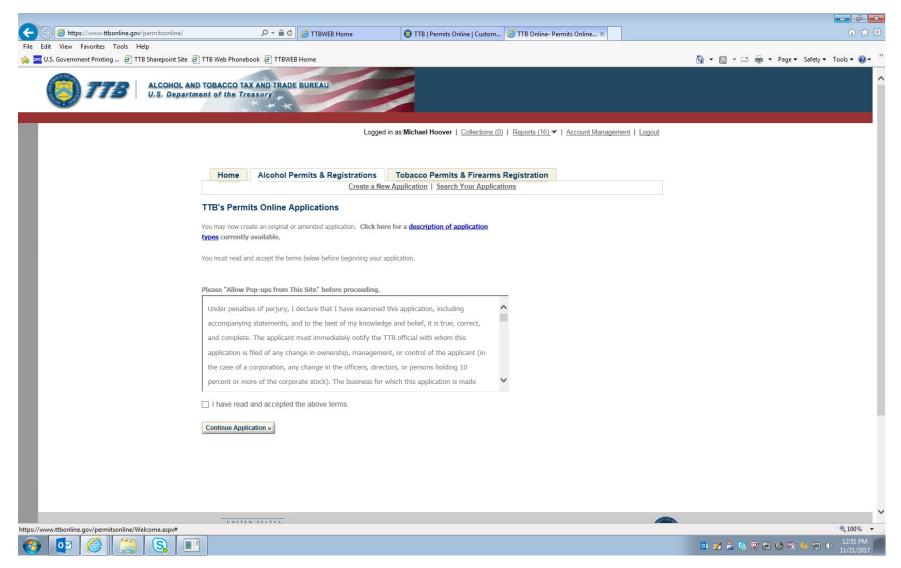
## Permits Online (PONL): Application for Tax Free Alcohol Under

## As of 11/21/17



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			Create a	New Application   Search Your Applicat	ions			
	Se	lect an Application Ty	pe					
	Clic	ck here for a <u>description of</u>	f application types. For	assistance please contact TTB at 1-85	5-TTB-PONL.			
	IMP	ORTANT: To protect the secu	rity of your information, yo	our Permits Online session will end two hou	rs after you have signed on regardless	of whether		
	you	are continuously working or	not. If you are not able to	complete and submit your application in th	at time, please make sure to save your	progress by		
	clic	king on "Save and resume lat	er" so your work is not los	t.				
	TIP	to TTB, you will receive	Owner Officer Information an OOI Tracking Number your commodity applicat	n (OOI) application(s) prior to starting a r. You will need to insert each OOI Track tion.	commodity application. After submit ing Number into the OFFICER/OWNE	ting all OOIs RSHIP		
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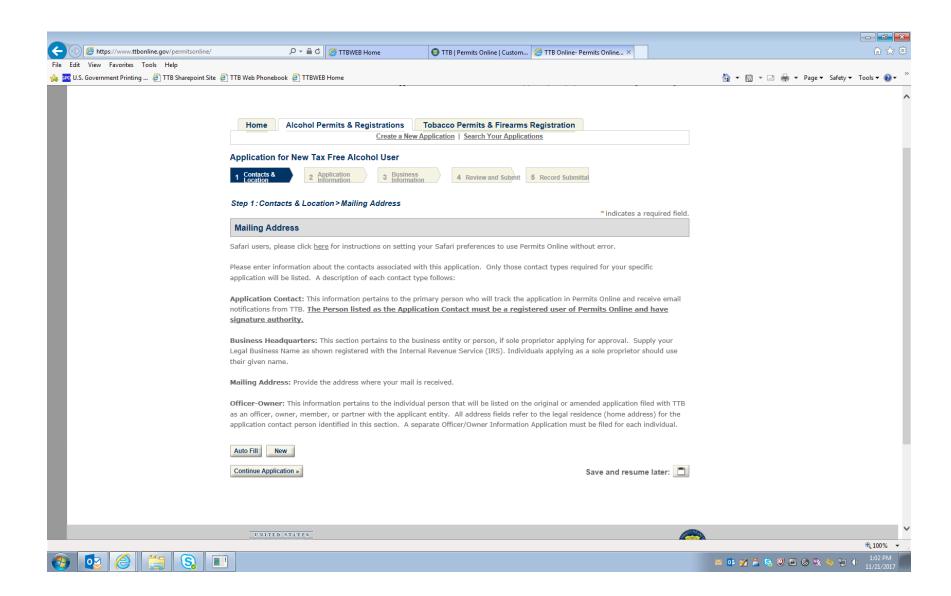
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		Step 1 : Contacts & Location > Business Conta	octs	* indicates a required field.		
