

# INCIDENT INVESTIGATION ASSIGNMENT INSTRUCTIONS

## Automatic Doors

**DOCUMENT NUMBER:**

**DATE OF INCIDENT:**

**CATID: TLNN01 2020**

**FOLLOW-UP REQUESTED**

**HAZARD ANALYSIS  COMPLIANCE**

**PRIMARY CONTACT: John Topping, EPHA, 301-504-7329, [jtopping@cpsc.gov](mailto:jtopping@cpsc.gov)**

**BACK-UP CONTACT: Caroleene Paul, ESME, 301-987-2225, [CPaul@cpsc.gov](mailto:CPaul@cpsc.gov)**

### ASSIGNMENT MESSAGE:

Conduct an on-site investigation of the attached automatic door related incident. Confirm that the door is a sliding or swinging automatic/electric door. Determine the following:

- 1) Where the accident occurred - e.g., department store, grocery store, office building, apartment building, condo, hospital, or someplace else?
- 2) How did the incident occur?
- 3) Describe and/or photograph any product labeling.
- 4) List safety devices associated with the automatic door.
- 5) Indicate if the automatic door complies with any voluntary standards. Check for labels certifying compliance with any voluntary standards.
- 6) Collect medical and official records associated with this incident in case of fatality.

**Please include all primary and all backup contacts in the distribution of the completed IDI.**

----- Area below will be completed in Data Systems -----

**Person(s) to Contact:**

**Guidelines:**

**Task Number:**

**Date:**

**Assigned to:**

**Processed by: lew**