

## ATTACHMENT A11. SURVEY 1 AND 2 INITIAL EMAILS

### SURVEY 1 INITIAL EMAIL (SENT IF R OPTS TO COMPLETE SURVEY 1 VIA INTERNET IN SURVEY 1 SCREENER)

SUBJECT LINE: SSA Study Web Survey 1 Log In

Dear [FIRST NAME, LAST NAME]:

Thank you for agreeing to participate in the SSA's Work Disability Functional Assessment Battery (WD-FAB) Research Study. Please follow the instructions below to access the survey. **Once you start the web survey, you will have 7 days to complete the survey.**

To start the survey, click on this link: [URL LINK]  
Your access code is: [ACCESS CODE]

#### Important Points about Completing the Web Survey:

- Please complete the survey as soon as possible.
- If you cannot finish the survey, you can exit the survey and return to it later. When you are ready to complete the survey, go back to this email and click on the link above. Try to do this within a week if possible.
- **IMPORTANT:** If you return to the survey within 7 days, you will see the last question that you answered. If you wait longer than 7 days, you will have to start the survey from the beginning.

#### Technical Requirements:

- Please be aware that your browser must be compatible in order to access the survey.
- The following browsers are compatible: [ADD BROWSERS AND VERSIONS]
- If you have technical questions about the survey, you can call the Help Desk at 1-800-XXX-XXXX.
- Help Desk hours are Monday-Friday, 9am to 5pm EST. If you call outside these hours, leave a detailed message and someone will get back to you the next business day.

You will receive a Visa prepaid debit card in the amount of \$50 after you complete the survey.

Thank you.

The SSA Westat Research Study Team

**Programming note: on Day 8 the case will roll back to the TRC. The respondent will receive this email again if they still elect to complete the survey on the web. They will also receive the reminder emails (if applicable).**

## ATTACHMENT A11. SURVEY 1 AND 2 INITIAL EMAILS

### SURVEY 2 INITIAL EMAIL (SENT IF R OPTS TO COMPLETE SURVEY 2 VIA INTERNET IN SURVEY 2 SCREENER)

SUBJECT LINE: SSA Study Web Survey 2 Log In

Dear [FIRST NAME, LAST NAME]:

Thank you for agreeing to participate in the SSA's Work Disability Functional Assessment Battery (WD-FAB) Research Study. Please follow the instructions below to access the survey. **Once you start the web survey, you will have 7 days to complete the survey.**

To start the survey, click on this link: [URL LINK]

Your access code is: [ACCESS CODE]

#### Important Points about Completing the Web Survey:

- Please complete the survey as soon as possible.
- If you cannot finish the survey, you can exit the survey and return to it later. When you are ready to complete the survey, go back to this email and click on the link above. Try to do this within a week if possible.

If you return to the survey within 7 days, you will see the last question that you answered. If you wait longer than 7 days, you will have to start the survey from the beginning.

#### Technical Requirements:

- Please be aware that your browser must be compatible in order to access the survey.
- The following browsers are compatible: [ADD BROWSERS AND VERSIONS]
- If you have technical questions about the survey, you can call the Help Desk at 1-800-XXX-XXXX.
- Help Desk hours are Monday-Friday, 9am to 5pm EST. If you call outside these hours, leave a detailed message and someone will get back to you the next business day.

You will receive a Visa prepaid debit card in the amount of \$75 after you complete the survey.

Thank you.

The SSA Westat Research Study Team

**Programming note: on Day 8 the case will roll back to the TRC. The respondent will receive this email again if they still elect to complete the survey on the web. They will also receive the reminder emails (if applicable).**