

**Supporting Justification for the OMB New Request for Clearance of the
“Advancing the response to COVID-19 Learning Community Measure”**

Supporting Statement B: Methods for the Collection

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ATTACHMENTS

ATTACHMENT A: QUESTION BY QUESTION SOURCE & REASONING TABLE FOR
ADVANCING THE RESPONSE TO COVID-19 LEARNING COMMUNITY
MEASURES

ATTACHMENT B: PERSONS CONSULTED ON INSTRUMENT DEVELOPMENT OF THE
COVID-19 LEARNING COMMUNITY

ATTACHMENT C 60 day federal register notice

PART B INTRODUCTION

The COVID-19 Learning Community was created in response to the Advancing the Response to COVID-19 Symposium in September 2020. The COVID-19 Learning Community is intended to share best practices, create a network of individuals working with American Indian and Alaska Native people and racial and ethnic minorities, and facilitate networking and peer-to-peer information sharing of promising practices, programs, and/or policy.

The OMH plans to use a set performance and outcome measures to gather information from Learning Community participants on their self-reported learning about and implementation of promising practices, programs and/or policies designed to address the impacts of COVID-19 in racial and ethnic minority and American Indian and Alaska Native populations. The collection of measures from its members is critical to OMH because it provides the agency with data to both effectively manage the COVID-19 Learning Community and to provide measurable outcomes from the Learning Community. Data will help OMH make continuous quality improvements in programming and inform future learning communities.

With this submission, OMH is requesting OMB approval for a Post Learning Community Survey. The Post Learning Community Survey will be used to collect information regarding the overall success of the program in achieving its objectives of sharing best practices, creating a network of individuals working with American Indian and Alaska Native people and racial and ethnic minorities, and facilitating networking and peer-to-peer information sharing of promising practices, programs, and/or policies. The COVID-19 Learning Community Planning Committee is made up of OMH staff who will record and report several aggregate program participation measures: number of unique Learning Community Members and type of Learning Community members (region, work area, work interest, population's served).

Each COVID-19 Learning Community participant who joins the COVID-19 Learning Community will be administered one measurement survey: the COVID-19 Learning Community Post Survey once the COVID-19 Learning Community ends.

The COVID-19 Learning Community Post Survey was created by the OMH Advancing the Response to COVID-19 Learning Community Planning Committee. A learning community is a group of people who learn from each other and share with each other around a common topic. Learning communities allow for collaborative partnership among members. The COVID-19 Learning Community Post Survey does not include identifying information. It does include information regarding Region, Work Area, Work Interest, and Populations Served, to understand satisfaction of members

based on each measure. Additionally, the COVID-19 Learning Community Post Survey asks members to indicate which Learning Sessions they attended which will allow OMH to track attendance and measure if perceptions regarding the Learning Community differ depending on the number of sessions attended. The remaining questions in the COVID-19 Learning Community Post Survey aim to measure if the COVID-19 Learning Community was beneficial to the work each member does, if it provided valuable information as it relates to racial and ethnic minorities and American Indian and Alaska Native populations, if any new knowledge was gained as a result of their participation, if it provided valuable networking opportunities, and if the member has implemented or plans to implement a promising practice, program and/or policy designed to address the impacts of COVID-19 in racial and ethnic minority and American Indian and Alaska Native populations as a result of their participation in the COVID-19 Learning Community. This information. Attachment A provides a question-by-question review of items on all three surveys and their source and/or reasoning.

B1. Respondent Universe and Sampling Methods

The evaluation survey will be conducted with members of the COVID-19 Learning Community. There are approximately 200 people who are members of the Learning Community. After all Learning Sessions are complete, all members will receive the COVID-19 Learning Community Post Survey using the Survey Monkey platform. OMH will survey all 200 members of the COVID-19 Learning Community

B2. Procedures for Collection of Information

The COVID-19 Learning Community Post Survey will be distributed after the Learning Community concludes (estimated October- December, 2021).

The evaluation will be web-based and administered through Survey Monkey. Voluntary completion of the survey will be encouraged through email outreach by the COVID-19 Learning Community Planning Committee. Any person can opt out of the survey.

B3. Methods to Maximize Response Rates and Deal with Non-Response

OMH COVID-19 Learning Community Planning Committee members will distribute the post-survey through Survey Monkey. Links to the evaluation will be sent via email to COVID-19 Learning Community members. Members will be sent two reminders to maximize response rates and avoid non-response from members. Additional reminders will be sent as needed. The COVID-19 Learning Community Post Survey will be sent within one month after the last Learning Session. This timing will ensure that data collected is

current. No payment or remuneration is provided to respondents for participating in any survey.