

**To:** Josh Brammer and Daniel Cline  
Office of Information and Regulatory Affairs (OIRA)  
Office of Management and Budget (OMB)

**From:** Gail Collins  
Children's Bureau  
Administration on Children, Youth and Families  
Administration for Children and Families (ACF)

**Date:** February 27, 2020

**Subject:** Non-Substantive Change Request – **Form CB-496 - Title IV-E Programs Quarterly Financial Report** under the Generic Clearance for the Collection of Mandatory Grant Financial Reports (OMB #0970-0510)

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This memo requests approval of non-substantive changes to the approved information collection, Form CB-496 - Title IV-E Programs Quarterly Financial Report under the Generic Clearance for the Collection of Mandatory Grant Financial Reports (OMB #0970-0510).

### ***Background***

Form CB-496 was approved by OMB in October 2018. Since approval, the Family First Transition Act was passed and mandates that the ACF Children's Bureau break out reporting of certain title IV-E costs. This change will impact up to 24 of the 66 title IV-E agencies reporting on Form CB-496.

### ***Overview of Requested Changes***

We are requesting to break out reporting of certain title IV-E costs related to Funding Certainty Grant calculations and to increase the burden by one hour to account for these updates.

### ***Time Sensitivities***

We are expected to use this revised form for FY 2020 quarter 2 reporting.