

**Request for Approval under the “Conference, Meeting, Workshop, and Poster
Session Registration Generic Clearance (OD)”
(OMB#: 0925-0740 Exp Date: 07/2022)**

TITLE OF INFORMATION COLLECTION:

NIMH Late-Life Suicide Workshop

PURPOSE:

Collect preliminary information from participants in the NIMH Social Disconnection in Late-Life Suicide Workshop.

DESCRIPTION OF RESPONDENTS:

Participants of the workshop include academic and federal researchers and community and private clinical health practitioners in the field of suicide prevention.

TYPE OF COLLECTION: (Check *all that applies*)

Abstract

Application

Registration Form

Other: _____

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.

Name: Elizabeth Necka, NIMH/NIH OD

To assist review, please provide answers to the following question:

Personally Identifiable Information:

1. Is personally identifiable information (PII) collected? Yes No
2. If Yes, is the information that will be collected included in records that are subject to the Privacy Act of 1974? Yes No

Gifts or Payments:

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? Yes No

Amount: _____

Explanation for incentive: (include number of visits, etc.)

ESTIMATED BURDEN HOURS and COSTS

Category of Respondent	No. of Respondents	No. of Responses per Respondent	Time per Response (in hours)	Total Burden Hours
Private Sector	300	1	2/60	10
Totals		300		10

COST TO RESPONDENTS

Category of Respondent	Total Burden Hours	Wage Rate*	Total Burden Cost
Workshop Participants – Researchers	5	\$41.29/hr	\$206
Workshop Participants – Community Health Practitioners	5	\$24.23/hr	\$121
Totals			\$327

* Private sector respondent wage rate data is from the Life Scientists, All Other (19-1099) and Counselors, Social Workers, and Other Community and Social Service Specialists (21-1000) categories at http://www.bls.gov/oes/current/oes_nat.htm#00-0000.

FEDERAL COST: The estimated annual cost to the Federal government is \$ 9

Staff	Grade/Step	Salary*	% of Effort	Fringe (if applicable)	Total Cost to Gov't
Federal Oversight					
Health Scientist Administrator	12/1	\$86,335	.01		\$9
Contractor Cost					
Travel					
Other Cost					
Total					\$9

*the Salary in table above is cited from <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/pdf/2020/DCB.pdf>.

The selection of targeted respondents

- Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?
 Yes No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

We will send out information about the workshop to scientific societies whose members conduct suicide-related research, to the NIH extramural community (through e-blasts and through NIMH Promotions marketing on Twitter, LinkedIn, etc.), and to colleagues in the

federal government whose work pertains to suicide prevention. This population describes the sample population that we anticipate will attend the workshop. However, the workshop will be open to the entire public and we will not have any restrictions on who can participate – anyone who registers will be allowed to attend.

Administration of the Instrument

1. How will you collect the information? (Check all that apply)

Web-based or other forms of Social Media

Telephone

In-person

Mail

Survey form

Chart Abstraction

Other, Explain

2. Will interviewers, facilitators, or research coordinators be used? Yes No

Please make sure that all instruments, instructions, and scripts are submitted with the request.