		Application Contact				
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		Please enter information about the contacts associa application will be listed. A description of each con		ontact types required for your specific		
	r	Application Contact: This information pertains to notifications from TTB. <u>The Person listed as the</u> <u>signature authority.</u>				
	L	Business Headquarters: This section pertains to .egal Business Name as shown registered with the heir given name.				
		Mailing Address: Provide the address where your	mail is received.			
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Officer-Owner: This information pertains to the individual person that will be listed on the original or amended application filed with TTB as an officer, owner, member, or partner with the applicant entity. All address fields refer to the legal residence (home address) for the application contact person identified in this section. A separate Officer/Owner Information Application must be filed for each individual.         Auto Fill       New         https://www.ttbonline.gov/permitsonline/Cap/CapEdit.aspx?Module=Alcohol&stepNumber=2&pageNumber=1&sisFeeEstimator=&TabName=&FilterName=CREATE%20ALCOHOL%20APPLICATION#         Image: Capital Capi	€ 100% ▼ © % ∾ ⊕ 12:56 PM 11/21/2017

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	Business Headquarters	
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	Please enter information about the contacts associated with this application. Only those contact types required for your specific application will be listed. A description of each contact type follows:	
	Application Contact: This information pertains to the primary person who will track the application in Permits Online and receive email notifications from TTB. <u>The Person listed as the Application Contact must be a registered user of Permits Online and have signature authority.</u>	
	Business Headquarters: This section pertains to the business entity or person, if sole proprietor applying for approval. Supply your Legal Business Name as shown registered with the Internal Revenue Service (IRS). Individuals applying as a sole proprietor should use their given name.	
	Mailing Address: Provide the address where your mail is received.	
	Officer-Owner: This information pertains to the individual person that will be listed on the original or amended application filed with TTB as an officer, owner, member, or partner with the applicant entity. All address fields refer to the legal residence (home address) for the application contact person identified in this section. A separate Officer/Owner Information Application must be filed for each individual.	
	Auto Fill New	
	Continue Application » Save and resume later:	
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If you have difficulty a	ccessing any information in the site due to a disability, please contact us via email ( <u>Permits.Online@ttb.gov</u> ) and we will do our best to mak	te the information available to you.
To contact TTB for more informat	ion or support in using the Permits Online system, please call 1-855-TTB-PONL (1-855-882-7665) or visit the Permits Online Customer Sup	port site for online resources and information.
DEPARTMENT MAY MONITOR, RECORD, A	ROPERTY OF THE UNITED STATES DEPARTMENT OF TREASURY. UNAUTHORIZED USE OF THIS SYSTEM IS STRICTLY PROHIBITED AND SUB. ND AUDIT ANY ACTIVITY ON THE SYSTEM AND SEARCH AND RETRIEVE ANY INFORMATION STORED WITHIN THE SYSTEM. BY ACCESSING R, AND ARE CONSENTING TO SUCH MONITORING, RECORDING, AND INFORMATION RETRIEVAL FOR LAW ENFORCEMENT AND OTHER PUR PRIVACY WHILE USING THIS SYSTEM.	AND USING THIS COMPUTER YOU ARE AGREEING TO
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	REASON FOR THE APPLICATION Indicate whether this Original Application is appropriate box.		lusiness, a Change of Proprieto	rship, or a Change in General Partner(s) by checking t	he
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	APPLICATION INFORMATION						-
	* Type of Organization:	Select	~				
	Doing Business As/Operating Name: (?)						
	* List the individual(s) who will be directly responsible for the alcohol:				~		
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	State Where Incorporated:	Select	~				
	Start Date for New Business Upon Approval by TTB: *						
	Date of Change: *						
	TAX FREE OPERATION INFORMATION						
	* What is the estimated annual withdrawal amount of tax free alcohol in proof gallons you intend to use?:						
	* Select from the following how the tax free alcohol will be used:	Select		$\checkmark$			
	If Other, describe in detail:						
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	* Describe how the tax free alcohol will be used, if for research purposes; give the				~		
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	*Will the findings be published?:	⊖ Yes ⊖ No					
	*Will the tax-free alcohol be used in any product that will be sold?:	⊖ Yes ⊖ No					
	*Will the tax free alcohol be used in any way that will make a profit?:	⊖ Yes ⊖ No					
	* Will any tax-free alcohol be Recovered?:	⊖ Yes ⊖ No					
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	hold a different post office addre	ess.	g Area where spirits will be delivered. This ar n your current premises where spirits v			n as the prer	nises but may		
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	OFFICER/OWNERSHIP INFORMATION	
	Important!! Ownership percentage should equal 100%. Select "Add a Row" to enter additional individuals, companies and/or trusts.	
