Revisions to Form CMS-10752 Submissions of 1135 Waiver Request Inquiry Webform

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| **Issue #** | **Page #** | **Section** | **Action to be performed** | **Changes to the Application** | **Reason for the Change** |
|  | 13-21 | Organization Workflow  Top of Inquiry Web Form | Revise as follows: | Replace:  “Under Section 1135 or 1812(f) of the Social Security Act, CMS can issue several blanket waivers when there's a disaster or emergency. Blanket waivers prevent gaps in the access to care for beneficiaries affected by the emergency.  When a blanket waiver is issued, providers don't have to apply for an individual waiver. If there's no blanket waiver, providers can ask for an individual Section 1135 waiver.  If you have a request or inquiry, please use this form to submit your request to CMS.”  With:  “If you have a request or inquiry, please use this form to submit your request to CMS.” | Updated instructional text to match the submission of an Inquiry. |
|  | 13-21 | Organization Workflow  Who are you? | New - add as follows: | Add question mark help text:  “This information helps CMS understand who you are so we can better assist you.” | Added help text to aid users in completing the submission. |
|  | 13-21 | Organization Workflow  What would you like to do? | New – add as follows: | Add question mark help text:  “Choose the applicable option below.” | Added help text to aid users in completing the submission. |
|  | 13-21 | Organization Workflow  What would you like to do?  Selection options | Revise as follows: | Replace selection options:  I want to submit a waiver / flexibility request  I want to submit an inquiry request  With these 3 selection options:  I want to submit a waiver / flexibility request  I want to submit an inquiry  I want to provide a status update on my beneficiaries and/or healthcare facility | Added new option for HCF path |
|  | 13-21 | Organization  Workflow  What would you like to do? | New - add as follows: | Add question mark help text for selection option, “**I want to submit a waiver / flexibility request**”:  “When there’s a disaster or emergency, waivers and flexibilities help health care facilities give timely care to as many people who’ve been affected as possible. This means we’re helping States, Federal Districts and U.S. territories to make sure people with Medicare and/or Medicaid continue to have access to care.  “Waiver” refers to a waiver or modification of a statutory requirement of the Social Security Act (Act) or its implementing regulations that may be waived or modified under the authority of § 1135 of the Act or § 1812(f). A “flexibility” is an agency policy or procedure that can be adjusted under current authority – and generally speaking, can be adjusted without reprogramming CMS’s systems. CMS will implement these waivers and flexibilities as necessary and appropriate to accommodate the needs of those impacted by an emergency or disaster.” | Added help text to aid users in completing the submission. |
|  | 13-21 | Organization  Workflow  What would you like to do? | New - add as follows: | Add question mark help text for selection option, “**I want to submit an inquiry**”:  “When there’s a disaster or emergency, waivers and flexibilities help health care facilities give timely care to as many people who’ve been affected as possible. This means we’re helping States, Federal Districts and U.S. territories to make sure people with Medicare and/or Medicaid continue to have access to care.” | Added help text to aid users in completing the submission. |
|  | 13-21 | Organization  Workflow  What would you like to do? | New - add as follows: | Add question mark help text for selection option, “**I want to provide a status update on my beneficiaries and/or healthcare facility**”:  “You may use this option to report any impact on normal operations.” | Added help text to aid users in completing the submission. |
|  | 13-21 | Organization Workflow  Submit an Inquiry    Select a Public Health Emergency | New - add as follows: | Add question mark help text to field, “**Public Health Emergency (PHE)**”:  “Select the applicable Public Health Emergency from the dropdown list.” | Added help text to aid users in completing the submission. |
|  | 13-21 | Organization Workflow  Provide Your Contact Information    Point of Contact  field | New - add as follows: | Add question mark help text to, “**Point of Contact**” field:  “CMS uses your contact information to send responses and ask follow up questions.” | Added help text to aid users in completing the submission. |

