U.S. Department of Labor Bureau of Labor Statistics

Occupational Requirements Survey



Private	Industry

The Bureau of Labor Statistics, its employees, agents, and partner statistical agencies, will use the information you provide for statistical purposes only and will hold the information in confidence to the full extent permitted by law. In accordance with the Confidential Information Protection and Statistical Efficiency Act (44 U.S.C. 3572) and other applicable Federal laws, your responses will not be disclosed in identifiable form without your informed consent. Per the Federal Cybersecurity Enhancement Act of 2015, Federal information systems are protected from malicious activities through cybersecurity screening of transmitted data.

This report is authorized by law, 31 United States Code §§ 1535/FAR 17.5 of the Economy Act. Your voluntary cooperation is needed to make the results of this survey comprehensive, accurate and timely.

O.M.B. #1220-0189 Expires: X/XX/XXXX

We estimate that it will take an average of 66 minutes to complete this form, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing this information. If you have any comments regarding this estimate or any other aspect of this survey including suggestions for reducing this burden, please send them to the Bureau of Labor Statistics, Office of Compensation and Working Conditions (1220-0189), 2 Massachusetts Avenue N.E., Washington, D.C. 20212. You are not required to respond to the collection of information unless it displays a currently valid OMB control number.

Schedule number:	Start:	End:
Total Employment:		

	Selected Occupations	Occ. Emp.	FT/PT	SOC
1				
2				
3				
4				
5				
6				
7				
8				

PRINT ADDITIONAL COPIES OF PAGES 2-4, AS NEEDED.

Schedule/Quote: work Schedule:							
Job Title		Work Schedule		Job Description (Y/N)	FT/PT		
Job Observation (circle):		Yes - requested		Yes - offered	No		
Critical Job Fun	ction:						

Task List:	Minimum Education
- ====== 	
	Experience
	Credentials
	On the Job Training
	-
10% Tasks:	Driving (yes/no)
10/0 Tasks.	Driving (yes/ no)
	Vehicle Type?
	Supervisory Data:
	Lead/Supervisor/Manager/None
	Work Checked: (more than 1x/day, 1x/day,
	At least 1x/week, less than weekly)
	Supervisor Present? Y/N

Work-Related Communication:

Verbal Interactions (every few min, more than 1x/hour, more than 1x/day, once per day or less)

Speaking (duration)

People Skills (basic, more than basic)

General Public? Y/N Crowds? Y/N Telework? Y/N

Hearing:

In-Person Speech? Y/N Telephone? Y/N Other Remote Speech? Y/N Other Sounds? Y/N

Noise Intensity Level (quiet, moderate, loud, very loud)

PPE? Y/N

Cognitive:

Control of Work Load? (machinery/equip/software, numerical perf. target, people, self-paced, other)

Work Pace? (consistent-fast, consistent-slow, varies)

Ability to step away? Y/N

Problem Solving? (more than 1x/day, 1x/day, at least 1x/week, at least 1x/month, less than 1x/month)

Sit/Stand/Walk	Duration	Other
Sitting		
Standing/Walking		
Sitting/Standing at Will		Y/N
Lift/Carry (breaks at 1/10/25/	50/75/100 lk	os)
Most weight ever		
2/3 of the time or more		
1/3 up to 2/3 of the time		
2% up to 1/3 of the time		
Seldom (up to 2%)		
Pushing/Pulling		
Hands/Arms		One/Both
Feet/Legs		One/Both
Reaching/Manipulation		
Overhead Reaching		One/Both
At/Below Shoulder Reaching		One/Both
Gross Manipulation		One/Both
Fine Manipulation		One/Both
Foot/Leg Controls		One/Both
Traditional Keyboarding		
Postural		
Work at or below knee level		Y/N/Unk
		Reqd/
Stooping		Choice/No/
		Unk
		Reqd/
Kneeling		Choice/No/
		Unk

		Reqd/	1	
Crouching		Choice/No/		
		Unk		
		Reqd/		
Crawling		Choice/No/		
		Unk		
Job Title		Work	Schedule	
Postural – Climbing	Duration	Other		
Ramps or Stairs, Structural		Y/N		
Ramps or Stairs, Work-				
related				
Ladders, Ropes, or Scaffolds				
High, Exposed Places		Y/N PPE		
Vision			Ī	
Near Visual Acuity		Y/N	Ī	
Far Visual Acuity		Y/N		
Peripheral Vision		Y/N		
Environmental Conditions			1	
Outdoors				
Extreme Heat				
Extreme Cold				
Wetness				
Humidity				
Heavy Vibration				
Hazardous Contaminants		Y/N PPE		
Proximity to Moving Mechanical Parts		Y/N PPE		