee is a POSTDOC enter the expected/actual information about the entire doctoral program.

Educational Degree or Nature of Training Program *

Select a degree...

Institution Country (of Institution Granting the Degree)

Select a country...

Institution

Select a country first...

When did the educational program begin? *

Month...

Year...

When did the educational program end or when is it expected to end? *

Month...

Year...

* Indicates required field

Save

Cancel

Degrees Page – Create Education (Manually Enter; FIC, NCI)

Create Education

Expected Duration of Training *

☐ Long-term (6 months or more)
 ☐ Medium-term (3 to 6 months)
 ☐ Short-term (less than 3 months)

Date Training Began *

Month...

Year...

Projected End Date *

Month...

Year...

Training Completed? *

☐ Yes ☐ No

Degree or Nature of Training *

Select a degree...

Location of the institution that granted the degree

Select a country...

Institution that granted the degree ?

Select a country first...

When was the degree awarded or when is the expected award date? *

Month...

Year...

Trainee's Research Project Title

3950 characters remaining

Is majority of training-related research conducted in U.S. or foreign country? ?

☐ U.S. ☐ Foreign ☐ Split Equally

Broad Research Area *

Select a research area...

NIH Field of Training

Use the top-level selector to filter to a field of training. [Download and View Complete Field of Training List](#)

Select a top-level field ...

Select a second-level field ...

Scientific/Technical Fields *

Select up to six fields that describe the trainee's research.

Select a scientific/technical field ...

In-country mentored research support?

☐ Yes ☐ No

Did training contribute to any of the following programs? ?

Select a program...

Associated Research or Training Sponsor? ?

Select a research sponsor...

Training funded using ARRA money?

☐ Yes ☐ No

Save

Cancel

Accomplishments Page

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Accomplishments | T32ES012345

Please enter the trainees accomplishments that can be attributed to NIEHS training. New employments that were entered in IMPAC II directly (via xTRAIN/xTRACT) are available for manual import by clicking "Search IMPAC II" in the Create Employment window.

Add Accomplishment

Description	Type	Year	Actions
Pharmaceuticals Corp., Industry, Initial Position	Employment	2003	  
 Toxicological sciences : an official journal of the Society of Toxicology	Publications	2007	  
Project Toxicologist, Other, Current Position	Employment	2016	  

PreviousSave Draft and ExitSave and Continue

Accomplishments – Career Highlights/Leadership

Create Career Highlights/Leadership

Career Highlight Example:

The purpose of this accomplishment category is to allow CareerTrac users to provide a narrative account of how training has directly impacted a Trainee's career or leadership potential.

For example, Jane Doe, Ph.D., participant in the XXX research training program, received a competitive "Best Paper" award at the International Conference on _____. Her training with _____ had a direct influence on the direction of the research describe in the paper.

Other examples might include:

- Served as member or Chairperson of a scientific panel convened by a the National Academy of Sciences, the Institute of Medicine, or other government entity
- Received an award
- Led revisions of clinical guidelines, etc.

Career Highlight/Leadership Year Began *

Career Highlight/Leadership Year End

Career Highlight/Leadership Title *

Career Development/Leadership Narrative *

400 characters remaining 

Training Status When Accomplished ? *

Save

Cancel

Accomplishments – Employment (Commons Trainee)

Create Employment Accomplishment

Search IMPAC II

Name

Commons ID

Search IMPAC II

Manually Enter an Employment

Continue

Cancel

Accomplishments – Employment (Manually Enter)

Create Employment ✕

Training status while employed in this position ? *

Select a training status...

Employment Year Began *

Select the start year...

Employment Year End

Select the end year...

Job Title *

Country of Employment

Select a country...

Region

n/a

Employer ?

Select a country first...

Employment Sector ? *

Select a sector...

What is the major emphasis of this position? !! *

Select an emphasis...

Is this a post-doc position? *

☐ Yes ☐ No

Which of the following best describes the tenure status of this position? *

Select a tenure status...

If applicable, please select a topic area for this position

Not Applicable

Save

Cancel

Accomplishments – Fellowship

Create Fellowship ✕

Please enter fellowships other than the current grant or supplement

Training Status When Accomplished ? *

Select a training status...

Fellowship Name *

Fellowship Type *

Select a Type of Fellowship...

Awarding Institution or Agency (of the Fellowship) *

Year Received *

Select a year...

Source of Support

Select a research sponsor...

Source of Support - Other

Save

Cancel

Accomplishments – Honors/Awards

Create Honors/Awards ✕

Training Status When Accomplished ? *

Select a training status...

Honor/Award/Recognition (Name) *

Awarding Entity (of Honor/Award) *

Location of Awarding Entity *

Select a country...

Year Received or Initiated *

Select a year...

Save

Cancel

Accomplishments – New Competitive Funding (Commons Trainees)

Create New Competitive Funding

Search IMPAC II

Name

Commons ID

Search IMPAC II

Manually Enter Other New Competitive Funding

Continue

Cancel

Accomplishments – New Competitive Funding (Manually Enter)

Create New Competitive Funding ✕

This section is for grant awards/funding received after the trainee's SRP training experience.

Trainee's Role on Funded Award ⓘ

Select a funding role...

Start Date of Funded Award ⓘ

Select a month...

Select a year...

Title of Award *

Award Number

Source of Support *

Select a funding organization...

Source of Support Country

Select a country...

Save

Cancel

Accomplishments – Posters at Scientific Meetings

Create Posters at Scientific Meetings



Please enter only those posters related to Superfund research training.

Training Status when Accomplished ? *

Select a training status...



Year Poster Presented *

Select the year...



Type of Presentation *

Select a Type of Presentation...



Meeting Title *

Number of Posters *

Save

Cancel

Accomplishments – Product or Policy Development

Create Product or Policy Development ✕

Training Status when Accomplished ? *

Select a training status...

Did any of your work on this grant result in the development or implementation of any of the following?

Select a product policy area...

URL or Citation for Product or Policy

3950 characters remaining

Description of the Product or Policy *

3950 characters remaining

Significance of Product or Policy *

3950 characters remaining

Year of Product or Policy Development

Select a year...

Result in a Non-provisional Patent

☒ Yes ☐ No

Patent Number

Country that Issued Patent

Select a country...

Demonstrable Effects on U.S. Health Science and Public Health Interventions

☒ Yes ☐ No

Description of Significance of Effects on U.S. Health Science and Public Health Interventions

3950 characters remaining

Accomplishments – Publications (Search)

Create Publication Accomplishment

Search PubMed by Author

First Name

Last Name

Article Title

Search by Name

Search PubMed by PMID or PMCID

ID

Search by ID

Manually Enter an Publication

Continue

Accomplishments – Publications (Maunally Enter)

Create Publications ×

Article Title *

Journal Name *

Volume

Pages

Journal Publication Date - Month

Journal Publication Date - Year

First Author *

Other Authors

Last Author

PMID

PMCID

Has this article been peer reviewed?
☐ Yes ☐ No

Training Status When Research Conducted ? *

Does this Journal have local or international readership and/or distribution?
☐ Local ☐ International

Research Country

Accomplishments – Students

Create Students ✕

Please indicate the number of students the trainee has trained/educated in an area related to his/her Superfund research training.

Year

Select the year...

Number of Students *

Training Status When Accomplished ?

Select a training status...

Save

Cancel