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|  | 13-21 | Organization Workflow  Provide Your Contact Information    Zip Code field | New - add as follows: | Add “Zip Code” field (mandatory)   * This field is mandatory. * This field is placed below the “Last name” field and above the “Phone number” field. * Add question mark help text: * “Please enter your 5-digit zip code.” * Add ghost text: “XXXXX” | Added Zip Code to ensure accuracy of submitter location information.  Added help text to aid users in completing the submission.  Added ghost text to aid users in completing the submission. |
|  | 13-21 | Organization Workflow  Provide Your Contact Information  Phone number field | New - add as follows: | Add ghost text for “**Phone number**” field:  “(XXX)XXX-XXXX” | Added ghost text to aid users in completing the submission. |
|  | 13-21 | Organization Workflow  Provide Your Contact Information  Organization Information | New - add as follows: | Add new section, “**Organization Information**”  Add question mark help text:  “An organization is an organized body of people with a particular purpose (e.g., State, Corporation, Health System, etc.). Please provide the required information for your organization.”  Add instruction help text:  “Who is the organization making this request?” | This information allows the system to automatically route requests to the correct CMS respondent, thereby allowing CMS to respond more quickly to the submitter. |

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|  | 13-21 | Organization Workflow  Provide Your Contact Information  Organization Name | New - add as follows: | Add new field, “**Organization Name**”   * This field is mandatory. * This field is placed below “Organization Information” and above “Organization Categories” | This information allows the system to automatically route requests to the correct CMS respondent, thereby allowing CMS to respond more quickly to the submitter. |
|  | 13-21 | Organization Workflow  Provide Your Contact Information  Organization Categories | New – add as follows: | Add new field, “**Organization Categories**”   * This field is mandatory. * This field is placed below “Organization Name” field and above the tabbed options for selection.   Add question mark help text:  “This provides CMS additional information on the type of organization requesting a inquiry. Please select all applicable organizations by reviewing the data on all three tabs (At least one category must be selected).”  Add instruction help text:  “Who is the organization making this request?” | This information allows the system to automatically route requests to the correct CMS respondent, thereby allowing CMS to respond more quickly to the submitter. |
|  | 13-21 | Organization Workflow  Provide Your Contact Information  Organization Categories  General Tab | New - add as follows: | Add 1st tab, “**General**”  Add the following checkboxes on this tab:  Advocacy Group  Association  Corporation  Medicare Advantage/Part D Plan  State Government  Qualified Health Plan  State Medicaid Agency  State Survey Agency  Tribal Nation | This information allows the system to automatically route requests to the correct CMS respondent, thereby allowing CMS to respond more quickly to the submitter. |
|  | 13-21 | Organization Workflow  Provide Your Contact Information  Organization Categories  Emergency Provider / Supplier Types tab | New - add as follows: | Add 2nd tab, “**Emergency Provider / Supplier Types**”  Add the following checkboxes on this tab:  Ambulatory Surgical Center (ASC)  Community Mental Health Center (CMHC)  Comprehensive Outpatient Rehabilitation Facility (CORF)  Critical Access Hospital (CAH)  Community Mental Health Center (CMHC)  End Stage Renal Disease (ESRD)  Home Health Agencies (HHA)  Hospice  Hospital  Intermediate Care Facility for Individuals with Intellectual Disabilities (ICF/IID)  Nursing Homes (SNF/NF)  Organ Procurement Organization (OPO)  Outpatient Physical Therapy/Speech Therapy (OPT/ST)  Programs of All-Inclusive Care for Elderly (PACE)  Psychiatric Residential Treatment Facility (PRTF)  Religious Non-Medical Health Care Institution (RNCHI)  Rural Health Clinic/Federally Qualified Health Center (RHC/FQHC)  Transplant Center | This information allows the system to automatically route requests to the correct CMS respondent, thereby allowing CMS to respond more quickly to the submitter. |
|  | 13-21 | Organization Workflow  Provide Your Contact Information  Organization Categories  Other tab | New - add as follows: | Add 3rd tab, “**Other**”  Add the following checkboxes on this tab:  Ambulance  Durable Medical Equipment (DME)  Lab  Other  Palliative  Physician  Other (if selected, "**Other Organization Category**" input box is made visible and editable and mandatory) | This information allows the system to automatically route requests to the correct CMS respondent, thereby allowing CMS to respond more quickly to the submitter. |