	This information must be provided for every stockholder holding 10% or more, Sole Proprietor, Partner, Officer, Director, Trustee, Member and/or Managing Member as well as for any Company or Trust holding ownership in the Company.	
	Showing 1-1 of 1	
	How is Officer/Owner Officer/Owner Officer/Owner Company Trust Vol Info Submitted?	
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	SIGNING AUTHORITY	
	Select "Add a Row" for each employee of the company who has the authority to sign and/act on behalf of your company. Authority can be granted by title or individual.	
	Be sure to include anyone who will be a registered user for COLAs and Formulas Online. Please note: Your permit must be APPROVED before you can register for these systems.	
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To contact TTB for more informat	ition or support in using the Per	mits Online system, please o	call 1-855-TTB-PONL (1-855-8	382-7665) or visit the <u>Permits</u>	Online Customer Supp	ort site for online resources	and information.
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Home Alcohol Permits & Registrations Tobacco Permits & Firearms Registration		
Create a New Application   Search Your Applications		
Application for New Tax Free Alcohol User		
1       Contacts & Location       2       Application       3       Business Information       4       Review and Submit       5       Record Submittal		
Step 3: Business Information > Business Info & Documents		
* indicates a required field.		
Application Info		
STATEMENTS AND DOCUMENTS		
Based on the answers that you provided, TTB has compiled a list of supporting documents that must be submitted with this application. Every document identified must be uploaded to this application within 15 days from the date you submitted to TTB or your application will be abandoned.		
WARNING: Any information added within this Section will NOT be saved if you place the application in a Save and Resume Status. Therefore, we recommend you to wait to complete this section until you are ready to submit the application.		
If a document is on file with a previous submission, click ACTIONS and select EDIT to change your Method of Submission.		
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Document Type Document Type if Other Comments Method of Submission Permit, Registry or Tracking Number if on file with TTB No records found.		
Add a Row V Edit Selected Delete Selected		
Attachment		
Click "Add" to search your computer for each of the required documents that need to be uploaded. Completing this section will require you to have previously saved each document on your computer.		
WARNING: You will be required to select a document "TYPE" and "Description" of each uploaded document. You MUST select the SAVE button at the bottom of this screen BEFORE clicking the Continue Application button to ensure all the uploaded documents are successfully attached to your application.		
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	Files can be up to 16 MB i html;htm;mht;mhtml are disallo	in size. Acceptable file types in owed file types to upload.	clude .doc, .doc	x, .pdf, .jpg, .xls	s, .xlsx				
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To contact TTB for more informat	ion or support in using the Pe	ermits Online system, please o	call 1-855-TTB-	PONL (1-855-8	82-7665) or vis	it the <u>Permits</u>	Online Custome	r Support site for online resources and information.	
DEPARTMENT MAY MONITOR, RECORD, A	ND AUDIT ANY ACTIVITY ON	THE SYSTEM AND SEARCH A	ND RETRIEVE A DING, AND INF	NY INFORMATI	ON STORED WI RIEVAL FOR LA	THIN THE SYS	TEM. BY ACCES	DEVENTION CRIMINAL AND CIVIL PENALITIES. THE SING AND USING THIS COMPUTER YOU ARE AGREEING TO R PURPOSES. USERS SHOULD HAVE NO EXPECTATION OF	
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Home         Alcohol Permits & Registrations         Tobacco Permits & Firearms Registration           Create a New Application   Search Your Applications         Search Your Applications	
Application for New Tax Free Alcohol User	
1 Contacts & Location       2 Application       3 Business       4 Review and Submit       5 Record Submittal	
Step 3: Business Information > Declare & Acknowledge "indicates a required field.	
Application info	
YOUR DECLARATION You must check the associated box to indicate that you declare, under penalties of perjury, that you have examined this application and that it is true, correct, and complete to the best of your knowledge and belief. The date that you check the box signifying this declaration will be auto-filled into the field provided.	
I understand that I may not produce or receive product until the premises and operations are approved by the Director, National Revenue Center.	
*Under penalties of perjury, I declare that I have examined this application, including accompanying statements, and to the best of my knowledge and belief, it is true, correct, and complete.:	
* Declaration Date:	
Continue Application » Save and resume later:	
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[The screens that follow allow the user to review the submitted information and then submit the completed application to TTB.]

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