

## ATTACHMENT A12. SURVEY 1 AND 2 REMINDER EMAILS

TO BE SENT TO WEB SURVEY 1 RESPONDENTS 4 DAYS AFTER THE INITIAL EMAIL WAS SENT IF THEY HAVE NOT STARTED THE WEB SURVEY OR IF THEY STARTED BUT HAVE NOT COMPLETED THE WEB SURVEY.

SURVEY 1:

SUBJECT LINE: DON'T FORGET to complete Survey 1 for the SSA Research Study!

Dear [FIRST NAME LAST NAME]:

Don't forget to complete Survey 1 for the SSA Research Study!

To access the survey, click on this link: [URL LINK]

Your access code is: [ACCESS CODE]

Thank you again, for agreeing to participate in the SSA's Work Disability Functional Assessment Battery (WD-FAB) Research Study.

Our records show that you have not completed the survey. We want to remind you that you will receive a Visa prepaid debit card in the amount of \$50 after the survey is completed.

**Remember, if you have started the web survey, make sure to finish it within 7 days.** Otherwise, you will have to start the survey from the beginning.

### Technical Requirements:

- Please be aware that your browser must be compatible in order to access the survey.
- The following browsers are compatible: [INSERT BROWSERS AND VERSIONS]
- If you have technical questions about the survey, you can call the Help Desk 1-800-xxx-xxxx. Help Desk hours are Monday-Friday, 9am to 5pm EST. If you call outside these hours, leave a detailed message and someone will get back to you the next business day.

Thank you.

The SSA Westat Research Study Team

## ATTACHMENT A12. SURVEY 1 AND 2 REMINDER EMAILS

TO BE SENT TO WEB SURVEY 2 RESPONDENTS 4 DAYS AFTER THE INITIAL EMAIL WAS SENT IF THEY HAVE NOT STARTED THE WEB SURVEY OR IF THEY STARTED BUT HAVE NOT COMPLETED THE WEB SURVEY.

SURVEY 2:

SUBJECT LINE: REMINDER: DON'T FORGET to complete Survey 2 for the SSA Research Study!

Dear [FIRST NAME LAST NAME]:

Don't forget to complete Survey 2 for the SSA Research Study!

To access the survey, click on this link: [URL LINK]

Your access code is: [ACCESS CODE]

Thank you again, for agreeing to participate in the SSA's Work Disability Functional Assessment Battery (WD-FAB) Research Study.

Our records show that you have not completed the survey. We want to remind you that you will receive a Visa pre-paid debit card in the amount of \$75 after the survey is completed.

**Remember, if you have started the web survey, make sure to finish it within 7 days.** Otherwise, you will have to start the survey from the beginning.

### Technical Requirements:

- Please be aware that your browser must be compatible in order to access the survey.
- The following browsers are compatible: [INSERT BROWSERS AND VERSIONS]
- If you have technical questions about the survey, you can call the Help Desk 1-800-XXX-XXXX. Help Desk hours are Monday-Friday, 9am to 5pm EST. If you call outside these hours, leave a detailed message and someone will get back to you the next business day.

Thank you.

The SSA Westat Research Study Team