|  | 13-21 | Organization Workflow  Provide Your Contact Information  Organization Identification Numbers | New - add as follows: | Add section, “**Organization Identification Numbers**”  Add question mark help text:  “Indicate all applicable identification numbers for the healthcare facilities/providers affiliated with your organization impacted by the PHE.”  Add instruction help text:  “What are the identification numbers for your organization?  These numbers will be different, depending on the categories you have selected for your organization including: CCN/Provider, Medicare Contract Number, or NPI.  For the categories selected above, use:” | This information allows the system to automatically route requests to the correct CMS respondent, thereby allowing CMS to respond more quickly to the submitter. |

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|  | 13-21 | Organization Workflow  Provide Your Contact Information  Organization Identification Numbers | New - add as follows: | Add “**IDENTIFICATION NUMBER**” field (not mandatory)  Add ghost help text:  “Separate multiple identification numbers with a comma.” | This information allows the system to automatically route requests to the correct CMS respondent, thereby allowing CMS to respond more quickly to the submitter. |
|  | 13-21 | Organization Workflow  Inquiry | New – add as follows: | Allow for multiple Inquiry requests in one web form submission. Add label, “**Request #1**” and as each submission is made a new section opens up with the Topic, Type, and Description fields visible and editable and the subsequent request is named appropriately, “Request #2, Request #3, etc.” | Added the ability to submit multiple requests in a single submission to ease the burden on users by streamlining the submission process. |
|  | 13-21 | Organization Workflow  Inquiry  Topic | Revise as follows: | Replace “Inquiry Topic” field name with “Topic”  The field is mandatory.  “Topic” field values are:  Medicaid/CHIP  Original Medicare (Part A or B)  Medicare Advantage/Prescription Drug Plan  Qualified Health Plans  Add question mark help text:  “Choose from the dropdown list which category your inquiry would fall under.” | Simplified the field label. |
|  | 13-21 | Organization Workflow  Inquiry  Type | Revise as follows: | Replace “Inquirer Type” field name with “Type”  This field is mandatory.  “Type” field values are:  638 Tribal Clinics  Academia  Access To Care  Advocate  Ambulance  Ambulatory Care Center  Appeals  Appendix K  Association/Society for Provider/Facility  Attorney for Provider/Facility  Billing Agency  Consultant for Provider/Facility  Critical Access Hospital  Denials  Dialysis Facility  Eligibility  Employer  Facility  Fair Hearings  Federal/State Government Agency  Federally Qualified Health Center (FQHC)  General Public  HCBS Waivers  Home Health  Hospice  Hospital  Insurance Company  Long Term Care Services And Supports  Managed Care  Medical Supplier/DME  Nurse/Nurse Practitioner  Nursing Home  Other  Payment Methodology/Rates  Pharmacist/Pharmacy  Physical/Occupational Therapy  Physician  Physician Assistant  Provider – Mental Health  Provider - Other  Provider Enrollment  Respite  Retainer Payments  Rural Health Clinic  Rural Health Clinic (RHC)  Skilled Nursing Facility  State Agency  Telehealth  The “Type” field is placed below the “Topic” field.  Add question mark help text:  “Choose your inquiry type from the dropdown list.”  Add checkbox field,  “Click here if you do not see your type”  If the checkbox is true, then input box is made visible, editable, and mandatory. | Simplified the field label.  Added help text to aid users in completing the submission.  This checkbox was added to give users a mechanism for indicating an inquiry type not represented in the selectable options. |
|  | 13-21 | Organization Workflow  Inquiry    Description | New - add as follows: | Add field, “**Description**”  This field is mandatory.  Add ghost help text:  “Provide a comprehensive description of your inquiry (including regulation citations if applicable).  Add a link for the submitter to select to open up the Topic, Type, and Description field for entry of next Inquiry request, “+ Add another inquiry request” | This information allows CMS to understand the nature of the inquiry in order to provide an accurate response.  Added ghost text to aid users in completing the submission.  Added a link to allow users to submit multiple requests in a single submission to ease the burden on users by streamlining the submission process. |
|  | 13-21 | Organization Workflow  Footer: Warning message | Revise as follows: | Replace:  “For detailed information regarding transmitting or receiving healthcare information or data read the QualityNet System Security Policy (PDF).  With:  “For detailed information regarding safeguarding protected healthcare information or data, please refer to the ""HIPAA Security Rule"" (https://www.hhs.gov/hipaa/for-professionals/index.html). | Corrected the reference to QualityNet System Security policy to the HIPAA Security Rule. |
