instrument 7

Classroom roster for observations

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**NOTE:** Upon arrival at a selected center, a Field Enrollment Specialist (FES), will request a list of all classrooms from the center director or a designated staff member. The attached classroom sampling form is an example of the information required for classroom sampling. The center director may provide this information in various formats such as print outs from an administrative record system or photocopies of hard copy lists or records. Therefore, staff will not physically fill out the attached classroom sampling form. The FES will enter the information into a tablet computer. For each classroom, the FES will enter the teacher’s first and last name, the session type (morning, afternoon, or full day), the number of children currently enrolled, and the number of children in each of the specified age groups. The FES will enter this information into a web-based sampling program that will include fields that match those on the attached form. The sampling program will randomly select classrooms for participation in the study.

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Assessing the Implementation and Cost of High Quality Early Care and Education (ECE-ICHQ)

Classroom Roster for Observations

|  |  |
| --- | --- |
| **Center:**   | **Center Director:**   |
|  [Center Name] |  [Director Name] |
| **Center Phone:**  | **Director Phone:**   |
| [Phone #] | [Phone #] |
| **Licensed Capacity:**  | **F.E.S. Name:**  |

INSTRUCTIONS: Please enter into the sampling website the information below for each classroom in this center (or center group) that serves children ages 0-5.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **A** | **B** | **C** | **D** | **E** |
|  | **Classroom Type** | **Classroom Funding\*** | **Number of Children Currently Enrolled** | **How many children in each age group are in this classroom?** |
| **Classroom** | *(Select Only One)*AM, PM, Full Day,  | *(Select Only One)*PK only, HS only, PK some, HS some, M, N | **0 to < 18 months** | **18 to < 36 months** | **3 to 5 year olds** |
|  1.  |  1.  |  1.  |  1.  |  1.  |  1.  |  1.  |
|  2.  |  2.  |  2.  |  2.  |  2.  |  2.  |  2.  |
|  3.  |  3.  |  3.  |  3.  |  3.  |  3.  |  3.  |
|  4.  |  4.  |  4.  |  4.  |  4.  |  4.  |  4.  |
|  5.  |  5.  |  5.  |  5.  |  5.  |  5.  |  5.  |
|  6.  |  6.  |  6.  |  6.  |  6.  |  6.  |  6.  |
|  7.  |  7.  |  7.  |  7.  |  7.  |  7.  |  7.  |
|  8.  |  8.  |  8.  |  8.  |  8.  |  8.  |  8.  |
|  9.  |  9.  |  9.  |  9.  |  9.  |  9.  |  9.  |
| 10.  | 10.  | 10.  | 10.  | 10.  | 10.  | 10.  |
| 11.  | 11.  | 11.  | 11.  | 11.  | 11.  | 11.  |
| 12.  | 12.  | 12.  | 12.  | 12.  | 12.  | 12.  |
| 13.  | 13.  | 13.  | 13.  | 13.  | 13.  | 13.  |
| 14.  | 14.  | 14.  | 14.  | 14.  | 14.  | 14.  |

\*Classroom funding key: PK only = only state/public preK; HS only = only Head Start; PK some = some preK with other sources (NOT HS); HS some = some HS with other sources (NOT preK); M = Mix of both HS and preK; N = Neither Head Start or preK.

|  |
| --- |
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