U.S. Department of Labor Bureau of Labor Statistics



Private Industry

The Bureau of Labor Statistics, its employees, agents, and partner statistical agencies, will use the information you provide for statistical purposes only and will hold the information in confidence to the full extent permitted by law. In accordance with the Confidential Information Protection and Statistical Efficiency Act (44 U.S.C. 3572) and other applicable Federal laws, your responses will not be disclosed in identifiable form without your informed consent. Per the Federal Cybersecurity Enhancement Act of 2015, Federal information systems are protected from malicious activities through cybersecurity screening of transmitted data.

This report is authorized by law, 31 United States Code §§ 1535/FAR 17.5 of the Economy Act. Your voluntary cooperation is needed to make the results of this survey comprehensive, accurate and timely.

O.M.B. #1220-0189 Expires X/XX/XXXX

We estimate that it will take an average of 66 minutes to complete this form, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing this information. If you have any comments regarding this estimate or any other aspect of this survey including suggestions for reducing this burden, please send them to the Bureau of Labor Statistics, Office of Compensation and Working Conditions (1220-0189), 2 Massachusetts Avenue N.E., Washington, D.C. 20212. You are not required to respond to the collection of information unless it displays a currently valid OMB control number.

ESTABLISHMENT INFORMATI	ON						
Establishment Name Schedule Number	Quote Number						
JOB INFORMATION & REQUI	REMENTS	Job Description: Set Yes No	Job Observed: Yes No				
Job Title							
# Full-time Employees # Part-time Employees Minimum Education		Full-time Work Schedule Part-time Work Schedule					
Experience							
Non-Degree Credentials							
On-the-Job-Training							
CRITICAL JOB FUNCTION &	Tasks						
Critical Job Function							
Critical Tasks							
_							
_							
—							
-							
10% Tasks							

SUPERVISORY INFORMATION	l				
Supervisory Duties:	□ None		ter [□ Supervisor	□ Manager
Frequency of Work Being C	hecked: s than once per o	□ More than o day, but at least	<u> </u>		Once per dayLess often than weekly
Supervisor Present:	□ No				
COMMUNICATION & HEARING	9				
Work Related Commu Speaking: Up to 2% 2% up to 1/2		2/3 □ 2/3 or	more 🗆 🛛	Not Present	(Duration – % of time) □ Present, Duration Unknowr
Verbal Interactions: Cor Not					more than once per hour
People Skills: Basic	\Box More than E	Basic	Working	with the Ge	neral Public: \Box Yes \Box No
Working Around Crowds:	□ Yes □ No		Telework	•	□ Yes □ No
Hearing In-person Speech:	□ Yes □ No		Telephon	e:	□ Yes □ No
Other Remote Speech:	\Box Yes \Box No		Other Sou	unds:	□ Yes □ No
Noise Intensity Level: Personal Protective Equi	Quiet pment (PPE):	□ Moderate □ Yes	□ Loud □ No	□ Ver	y Loud
COGNITIVE DEMANDS					
Control of Workload:			merical perf f-paced by v		gets (company determined)
Work Pace: Consistent	– Fast 🛛 Con	sistent – Slow		Varies	
Pause Control (ability to step	away): 🗆 Yes	🗆 No			
Problem Solving: ☐ More than once per day ☐ Not every week, but at		e per day ionth			at least once per week athly, including never

PHYSICAL DEMANDS			
Sitting vs. Standing/	Walking	Sit/Stan	d at Will: □ Yes □ No
Sitting (hours or percent)	Sta	nding/Walking (hours or perc	ent)
Lifting/Carrying			
Most Weight Ever Lifted	lbs. Items lifted	1	
Seldom	Occasional	Frequent	Constant
(Up to 2% of the time)	(2% up to 1/3 of the time)	(1/3 up to 2/3 of the time)	(2/3 or more or the time)
□ None	□ None	□ None	□ None
Negligible	Negligible	□ Negligible	□ Negligible
\Box 1 to 10 lbs.	\Box 1 to 10 lbs.	\Box 1 to 10 lbs	\Box 1 to 10 lbs

□ 11 to 25 lbs.	□ 11 to 25 lbs.	□ 11 to 25 lbs.	□ 11 to 25 lbs.
□ 26 to 50 lbs.	□ 26 to 50 lbs.	□ 26 to 50 lbs.	$\square > 25$ lbs.
□ 51 to 75 lbs.	□ 51 to 75 lbs.	$\square > 25$ lbs.	□ Unknown
□ 76 to 100 lbs.	□ 76 to 100 lbs.	🗆 Unknown	
□ >100 lbs.	$\square >100$ lbs.		
🗆 Unknown	🗆 Unknown	Note: Duration % = percent	age of the worker's time
		None = Lift/Carry not	t present for duration

Pushing/Pulling

	Up to 2%	2% up to 1/3	1/3 up to 2/3	2/3 or More	Not Present	Present, Duration Unknown	One / Both
Hands/Arms:							
Feet/Legs:							

Reaching/Manipulation

	Up to 2%	2% up to 1/3	1/3 up to 2/3	2/3 or More	Not Present	Present, Duration Unknown	One / Both
Overhead Reaching:							
At/Below Shoulder Reaching:							
Gross Manipulation:							
Fine Manipulation:							\boxtimes
Foot/Leg Controls:							
Keyboarding:							

Postural

	Up to 2%	2% up to 1/3	1/3 up to 2/3	2/3 or More	Not Present	Present, Duration Unknown
Work At/Below Knee Level:						
Stooping:] Yes-Required	□ Y	es-Choice	🗆 No	🗆 Ui	nknown
Kneeling:] Yes-Required	□ Y	es-Choice	\Box No	\Box Ui	nknown
Crouching:] Yes-Required	es-Required 🗌 Yes-Choice		🗆 No	🗆 Uı	nknown
Crawling:] Yes-Required	□ Y	es-Choice	🗆 No	🗆 Uı	nknown

Climbing

Ramps or Stairs	s, Structural:	r □ Y	es 🗆 No				
	Up to 2%	2% up to 1/3	1/3 up to 2/3	2/3 or More	Not Present	Present, Duration Unknown	Personal Protective Equipment
Ramps/Stairs, Work- Related:							
Ladders/ Ropes, or Scaffolds:							
High, Exposed Places:							
Vision							

Near Visual Acuity:	\Box Yes \Box No	Far Visual Acuity:	□ Yes □ No
Peripheral Vision:	\Box Yes \Box No	Driving:	□ Yes □ No Vehicle:

ENVIRONMENTAL CONDITIONS

	Up to 2%	2% up to 1/3	1/3 up to 2/3	2/3 or More	Not Present	Present, Duration Unknown	Personal Protective Equipment
Outdoors:							
Extreme Heat							
Extreme Cold:							
Wetness:							
Humidity:							
Heavy Vibration:							
Hazardous Contaminants:							
Proximity to Moving Mechanical Parts:							