|  | 22-29 | Beneficiary Workflow  Top of Inquiry Web Form | Revise as follows: | Replace:  “Under Section 1135 or 1812(f) of the Social Security Act, CMS can issue several blanket waivers when there's a disaster or emergency. Blanket waivers prevent gaps in the access to care for beneficiaries affected by the emergency.  When a blanket waiver is issued, providers don't have to apply for an individual waiver. If there's no blanket waiver, providers can ask for an individual Section 1135 waiver.  If you have a request or inquiry, please use this form to submit your request to CMS.”  With:  “If you have a request or inquiry, please use this form to submit your request to CMS.” | Updated instructional text to match the submission of an Inquiry. |
|  | 22-29 | Beneficiary Workflow  Who are you? | Revise as follows: | Add question mark help text:  “This information helps CMS understand who you are so we can better assist you.” | Added help text to aid users in completing the submission. |
|  | 22-29 | Beneficiary Workflow  What would you like to do? | New - add as follows: | Add question mark help text:  “Choose the applicable option below.” | Added help text to aid users in completing the submission. |
|  | 22-29 | Beneficiary Workflow  What would you like to do?  Selection options | New - add as follows: | Replace selection options:  I want to submit a waiver / flexibility request  I want to submit an inquiry request  With these 3 selection options:  I want to submit a waiver / flexibility request  I want to submit an inquiry  I want to provide a status update on my beneficiaries and/or healthcare facility | Added new option for HCF path. |
|  | 22-29 | Beneficiary Workflow  What would you like to do? | New - add as follows: | Add question mark help text for selection option, “**I want to submit a waiver / flexibility request**”:  “When there’s a disaster or emergency, waivers and flexibilities help health care facilities give timely care to as many people who’ve been affected as possible. This means we’re helping States, Federal Districts and U.S. territories to make sure people with Medicare and/or Medicaid continue to have access to care.  “Waiver” refers to a waiver or modification of a statutory requirement of the Social Security Act (Act) or its implementing regulations that may be waived or modified under the authority of § 1135 of the Act or § 1812(f). A “flexibility” is an agency policy or procedure that can be adjusted under current authority – and generally speaking, can be adjusted without reprogramming CMS’s systems. CMS will implement these waivers and flexibilities as necessary and appropriate to accommodate the needs of those impacted by an emergency or disaster.” | Added help text to aid users in completing the submission. |
|  | 22-29 | Beneficiary Workflow  What would you like to do? | New - add as follows: | Add question mark help text for selection option, “**I want to submit an inquiry**”:  “When there’s a disaster or emergency, waivers and flexibilities help health care facilities give timely care to as many people who’ve been affected as possible. This means we’re helping States, Federal Districts and U.S. territories to make sure people with Medicare and/or Medicaid continue to have access to care.” | Added help text to aid users in completing the submission. |
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|  | 22-29 | Beneficiary Workflow  Submit an Inquiry    Select a Public Health Emergency | Revise as follows: | Add question mark help text to field, “**Public Health Emergency (PHE)**”:  “Select the applicable Public Health Emergency from the dropdown list.” | Added help text to aid users in completing the submission. |
|  | 22-29 | Beneficiary Workflow  Provide Your Contact Information    Point of Contact  field | New - add as follows: | Add question mark help text to, “**Point of Contact**” field:  “CMS uses your contact information to send responses and ask follow up questions.” | Added help text to aid users in completing the submission. |
|  | 22-29 | Beneficiary Workflow  Provide Your Contact Information    Zip Code field | New - add as follows: | Add “Zip Code” field (mandatory)   * This field is mandatory. * This field is placed below the “Last name” field and above the “Phone number” field. * Add question mark help text: * “Please enter your 5-digit zip code.” * Add ghost text: “XXXXX” | Added Zip Code to ensure accuracy of submitter location information.  Added help text to aid users in completing the submission.  Added ghost text to aid users in completing the submission. |
|  | 22-29 | Beneficiary Workflow  Provide Your Contact Information  Phone number field | New - add as follows: | Add ghost text for “**Phone number**” field:  “(XXX)XXX-XXXX” | Added ghost text to aid users in completing the submission. |
