Updated: 04/28/2020

THE PAPERWORK REDUCTION ACT OF 1995 (Pub. L. 104-13) STATEMENT OF PUBLIC BURDEN: The purpose of this personnel files during biennial site visits. Public reporting burden for this collection of information is estimated to data needed, and reviewing the collection of information. This is a mandatory collection of information (Homelanc requirements of the Paperwork Reduction Act of 1995, unless it displays a currently valid OMB control number. If

### Personnel File Checklist

Facility

Name

Date of Hire

Reviewer

Date of Review

**Current Position (Past Positions?)** 

Meet minimum educational and work experience requirements? (FOA, Published 5/26/16)

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## Comments

information collection is to allow ORR Monitoring Team staff to enaverage 1.0 hour per response (if the site visit is performed by a c 3 Security Act, 6 U.S.C. 279). An agency may not conduct or sponse you have any comments on this collection of information please cc

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# OMB 0970-#### [valid through MM/DD/YYYY]

sure that programs are meeting ORR policies and procedures related to the maintenance of ontractor monitor), including the time for reviewing instructions, gathering and maintaining the pr, and a person is not required to respond to, a collection of information subject to the intact UACPolicy@acf.hhs.gov.

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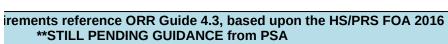
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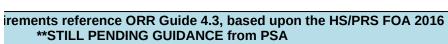
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