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|  | 22-29 | Beneficiary Workflow  Provide Your Contact Information  Organization Name | New - Add as follows: | Add new field, “**Organization Name**”   * This field is mandatory.   This field is placed below “Organization Information” and above “Organization Categories” | This information allows the system to automatically route requests to the correct CMS respondent, thereby allowing CMS to respond more quickly to the submitter. |
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|  | 22-29 | Beneficiary Workflow  Provide Your Contact Information  Organization Identification Numbers | New - Add as follows: | Add “**IDENTIFICATION NUMBER**” field (not mandatory)  Add ghost help text:  “Separate multiple identification numbers with a comma.” | This information allows the system to automatically route requests to the correct CMS respondent, thereby allowing CMS to respond more quickly to the submitter.  Added ghost text to aid users in completing the submission. |
|  | 22-29 | Beneficiary Workflow  Inquiry | New – Add as follows: | Allow for multiple Inquiry requests in one web form submission. Add label, “**Request #1**” and as each submission is made a new section opens up with the Topic, Type, and Description fields visible and editable and the subsequent request is named appropriately, “Request #2, Request #3, etc.” | Added the ability to submit multiple requests in a single submission to ease the burden on users by streamlining the submission process. |
|  | 22-29 | Beneficiary Workflow  Inquiry  Topic | Revise as follows: | Replace “Inquiry Topic” field name with “Topic”  The field is mandatory.  “Topic” field values are:  Medicaid/CHIP  Original Medicare (Part A or B)  Medicare Advantage/Prescription Drug Plan  Qualified Health Plans  Add question mark help text:  “Choose from the dropdown list which category your inquiry would fall under.” | Simplified the field label.  Added help text to aid users in completing the submission. |
|  | 22-29 | Beneficiary Workflow  Inquiry  Type | Revise as follows: | Replace “Inquirer Type” field name with “Type”  This field is mandatory.  “Type” field values are:  638 Tribal Clinics  Academia  Access To Care  Advocate  Ambulance  Ambulatory Care Center  Appeals  Appendix K  Association/Society for Provider/Facility  Attorney for Provider/Facility  Billing Agency  Consultant for Provider/Facility  Critical Access Hospital  Denials  Dialysis Facility  Eligibility  Employer  Facility  Fair Hearings  Federal/State Government Agency  Federally Qualified Health Center (FQHC)  General Public  HCBS Waivers  Home Health  Hospice  Hospital  Insurance Company  Long Term Care Services And Supports  Managed Care  Medical Supplier/DME  Nurse/Nurse Practitioner  Nursing Home  Other  Payment Methodology/Rates  Pharmacist/Pharmacy  Physical/Occupational Therapy  Physician  Physician Assistant  Provider – Mental Health  Provider - Other  Provider Enrollment  Respite  Retainer Payments  Rural Health Clinic  Rural Health Clinic (RHC)  Skilled Nursing Facility  State Agency  Telehealth  The “Type” field is placed below the “Topic” field.  Add question mark help text:  “Choose your inquiry type from the dropdown list.”  Add checkbox field,  “Click here if you do not see your type”  If the checkbox is true, then input box is made visible, editable, and mandatory. | Simplified the field label.  Added help text to aid users in completing the submission.  This checkbox was added to give users a mechanism for indicating an inquiry type not represented in the selectable options. |
|  | 22-29 | Beneficiary Workflow  Inquiry    Description | New - Add as follows: | Add field, “**Description**”  This field is mandatory.  Add ghost help text:  “Provide a comprehensive description of your inquiry (including regulation citations if applicable).  Add a link for the submitter to select to open up the Topic, Type, and Description field for entry of next Inquiry request, “+ Add another inquiry request” | This information allows CMS to understand the nature of the inquiry in order to provide an accurate response.  Added ghost text to aid users in completing the submission.  Added a link to allow users to submit multiple requests in a single submission to ease the burden on users by streamlining the submission process. |
|  | 22-29 | Beneficiary Workflow  Footer: Warning message | Revise as follows: | Replace:  “For detailed information regarding transmitting or receiving healthcare information or data read the QualityNet System Security Policy (PDF).  With:  “For detailed information regarding safeguarding protected healthcare information or data, please refer to the ""HIPAA Security Rule"" (https://www.hhs.gov/hipaa/for-professionals/index.html). | Corrected the reference to QualityNet System Security policy to the HIPAA Security Rule. |